

Administrative Council Minutes
February 23, 2018
8:15am
Room 301 Stratton Administration Building

1. Welcoming Remarks @ 8:15am Mr. Ted Witryk
 - Ted asked that we all keep the families of the Florida school incident in our thoughts and prayers.

2. Approval of Minutes from December 1, 2017 Mr. Ted Witryk
 - Dr. Richard Courtney made a motion to accept the minutes as presented. Ms. Tracy Reidenhour 2nd the motion – motion approved.

3. KU Policy DIV-003: Animals on Campus Ms. Linda Lantaff
 - Linda reviewed policy with the group. She will check on required ESA training. It was suggested for Linda to review policy with Dr. Donavan McCargo. Linda will make revisions and present to group in the near future.

4. Student Government Board Update Ms. Molly Gallagher
 - 18 SGB students with Dr. Hawkinson, Mr. Santos at Advocacy Day in Harrisburg
 - Preparing for SGB elections
 - Braden Hudak shadowing Molly
 - Working on online funding process
 - Working with Senate on several issues
 - Dr. Hawkinson commended Molly on her wonderful speech in front of 400 plus people and TV cameras at Advocacy Day.

5. Student Parking Situation Mr. Jerry Silberman
 - Public safety is updating its parking plan with the aid of an external vendor. Data is being collected regarding parking lot usage and input is being gathered from stakeholder groups. The vendor will be on campus during the week of 4/23 to meet with public safety and the student government board to continue to receive and evaluate student leader input.



6. Policy Register

Mr. Ted Witryk

- Ted will be reviewing each section of the policy register with Dr. Donovan McCargo.

7. Active Shooter Discussion

Mr. Ted Witryk

- Active Shooter Training is available to all departments through Public Safety. Mr. Jerry Silberman added that we are looking into replacing the panic buttons with a computer emergency system. We are also looking into holding emergency mock drills for the campus. Another position is going to be hired in Public Safety which will help with these efforts.

8. Budget Presentation

Mr. Matt Delaney



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- Presentation FINAL.ppt

9. As May Arise

Mr. Ted Witryk

- None

Meeting adjourned at 9:05am.

Members present:

Mr. Ted Witryk
Dr. Richard Courtney
Dr. Steve Lem
Ms. Tracy Reidenhour
Dr. Bill Donner for Dr. Amanda Morris
Mr. Jerry Silberman
Mr. Ken Steward for Dr. Anne Zayaitz
Dr. Ken Hawkinson
Mr. Matt Santos
Ms. Molly Gallagher
Ms. Frances Cortez-Funk



Members absent:

Dr. Warren Hilton
Dr. Andy Arnold
Mr. Jesus Pena

Guests present:

Mr. Matt Delaney
Mr. Braden Hudak
Ms. Linda Lantaff

The next meeting is scheduled for March 23, 2018 at 8:15am in the President's Boardroom.

