



Accepted Student FAQs

Please visit www.kutztown.edu/intladmission/accepted/accepted.asp

1. I have been accepted to KU, what are the next steps?

Once you have been accepted to Kutztown University, an Accept Packet will be sent to you via express mail. This packet will include your formal admission letter of acceptance, as well as other important information that you will need to complete. Kindly please submit your non-refundable advanced registration deposit (ARD) of \$200.00 USD as soon as possible. Once your ARD deposit has been received, your Form I-20 (for F-1 students) or Form DS-2019 (for J-1 students) will be issued and sent to you via FedEx.

Upon receiving your Form I-20 or DS-2019, you may then apply for your student visa at a U.S. Embassy or Consulate office. To apply for a student visa, you will need to schedule an interview and bring with you the required documentation. For specific details, please refer to the handout "Preparing for Your Visa Interview" for F-1 or J-1 visas.

2. How and when will I receive my Form I-20 or Form DS-2019?

Your Form I-20 (for F-1 students) or Form DS-2019 (for J-1 students) will only be issued once Kutztown University has received your non-refundable advanced registration deposit (ARD) of \$200.00 USD. This form will be mailed to you via FedEx.

3. How do I pay the advanced registration deposit (ARD) and what does it cover?

The ARD may be paid by credit card, check or money order, made payable to *Kutztown University*, or by wire transfer. If you select to pay the ARD by credit card, you must request this payment option by contacting the Office of International Programs. Once requested, you will be able to make the payment by accessing Online Student Services. For specific information about making the ARD payment, please refer to the "ARD Payment Instructions" handout included in your packet. The non-refundable advanced registration deposit (ARD) of \$200.00 USD includes the \$115.00 orientation fee, \$15.00 one card fee, and a tuition credit of \$70.00.

4. How do I request on-campus housing?

In order for a student to request on-campus housing, he/she must first pay the ARD (refer to question 3, above). Once Kutztown University receives the ARD payment, a housing offer will be made through [Online Student Services](https://portal.kutztown.edu/oss.login.asp) (<https://portal.kutztown.edu/oss.login.asp>). To access the housing offer, students should login to their [Online Student Services](https://portal.kutztown.edu/oss.login.asp) account and select the Administrative tab, then select Housing. Students will be redirected to the On-campus Housing section, where they will be able to view the housing offer available to them. To accept the offer, students must pay the \$125.00 USD housing deposit.

5. What does my housing deposit cover?

A housing deposit of \$125.00 USD must be paid when a student selects on-campus housing. This deposit is not applied to the housing charge. Rather, it is used to secure a room and carries over semester to semester if a student chooses to live on-campus. The housing deposit is refundable *only* if housing is cancelled prior to May 1 (for the fall semester), or November 1 (for the spring semester). The deposit is *non-refundable* if a student cancels housing, withdraws, transfers, breaks contract, or cancels his/her acceptance after these dates. (Please refer to the Current Student FAQs for additional details.)

6. When will I receive my housing assignment?

International students, who selected on-campus housing and paid their housing deposit prior to their arrival, will receive their housing assignment at the International Student Orientation. The signed housing contract is valid for one year (fall and spring semesters).

7. How do I pay my tuition bill?

Prior to your initial arrival, you will receive your first semester bill (not the entire year). You may pay all or a portion of this bill prior to your arrival by making a wire transfer, check or money order, or pay via credit card. Please note that *only* MasterCard or Discover credit cards are accepted by the university. If you choose to pay via wire transfer, please contact the Office of International Programs immediately and we will send you the bank routing information and account numbers.

Any payments made after a student's initial arrival to Kutztown University may be made by visiting the Bursar's Office (225 Stratton Administration Center) or contacting the office via phone (610.683.4133) or [email \(bursar@kutztown.edu\)](mailto:bursar@kutztown.edu).

