



Graduate Admissions Application

Kutztown University - Application for Graduate Admissions

I. Personal Information

Name:		
First	Middle initial	Last
Other names (including maiden) under which credentials may be listed:		
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Date of birth:		
Social Security Number:		
Military Status:	<input type="checkbox"/> Non-Veteran	<input type="checkbox"/> Veteran (if eligible for benefits, contact Registrar's Office at 610.683.4718)
Permanent Address:		
Street address		City
State/Province	Zip code	Country
Telephone Number (Day):		Telephone Number (Evening):
Email:		
Emergency Contact:		
Name	Relationship	Telephone number
Street address	City	County
State/Province	Zip code	Country
Semester & Year to begin studies:		
Are you interested in on-campus housing?		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

II. Ethnic Origin

Please provide information about your ethnic or racial background. We use this information solely to report data to the U.S. Department of Education, Office of Civil Rights, and to help us determine whether the university is being successful in its efforts to assure equal opportunity to all persons. This information is not used in an admission decision.

What is your ethnicity? Hispanic/Latino Not Hispanic or Latino

What is your race? Mark one or more races to indicate what you consider yourself to be:

<input type="checkbox"/> Asian	<input type="checkbox"/> American Indian/Alaskan Indian
<input type="checkbox"/> Black/African American	<input type="checkbox"/> Native Hawaiian/Other Pacific Islander
<input type="checkbox"/> White	<input type="checkbox"/> Refused to indicate

Kutztown University - Application for Graduate Admissions

III. Institutions Previously Attended

All applicants are required to submit one official transcript from each degree-granting college/university.

If transcripts will be sent under a different name, please specify:

Institution	From (Month/Year)	To (Month/Year)	Degree	Major

IV. Graduate Degrees (Please Check) *Students interested in enrolling in more than one major must obtain pre-approval by the graduate dean

M.Ed. Degree	M.S. Degree	
Art Education (Degree only)	Electronic Media	
Art Education (w/ Certification)	Computer Science	
*Elementary Education	BS/MS Transition for KU Students	CERTIFICATION DECLARATION
IT/Digital Classroom Tech (Degree only)	Information Technology	
IT/Digital Classroom Tech (w/Certification)	BS/MS IT Transition for KU Students	Applicants seeking an initial certificate should complete the following:
*Reading Specialist		
**Secondary Education	M.A. Degree Counseling	<input checked="" type="checkbox"/> I am a Pennsylvania certified teacher.
Curriculum & Instruction	Mental Health	Submit copy of present teaching certificate
Biology	Couples, Marital & Family Therapy	
English	Child/Adolescent	<input checked="" type="checkbox"/> I am not a Pennsylvania certified teacher,
Mathematics	M.A. English	but intend to seek an initial certification in
Social Studies	English	Secondary Education.
Elementary School Counseling/Licensure	M.B.A. Degree	Please indicate specific area of secondary
Elementary School Counseling/Certification	Business Administration	education certification desired below:
Secondary School Counseling/Licensure	M.P.A. Degree	Biology
Secondary School Counseling/Certification	Public Administration	Chemistry
Student Affairs Higher Education/Licensure	Certification (Post-Masters)	Communications
Student Affairs Higher Education/Admin	Elementary Counseling	Earth and Space Science
M.L.S. Degree	Secondary Counseling	English
Library Science (Degree only)	Reading Specialist	French
Library Science (w/Certification)	Program Specialist Certificates	General Science
	Instructional Technology Specialist	German
M.S.W. Degree	Library Science	Mathematics
MSW - Social Work	Electronic Media	Physics and Mathematics
Advance Standing KU BSW holders	*Supervisory Certificate Curriculum and Instruction	Physics
Advance Standing Non -KU BSW holders	English Language Learners (ELL)	Social Studies
		Spanish
M.S.N. Degree		Professional Credit (Non-Degree)
Nursing		Professional Credit
<p>*Candidates interested in earning a M.Ed. Reading Specialist, M.Ed. Elementary Education or Supervisory Certificate must possess a valid Pennsylvania teaching certificate. Other requirements may apply.</p> <p>**Applicants for these programs who are seeking an initial certificate must complete the Certification Declaration above.</p> <p>Candidates who are already certified and are seeking to extend their certification while working on a graduate degree must submit a copy of their initial certification.</p>		

Kutztown University - Application for Graduate Admissions

V. Certification Declaration

"I testify the information given in this application is both true and correct. I authorize you to use my social security number for student identification and records."

