

Administrative Council Minutes
September 22, 2017
8:15am
Room 301 Stratton Administration Building

1. Welcoming Remarks @ 8:15am Mr. Ted Witryk

2. Approval of Minutes from April 28, 2017
 - o Add; discussion of changing Columbus Day to Fall Break Day to April minutes.

 - o Dr. Richard Courtney made a motion to accept the minutes with above noted addition, Ms. Tracy Reidenhour 2nd the motion – motion approved.

3. Student Government Board Update Ms. Molly Gallagher
 - o Pilot Shuttle Program
 - o Mind Kare Kiosk
 - o SGB Conference on Campus - October 14, 2017
 - o Paint the Town Gold Event
 - o Thanked Molly for working on filling committee openings for students

4. Committee Reports
 - a. Campus Beautification & Preservation Committee Ms. Ann Lemon
Report link to follow

 - b. Commission on Human Diversity Dr. Amy Pfeiler-Wunder
Report link to follow

 - c. Commission on the Status of Minorities Dr. Lindsey Runell
Report link to follow

 - d. Commission on the Status of Women Dr. Emily Cripe
Report link to follow

 - e. University Safety & Security Council Mr. John Dillon
Report link to follow

 - f. Health & Wellness Committee Ms. Dolores Hess
Report link to follow



g. University Traffic Bureau Not represented

Requested report

h. Calendar Committee Mr. Ted Witryk

Committee working on 2018-2019, 2019-2020, 2020-2021 calendars. Will propose recommendations at next meeting.

5. Preferred Name Change Policy STU-036 Mr. Ted Witryk

- o Proposed changes to KU STU-036 to comply with PASSHE Policy 1989-01-A
- o Dr. Richard Courtney made a motion to accept the changes made to KU STU-036 to comply with PASSHE Policy 1989-01-A, Dr. Steve Lem 2nd the motion – motion approved.

6. Academic Calendars Mr. Ted Witryk

- o Discussed sister university calendars. Bloomsburg is the only university that identifies Columbus Day, all others refer to Fall Break Day.
- o Admin Council Members proposed to use Millersville Calendar-Start Tuesday after MLK and it would be up to the discretion of the faculty to make up the day.
- o Dr. Ken Hawkinson noted that the labor contracts refer to Columbus Day and if we change to Fall Break Day, that wouldn't match up with K-12 calendars. He suggested consulting with other constituency groups for their feedback.
- o Mr. Ted Witryk will speak with Dr. Anne Zayaitz about the recommendation and re-visit with the Calendar Committee.

7. As May Arise Mr. Ted Witryk

- o None

Meeting adjourned at 9:35am.

Members present:

Mr. Ted Witryk
Dr. Richard Courtney
Dr. Steve Lem
Ms. Molly Gallagher
Ms. Tracy Reidenhour
Dr. Bill Donner for Dr. Amanda Morris
Mr. Jerry Silberman
Dr. Gil Clary for Dr. Anne Zayaitz
Dr. Paige Brookins for Ms. Fran Cortez-Funk
Dr. Ken Hawkinson
Dr. Andy Arnold
Mr. Jerry Silberman
Mr. Matt Santos



Guest present:

Ms. Dolores Hess
Dr. Ann Lemon
Dr. Emily Cripe
Dr. Lindsey Runell
Dr. Amy Pfeiler-Wunder
Mr. John Dillon

Members absent:

Mr. Jesus Pena
Dr. Warren Hilton

The next meeting is scheduled for October 20, 2017 at 8:15am in the President's Boardroom.