8. Is financial aid available to international students?

International students are not eligible for financial aid from the U.S. government. However, Kutztown University is proud to offer three international scholarships of varying amounts to a select few of our incoming, *undergraduate* international students during the fall semester. These scholarships are competitive in nature; students who meet the minimum requirements are not necessarily guaranteed a scholarship as there are only a limited number available in any given year. To be considered for an international scholarship, please complete the [International Scholarship Application](#) and submit it to the Office of International Programs by March 1. To review the eligibility criteria for the various international scholarships, please visit the Scholarship section of our [website](http://www.kutztown.edu/intladmission) (<http://www.kutztown.edu/intladmission>). (If a student is selected to receive a scholarship, only one scholarship will be awarded.)

Graduate students may apply for a graduate assistantship. Graduate assistants have the opportunity to work with a professional in a variety of disciplines and assignments. All graduate assistantship appointments provide a full tuition waiver for up to 15 credit hours and stipend for the academic year. All other administrative fees, as well as room and board, remain the responsibility of the graduate assistant. For information on how to apply for a graduate assistantship, please click [here](#) to access the Graduate Assistantship Application form.

9. When should I apply for financial aid?

Incoming, *undergraduate* international students, who wish to be considered for an international scholarship, must complete and submit the [International Scholarship Application](#) to the Office of International Programs. For preferred consideration, please submit the completed application by *March 1*. After this date, applications will be considered on a first-come, first-serve basis. *Graduate* international students must submit the Graduate Assistantship form to the Office of Graduate Admissions as soon as possible.

10. How do I register for classes?

International students will not need to schedule their courses for the initial semester; this will be done for them over the summer by the academic advisor assigned to each student based on his/her program of study. Students will have the opportunity to review their course schedule and make any changes to it during the International Student Orientation prior to the start of the semester.

11. Am I required to have a KU meal plan?

Kutztown University offers a number of meal plan options to any student registered for classes. Any student living in a residence hall must have at least a 15-meal plan-per week. Most dormitories and all apartments have kitchen facilities to accommodate students who like to cook. For more information, please contact the Kutztown University Dining Program at 610.683.1314, or click [here](#).

12. Am I required to have the KU health insurance plan?

At Kutztown University, all international students are required to maintain certain minimum amounts of health insurance. Having health insurance does not mean that you will not have any medical expenses. Rather, it simply controls the costs so that you do not find yourself with large medical bills to pay.

The university offers health insurance that provides affordable coverage that complements the services available via the university's Clinical Services. Students will be automatically enrolled in the university plan, and the fee added to their overall bill, unless they provide proof of private insurance that adequately meets the university's requirements. Additionally, all international students must submit their health record forms to the Health Administrative Services department. If you have any questions regarding health insurance, please call 610.683.4082 for assistance.

13. How early may I arrive on campus?

International students with a valid visa and Form I-20 may enter the United States 30 days prior to the program start date listed on their Form I-20 (for F-1 students) or DS-2019 (for J-1 students). However, students should refer to their acceptance letter for the arrival date to Kutztown University. For students that selected on-campus housing, this will include their move-in date. While students may arrive to Kutztown University prior to the arrival date noted in their acceptance letter, they will be responsible for their housing accommodations.

14. What airport should I fly into to get to KU?

A 30-minute drive, the [Lehigh Valley International Airport](#) is the closest airport to Kutztown University. Other airports that you may fly into include [Newark Liberty Airport](#) and the [Philadelphia International Airport](#). Public transportation is available from these airports to Kutztown University. For detailed information, please refer to the "Transportation Information" handout included in your packet, or click [here](#).

15. How do I access my KU student number, pin number, username and password, and email?

Once a student is accepted to Kutztown University, he/she will receive an acceptance letter. This letter contains the student's ID and pin numbers. This information is necessary to login to [Online Student Services](#) (<https://portal.kutztown.edu/oss/login.asp>), where the student's network and email username and password are listed. Please contact the IT Help Desk via [email](mailto:helpcenter@kutztown.edu) (helpcenter@kutztown.edu) or phone (+1.610.683.1511) if you experience any technical difficulties.