Signature of applicant:

Date of application:

NOTICE OF AVAILABILITY OF ANNUAL SECURITY REPORT

This report includes statistics for the previous three years concerning reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by Kutztown University; and on public property within, or immediately adjacent to and accessible from, the campus. This report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. You can obtain a copy of this report by contacting the Department of Public Safety & Police Services at one of the following:

Mailing Address: Kutztown University, Department of Public Safety & Police Services, P.O. Box 730, Kutztown, PA 19530

Phone: 610.683.4002 **Fax:** 610.683.1530

Email: publicsafety@kutztown.edu

Pennsylvania Residency

Students applying for graduate study at Kutztown University will be classified as resident or non-resident for fee purposes by Graduate Admissions. This classification is based on information furnished by the applicant and all other relevant information. Graduate Admissions may require written documents, affidavits, verifications, or other evidence necessary to establish the domicile of a student.

Domicile is determined by the regulations of the Pennsylvania State System of Higher Education as the place where one intends to reside either permanently or indefinitely and does, in fact, so reside. It is the student's responsibility to present clear and convincing evidence to establish residency for fee purposes. To determine or change residency, contact the Office of Vice President for Administration and Finance, Stratton Administration Center, Room 305 - (610) 683-4106.

County Codes (Please circle)

01 Adams	13 Carbon	25 Erie	37 Lawrence	49 Northumberland	60 Union
02 Allegheny	14 Centre	26 Fayette	38 Lebanon	50 Perry	61 Venango
03 Armstrong	15 Chester	27 Forest	39 Lehigh	51 Philadelphia	62 Warren
04 Beaver	16 Clarion	28 Franklin	40 Luzerne	52 Pike	63 Washington
05 Bedford	17 Clearfield	29 Fulton	41 Lycoming	53 Porter	64 Wayne
06 Berks	18 Clinton	30 Greene	42 McKean	54 Schuylkill	65 Westmoreland
07 Blair	19 Columbia	31 Huntingdon	43 Mercer	55 Snyder	66 Wyoming
08 Bradford	20 Crawford	32 Indiana	44 Mifflin	56 Somerset	67 York
09 Bucks	21 Cumberland	33 Jefferson	45 Monroe	57 Sullivan	98 International
10 Butler	22 Dauphin	34 Juniata	46 Montgomery	58 Susquehanna	99 Out-of-State
11 Cambria	23 Delaware	35 Lackawanna	47 Montour	59 Tioga	
12 Cameron	24 Elk	36 Lancaster	48 Northampton		

Non-Degree Students

If you are a college graduate not planning to enroll in a degree program, you may register as a non-degree graduate student. For more information, contact Graduate Admissions at 610-683-4200 or kutztown.edu/academics/graduate/index.shtml. While non-degree students may subsequently apply for a degree program, there is no assurance that they will be admitted. In addition, academic departments at their discretion may only approve a maximum of 9-credit hours of course work taken in non-degree status to count toward the Masters degree. Additionally, students in non-degree status do not qualify for financial aid or graduate assistantships.

Kutztown University - Application for Graduate Admissions

Graduate Tuition and Fees for SPRING 2010

Tuesday, January 19, 2010 through Saturday, May 08, 2010

	Pennsylvania Residents	Out-of-State Residents
Tuition	\$3,333.00	\$5,333.00
Student Union Fee	\$175.00	\$175.00
Health Center Fee	\$102.00	\$102.00
Instructional Service Fee	\$333.30	\$333.30
Instructional Technology Fee	\$103.00	\$155.00
Total - Commuting Students	\$4,046.30	\$6,098.30
Residence Halls	\$2,384.00	\$2,384.00
15 Meal Plan (Optimum)	\$1,208.00	\$1,208.00
Total - On-campus Students	\$7,638.30	\$9,690.30

Annual fees are payable on a semester basis. The tuition fee listed above covers 9 to 15 credit hours per semester. An additional \$370.00 per credit for Pennsylvania residents and \$593.00 per credit for out-of-state residents will be charged for enrolling for greater than 15 credits per semester. Part-time students are charged Tuition, Student Union, Instructional Service and Instructional Technology Fee on a prorated per-credit basis.

Post-Baccalaureate Certification

Students' tuition will be determined as follows:

If you are taking fewer than 12 credits, you pay for the level of courses you are taking (i.e. graduate rate for graduate courses, undergraduate rate for undergraduate courses). Starting fall 2009, if you take 12-18 credits you will be charged a flat fee at undergraduate level tuition. Above 18 credits you pay the flat full-time undergraduate fee plus the undergraduate per-credit charge for every credit above 18.

Directions

North of Kutztown:

- 81 South to 476 (PA Turnpike N.E. extension) to exit 56 - 78 West to exit 40 (formerly exit 12) and 737 South. Proceed into Kutztown to Main Street (Turkey Hill Mini Mart), turn right at light and continue uphill to campus.

South of Kutztown:

- 81 North - 78 East to exit 40 (formerly exit 12) and 737 South. Proceed into Kutztown to Main Street (Turkey Hill Mini Mart), turn right at light and continue uphill to campus. **OR**
- 83 North to 30 East - 222 North into Kutztown. Take the Kutztown exit and continue on road/Main Street to campus.

