

Administrative Council

Meeting Minutes

December 3, 2020 at 8:15am
VIA Zoom

1. Welcoming Remarks @ 8:15am Mr. Ted Witryk
 - Congratulations to Dr. Z on Retirement.

2. Approval of Minutes from October 29, 2020 Mr. Ted Witryk
 - Matt Delaney made a motion to accept the minutes as presented.
 - Ms. Tracy Reidenhour 2nd the motion – motion approved.

3. Student Government Board Update Mr. Auggie D’Ancona
 - Fall Fest – went really well, turn out was great and all COVID guidelines were followed.
 - Planning SGA day for the Spring
 - Filled all positions – for Spring, Garrett Hudak is the new treasurer
 - GIVE ME A BREAK – raised significant money, feedback is great.
 - Wanting us to promote mental health, we are the first in the PASSHE system to do this, others are looking to us for guidance.
 - Met with KUA, our help was not necessary but appreciated.
 - Looking to expand our board to get more representation. Looking over policy during winter to make changes for Spring.
 - PASSHE Board – first meeting today, to work regarding the

4. Committee Update Reports
 - Calendar Committee Mr. Ted Witryk

Discussion and Vote of 2022-2023, 2023-2024, 2024-2025 calendars.

 - These options revert back to what was used to do in the past
 - There is now more time in the winter, to allow more conversation/communication with students.
 - These were passed through calendar committee.
 - Richard Courtney – asks what did the President want to talk about? – Going back to the 70 days and making up a Monday.
 - Auggie D’Ancona – asks what makes the 70 days? 15 weeks of instruction? Yes.
 - **Vote – All in Favor, No Opposed. – Approved.**



5. As May Arise

- Tracy Reidenhour – when the vaccine is required for COVID – is this going to be required to be on campus. This has not been discussed yet.
 - Dr. Hilton – guidance will probably come from Harrisburg.
 - Dr. Z – the guidance is not out
- Steve & Auggie – Looked over flow chart regarding PA/NC decisions? Is this okay? Yes. Steve says SGB should send out flow chart, and Ted will send out an email blast with additional instructions. Sent out to staff and faculty as well.

Meeting adjourned at 8:33am

MEMBERS PRESENT:

Mr. Ted Witryk
Dr. Steve Lem
Dr. Richard Courtney
Mr. Jesus Pena
Dr. Anne Zayaitz
Ms. Tracy Reidenhour
Mr. Matt Santos
Dr. Warren Hilton
Mr. Matt Delaney
Mr. Auggie D'Ancona

MEMBERS ABSENT:

Dr. Ken Hawkinson
Dr. Tom Stewart