16. Do I have to live on-campus?

No. You have the option of living on- or off-campus. However, living on-campus during your first year may help you adjust to college life, learn about the resources on-campus, and allow you the opportunity to get more involved. Students who select to live on-campus must submit the housing form and pay the \$125.00 USD deposit to secure housing. Please click [here](#) for detailed information.

17. May I pick my roommate if I am living on-campus?

If you choose to live on-campus, you may make a request for a specific roommate. However, there is no guarantee that you will be roommates with a specific person.

18. How do I contact my roommate?

First-year students are encouraged to contact their roommate prior to their arrival. Roommate information is available via [Online Student Services](https://portal.kutztown.edu/oss/login.asp) (<https://portal.kutztown.edu/oss/login.asp>), under the Housing link in the Administrative tab. If you have difficulties accessing this information, please contact the Office of International Programs via [email](mailto:international@kutztown.edu).

19. What will be my address on-campus?

Students' housing assignments are available via [Online Student Services](https://portal.kutztown.edu/oss/login.asp) (<https://portal.kutztown.edu/oss/login.asp>). The address format for students wishing to receive mail in their residence hall is below. If you have difficulties accessing this information, please contact the Office of International Programs via [email](mailto:international@kutztown.edu) (international@kutztown.edu).

STUDENT NAME
ROOM NUMBER, RESIDENCE HALL NAME
Kutztown, PA 19530
USA

20. May I have a U.S. bank account?

Yes. International students may open a U.S. bank account. There are several banks in the Kutztown area, including [PSECU](#) (Pennsylvania State Employees' Credit Union), which has a branch location on-campus (in the McFarland Student Union Building).

21. How do I open a bank account?

Many international students choose to open an account at [PSECU](#) because of its location on-campus in the McFarland Student Union Building, and because it does not require a Social Security number. Students who choose to open an account at PSECU will need to present their immigration documents. More information is available during the International Student Orientation.

22. What is allowed in the dormitories?

There are 14 residence halls on-campus, including three apartment-styled (Golden Bear Village [West](#) & [South](#), and [Honors Building](#)), two suite-styled ([Dixon Hall](#) & [University Place](#)), and nine traditional-styled ([Beck](#), [Berks](#), [Bonner](#), [Deatrick](#), [Johnson](#), [Lehigh](#), [Rothermel](#), and [Schuykill](#)). Dressers, beds and desks are provided. All rooms are equipped with cable Internet access. Please click [here](#) for a description about what to bring, depending your housing assignment.

23. What should I bring from home and what will I be able purchase upon arrival?

We recognize that international students may not be able to bring with them all of the household items that might be needed. As a result, a shopping trip to Wal-Mart is scheduled during the International Student Orientation. Students may purchase the items they need at this time.

Important: We encourage students to bring the proper electrical adapters *purchased in their home country* if they have any items that require charging, such as laptop computers, cameras, cell phones, etc.

24. Will the cell phone from my home country work in the U.S., or will I have to purchase a U.S. cell phone upon arrival?

Students who wish to use their personal cell phone from their home country should check, prior to leaving their home country that their phone will work upon arrival to the U.S. with the purchase of a new SIMM card. Students who plan to use their cell phone from their home country should also bring the proper electrical adapter so that they may charge their phones once they are in the United States. Otherwise, students who do not have a social security card may purchase either a pre-pay or pay-as-you-go cell phone; or, they may open an account with T-Mobile, which does not require a social security number or calling plan contract.

25. How can I meet other international students?

You will meet other international students during the International Student Orientation. Additionally, you are encouraged to become a member of the [International Student Organization](#) (ISO). The ISO meets on a bi-weekly basis and hosts a variety of social events throughout the semester. This is a great place to network and make new friends! To start meeting other international students before your arrival on-campus, we encourage you to join the ISO on [Facebook](#). If you already have a Facebook account, simply search for *International Student Organization at Kutztown University* and join the group. Instructions are included in your acceptance packet.