



Desire2Learn is Kutztown University's Learning Management System. Your instructor(s) may use D2L to communicate course related information to the class and/or make course documents and/or assignments available.

This guide will get you started on how to:

- Log into the learning environment
- Retrieve a lost or forgotten password
- Run a system check

Logging in...

1. Use your network ID to log into Desire2Learn: <http://desire2learn.kutztown.edu>.

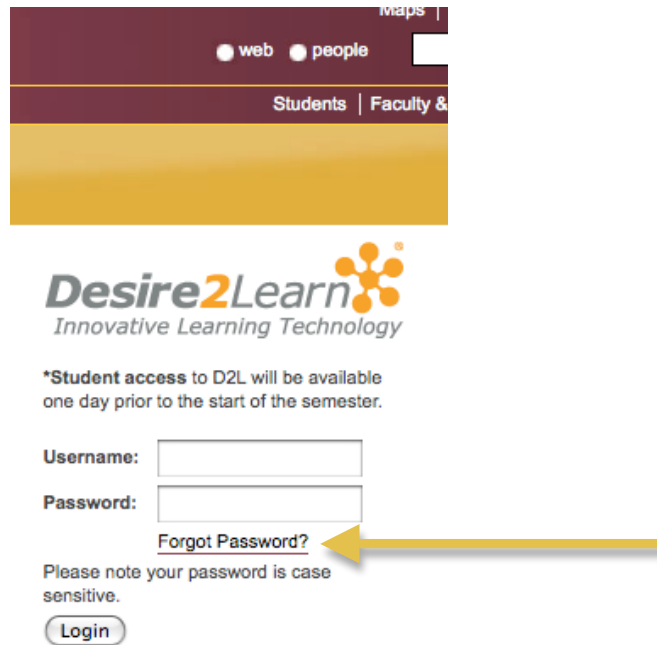
Usernames for students are the same as campus usernames, also referred to as the network ID. This network ID is the first part of a student's email address (without the @live.kutztown.edu).

2. Passwords are created using the following formula: First four characters of last name + Date of Birth in YYYYMMDD format.

For example, if your last name was Smith and your date of birth was January 5th, 1970, then your password would be SMIT19700105. *Please note that initial passwords are in CAPS and are case sensitive.*

Forgot Password?

If you have forgotten your password, click the Forgot Password? link. This opens a new window where you can request a copy of your password be sent to you.



The screenshot shows the top navigation bar with links for 'maps', 'web', and 'people'. Below that is a dark blue bar with 'Students | Faculty &'. The main content area features the 'Desire2Learn' logo with the tagline 'Innovative Learning Technology'. A note states: '*Student access to D2L will be available one day prior to the start of the semester.' Below this are input fields for 'Username:' and 'Password:'. A yellow arrow points to the 'Forgot Password?' link. Below the link is the text 'Please note your password is case sensitive.' and a 'Login' button.

System Check...

If this is your first time logging into D2L, run a system check to ensure that your computer meets the minimum system requirements.



The screenshot shows the Kutztown University logo and name at the top. Below it is a navigation bar with links for 'About KU | Admissions | Academics | Athletics'. A yellow banner reads 'LOGIN, DESIRE 2 LEARN'. The main content area has a section titled 'PASSWORD INFORMATION' with the text 'Not sure how to login to Desire2Learn? Choose the appropriate option:'. Below this are two dropdown menus: 'Student Login Information' and 'Faculty Login Information'. A yellow circle highlights a section titled 'SYSTEM CHECK' with the text 'Click here to run a system check before you login.'

For more help or information, please contact:

IT Help Center

M-F 8 a.m. to 4:30 p.m.

112 Stratton Administration Center

(610) 683-1511

helpcenter@kutztown.edu