

Administrative Council Minutes

February 22, 2019

8:15am

Room 301 Stratton Administration Building

1. Welcoming Remarks at 8:15am Mr. Ted Witryk
 - Mr. Ted Witryk opened the meeting by thanking Mr. Terry Brown and the facilities team for doing a fantastic job with snow removal on campus.

2. Approval of Minutes from September 28, 2018 Mr. Ted Witryk
 - Dr. Richard Courtney made a motion to accept the minutes as presented. Dr. Anne Zayaitz 2nd the motion – motion approved.

3. Policy STU-013: On Campus Sales, Fund Raising & Solicitation Dr. Donovan McCargo & Mr. Kent Dahlquist
 - Policy STU-013 has been presented to Cabinet and Ann St. Ledger in Harrisburg for review.
 - Dr. Anne Zayaitz made a motion to table STU-013 for the present time. Dr. Steve Lem 2nd the motion – motion approved.

4. Hazing Policy Dr. Warren Hilton
 - The Hazing Policy was reviewed and updated by PASSHE Legal.
 - Administrative Council Members accepted the Hazing Policy draft as presented and agreed to add to the Student Handbook.

5. Student Government Board Update Mr. Braden Hudak
 - Full Board Retreat – set goals and finalized budget
 - Supported Keystone Field Project
 - Participating National Diversity Conference in New Orleans. Will schedule Open Forum on campus to pass on the learning from the conference.



6. As May Arise

- Mr. Ted Witryk requested ideas for him to propose a walk path with zebra lines in the Stratton parking lot. The cars drive fast in this lot and it could pose a safety issue.
- Dr. Richard Courtney explained the issues with Course Hero. Mr. Jesus Pena noted that he is working with Ms. Ann St. Ledger in Harrisburg regarding this issue. As a first step, Dr. Anne Zayaitz proposed that ChairNet develop a statement to include on class syllabus. Please send a draft to her when complete.

Meeting adjourned at 9:00am.

MEMBERS PRESENT:

Mr. Ted Witryk
Dr. Richard Courtney
Dr. Anne Zayaitz
Dr. Steve Lem
Ms. Tracy Reidenhour
Mr. Braden Hudak
Mr. Matt Santos
Ms. Jesus Pena
Dr. Warren Hilton
Mr. Terry Brown for Mr. Jerry Silberman
Dr. Andy Arnold

GUESTS PRESENT:

Dr. Kaoutar El Mounadi
Mr. Kent Dahlquist
Dr. Donovan McCargo

MEMBERS ABSENT:

Dr. Tom Stewart
Ms. Fran Cortez-Funk
Dr. Ken Hawkinson

THE NEXT MEETING IS MARCH 29, 2019 AT 8:15AM
IN THE PRESIDENT'S BOARDROOM