East of Kutztown:

- 78 West to exit 40 (formerly exit 12) and 737 South. Proceed into Kutztown to Main Street (Turkey Hill Mini Mart), turn right at light and continue uphill to campus. **OR**
- 76 West to 476 (PA Turnpike N.E. extension) to exit 56 - 78 West to exit 40 (formerly exit 12) and 737 South. Proceed into Kutztown to Main Street (Turkey Hill Mini Mart), turn right at light and continue uphill to campus. **OR**
- 76 West to 422 West to 222 North into Kutztown. From either South/North, Take the Kutztown exit and continue on road/Main Street to campus.

West of Kutztown:

- 80 East to 476 (PA Turnpike N.E. extension) to exit 56 - 78 West to exit 40 (formerly exit 12) and 737 South. Proceed into Kutztown to Main Street (Turkey Hill Mini Mart), turn right at light and continue uphill to campus. **OR**
- 76 East to 81 North - 78 East to exit 40 (formerly exit 12) and 737 South. Proceed into Kutztown to Main Street (Turkey Hill Mini Mart), turn right at light and continue uphill to campus.

Campus Map can be found at ...<http://www.kutztown.edu/about/campusmap/campusmap.pdf>

Kutztown University - Application for Graduate Admissions

Program Requirements (Subject to change at anytime)

All programs require a processing fee of \$35.00, official transcripts and three letters of recommendation unless noted otherwise.

COUNSELING ADMISSION DEADLINES: Feb. 1st for FALL, Aug. 1st for SPRING. All other program deadlines: Aug. 1 for FALL, Dec. 1 for SPRING

PROGRAMS	ENTRANCE REQUIREMENTS	OTHER REQUIREMENTS
M.A. Counseling Mental Health M.A. Counseling Couples, Marital & Family M.A. Counseling Child/Adolescent	GRE	Relationship Statement; Interview; Minimum GRE requirement 800 Combined Verbal and Quantitative, 3.5 Analytical Writing, 3.0 undergraduate GPA
M.A. English	GRE	Letter of intent explaining educational goals, 450 Verbal GRE requirement, 3.0 undergraduate GPA
M.S. Electronic Media	GRE	GRE waived with successful interview
M.S. Computer Science/CSC	GRE	
M.S. Information Technology	GRE	
BS/MS Transition for CSC/IT KU Students	GRE waived	Evaluations and processing fee are waived
M.Ed. Art Education (Degree only) M.Ed. Art Education (w/Certification)	PRAXIS I or valid PA certification	For Masters plus cert., 3.0 undergraduate GPA required
M.Ed. Elementary Education	valid PA certification	Must have an undergraduate degree <u>and</u> Pennsylvania teaching certification in Elementary Education
M.Ed. Elementary School Counseling Certification or Licensure M.Ed. Secondary School Counseling Certification or Licensure M. Ed. Student Affairs Administration/Counseling Licensure	GRE	Relationship Statement; Interview; Minimum GRE requirement 800 Combined Verbal and Quantitative, 3.5 Analytical Writing, 3.0 undergraduate GPA
M.Ed. IT/Digital Classroom Technology (Degree only)	GRE or valid PA certification	
M.Ed. IT/Digital Classroom Technology (w/ Certification)	PRAXIS I or valid PA teaching cert.	Minimum 3.0 undergraduate GPA
M.Ed. Reading Specialist	valid PA certification	
M.Ed. Secondary Education Biology/English/Mathematics/Social Studies/ Curriculum & Instruction	PRAXIS I & II or valid PA cert. or GRE	Minimum 3.0 undergraduate GPA
M.L.S. Library Science (Degree only)	valid PA certification or 5-yrs. related work experience or GRE	
M.L.S. Library Science (w/Certification)	PRAXIS I or valid PA certification	Minimum 3.0 undergraduate GPA
M.S.W. Social Work	GRE	Personal and Social Issue essays
BSW/MSW Advance Standing for KU-BSW holders	GRE waived	Waiver of processing fee, essays and evaluations
BSW/MSW Advance Standing Non -KU BSW holders	GRE waived	Personal and Social Issues essays
M.B.A. Business Administration	GMAT	Department will consider waiver of GMAT based on work experience, undergraduate curriculum, GPA. Other requirements include 2 letters of recommendation and resume
M.P.A. Public Administration	GRE or GMAT or MAT or LSAT	
M.S.N. Nursing	GRE	Current RN license; GRE waiver w/ GPA \geq 3.0; Minimum 2-yrs. clinical experience; Statistics course at undergrad level; Letter of Intent; Interview; CV or Resume
Professional Credit (Non-Degree)		Conferred Bachelor's degree.