

**Administrative Council Minutes**  
**April 20, 2018**  
**8:15am**  
**Room 301 Stratton Administration Building**

1. Welcoming Remarks @ 8:15am Mr. Ted Witryk
  
2. Approval of Minutes from February 23, 2018 Mr. Ted Witryk
  - Dr. Steve Lem made a motion to accept the minutes as presented. Ms. Fran Cortez-Funk 2<sup>nd</sup> the motion – motion approved.
  
3. University Safety & Security Bylaws Mr. John Dillon
  - Mr. John Dillon reviewed the bylaws with the group. He will take questions and suggestions back to the committee to complete.
  
4. Speed Limits in Parking Lots Mr. Ted Witryk
  - Many concerns raised over excessive speeds in Stratton parking lot.
  - Mr. Jerry Silberman asked Mr. John Dillon to talk with external vendor for suggestions on issue and report back to the group.
  
5. Student Government Board Update Ms. Molly Gallagher
  - High turnout for SGB elections and working on E-Board elections.
  - Added Student Advisory Athletic Committee as standing committee.
  - Voted on Campus Support Fee Resolution.
  - Mr. Ted Witryk thanked Molly for her service as she is graduating in May.
  
6. Update on Policy Register Mr. Ted Witryk
  - Mr. Ted Witryk met with Dr. Donovan McCargo regarding the policy register, they will continue to work on this project with Dr. Carole Wells over the summer.



7. As May Arise

Mr. Ted Witryk

- Dr. Bill Donner asked about the Ad Hoc Committee on Active Shooter. Mr. Jerry Silberman said they will meet before the end of the semester.

Meeting adjourned at 8:34am.

**Members present:**

Mr. Ted Witryk  
Ms. Fran Cortez-Funk  
Mr. Braden Hudak  
Ms. Molly Gallagher  
Dr. Bill Donner for Dr. Amanda Morris  
Dr. Anne Zayaitz  
Ms. Tracy Reidenhour  
Dr. Steve Lem  
Mr. Jerry Silberman  
Mr. Matt Santos  
Dr. Richard Courtney

**Members absent:**

Dr. Ken Hawkinson  
Dr. Warren Hilton  
Dr. Andy Arnold  
Mr. Jesus Pena

**Guests present:**

Mr. John Dillon

*The next meeting is scheduled for October 26, 2018 at 8:15am in the President's Boardroom.*

