

The Constitution of Allies of Kutztown University

Created September 27, 1997

ARTICLE 1: NAME

The name of this organization shall be *Allies of Kutztown University*.

ARTICLE 2: PURPOSES

The purposes of Allies shall be to:

Section 1: provide a safe support network and to advocate for gay, lesbian, bisexual, transgender, and heterosexual (GLBTH) Allies who are students, staff or faculty of Kutztown University.

Section 2: educate students, staff, and faculty of Kutztown University about discrimination and oppression of GLBTH individuals.

Section 3: increase awareness and acceptance of GLBTH persona and issues and to create and ensure cooperation and unity among the KU community.

ARTICLE 3: MEMBERSHIP

Section 1: Membership is open to anyone in the University community who expresses good will toward GLBTH Allies.

Section 2: Student members are required to pay their Student Activity Fee during each semester.

Section 3: Student members shall be in good academic and disciplinary standing during each semester of membership.

Section 4: Only student members of Allies may be elected to the Allies Advisory Board.

Section 5: Membership is obtained by registering with the Allies Secretary/Co-secretaries at any Allies meeting.

Section 6: Membership lasts for one (1) semester and is renewable.

Section 7: Voting privileges are accorded to student members of Allies.

Section 8: Admission to programs sponsored by Allies and funded by the SGA may be limited to students members.

Section 9: No Allies member may initiate any purchasing, activity, fundraising, business

meeting, or social event without the consent of the Advisory Board.

Section 10: Members are to behave in a rational, cooperative and informed manner at all Allies meetings, functions, and at any time representing Allies at University or community meetings or events.

ARTICLE 4: COMMITTEES

Section 1: A committee shall be defined as a group within Allies formed by the Allies membership to address specific issues, interests and to plan Allies activities.

Section 2: Committees shall be recognized by the Advisory Board and membership of Allies as needed.

Section 3: All committees shall have a leader who must report to Allies meetings and report directly to the Advisory Board.

ARTICLE 5: ADVISORY BOARD

Section 1: The Advisory Board shall be the governing body of Allies.

Section 2: The Advisory Board consists of the following positions:

- President
- Vice-President
- Secretary/Co-Secretary
- Treasurer

Section 3: The Advisory Board shall provide mediation in the case of any conflict or dispute related to any Allies or Allies committee activity.

Section 4: Responsibilities of the Advisory Board members

1. President

- Work for efficient and fair running of all Allies business meetings, activities, and interests.
- Plans Allies meetings and activities, presents concerns and topics for discussion at Allies business and discussion meetings.
- Fairly delegates Allies work, research, and planning to Allies members.
- Represents Allies at University functions which the Board and membership deem in the best interest of Allies.
- Behaves in a rational and informed manner at all Allies meetings, functions, and while representing Allies at University or community meetings or events.

- Regularly attends Allies meetings and functions.

2. Vice President

- Acts in the capacity of President when the President is absent from meetings or activities.
- Works for efficient and fair running of all Allies business meetings, activities, and interests.
- Helps to plan Allies meetings and activities.
- Presents concerns and topics for discussion at Allies business and discussion meetings.
- Fairly delegates Allies work, research and planning to Allies members.
- Presents issues for membership voting at Allies meetings.
- Represents Allies at University functions which the Board and membership deem in the best interest of Allies.
- Behaves in a rational and informed manner at all Allies meetings, functions, and while representing Allies at University or community meetings or events.
- Regularly attend Allies meetings and functions.

3. Secretary/Co-Secretary

- Organize meetings, reserve meeting spaces and obtain signed approval of meeting event spaces/rooms for all Allies functions.
- Accurately record meeting minutes of all Allies meetings and University meetings attended of interest to Allies membership.
- Obtain proper paperwork and registration forms for organization registration with Student Government offices.

4. Treasurer

- Shall handle budget reports, supply requisitions, and monetary records.
- Maintains and reports status of SGA accounts.
- Records of Board authorized purchases and billing.
- Reimburses vendors and members for Allies approved expenses and transactions.
- Ensures that any Allies member(s) or acquaintance making a purchase or agreement on behalf of Allies petitions the Advisory Board for approval before making any transaction.

Section 5: Consistent unexcused absences from business or planning meetings are grounds for dismissal from present Advisory Board position and subject to a dismissal vote by the general membership of Allies.

ARTICLE 6: ADVISOR

Section 1: The advisor shall be a full time faculty or staff member of Kutztown University employed by the Commonwealth of Pennsylvania.

Section 2: The responsibilities of the advisor shall be to:

- Provide guidance and suggestions concerning activities, meetings, or interests of Allies.
- Be available to Advisory Board members to authorize KU paperwork for meetings space and/or activity reservations.
- Act as an Allies representative at University meetings.
- Report occurrence of actions which violate Allies Constitution and/or University and Student Government Association policies to Allies Advisory Board and appropriate KU committees.

Section 3: The advisor shall be appointed with the simple majority vote of the membership.

ARTICLE 7: MEETINGS

Section 1: Advisory Board and general business meetings shall be held on a weekly basis at a time to be determined by Allies.

Section 2: A quorum is defined as at least 51% of voting members.

Section 3: Advisory Board and general business meetings shall be made public and announced in advanced by the Secretary or Co-Secretary and/or the Advisory Board.

Section 4: A majority vote of voting members present is required to pass the vote.

ARTICLE 8: ELECTIONS

Section 1: All Board member's terms last one year and must be offered to all members at an announced election meeting at the beginning of each semester.

Section 2: All members present at the election meeting are allowed to vote.

Section 3: Board members may serve consecutive terms if nominated and re-elected by the membership present at an announced election meeting.

ARTICLE 9: THE CONSTITUTION & AMENDMENTS

Section 1: This Constitution may be amended by an affirmative, two-thirds vote of the Allies membership present at a business meeting.

Section 2: All amendments should be given to the Advisory Board in writing for consideration by the membership and shall be tables for one week.

Section 3: All revisions must be submitted to all necessary Student Government Association offices for approval.

ARTICLE 10: PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall govern all meetings.

ARTICLE 11: CLUB COMPLIANCE

This club shall operate within compliance of the rules, policies, and laws of Kutztown University, its Student Governments Association, and Commonwealth of Pennsylvania.