



## Administrative Council Meeting Minutes

December 7, 2023 at 8:15am  
President's Boardroom

1. Welcoming Remarks @ 8:15am & Guest Introductions      Dr. Lorin Basden Arnold

2. Approval of Minutes from October 26, 2023      Dr. Lorin Basden Arnold

*Dr. Richard Courtney made a motion to accept the minutes as presented. Mr. Matt Delaney 2<sup>nd</sup> the motion – motion passed.*

3. Student Government Board Update      Mr. Gavin Stone

- *Advocating for student safety and working with EMT/Public Safety to follow-up on items addressed at Safety Walk*
- *Finding ways to address student survey which indicated loneliness on campus*
- *Student Government Board to attend conference at Indiana University*

4. Calendars for 25-26, 26-27, 27-28      Mr. Ben Trout

*Approved*

5. Employee Preferred Name Policy: A&F 033      Mr. Jesus Pena

*Mr. Jerry Schearer made a motion to approve the Employee Preferred Name Policy. Mr. Jesus Pena 2<sup>nd</sup> the motion – motion passed.*

6. As May Arise

*Mr. Jerry Schearer in discussion to adjust the student's move in date to a Thursday or Friday when faculty will be on campus to help students and parents.*

*Meeting adjourned at 8:40am*



Members Present:

Dr. Richard Courtney  
Mr. Gavin Stone  
Dr. Greg Shelley  
Ms. Fran Cortez Funk  
Mr. Ben Trout  
Ms. Chris Ferris for Ms. Tracy Reidenhour  
Mr. Jesus Pena  
Dr. Lisa Frye  
Dr. Albert Fu  
Mr. Matt Delaney  
Dr. Lorin Basden Arnold

Members Absent:

Ms. Jennifer Weidman  
Dr. Kenneth Hawkinson  
Mr. Matt Santos

Guests Present:

Mr. Jerry Schearer

The next meeting is scheduled for February 15, 2024 at 8:15am in the President's Boardroom.