

# Administrative Council

## Meeting Minutes

October 21, 2021 at 8:15am  
President's Boardroom

1. President Hawkinson introduced Ms. Jennifer Weidman as the Chair of Admin Council
2. Welcoming Remarks Ms. Jennifer Weidman
3. Approval of Minutes from April 22, 2021 Ms. Jennifer Weidman
  - Dr. Richard Courtney made the motion to approve the minutes as presented. Ms. Tracy Reidenhour 2<sup>nd</sup> the motion – motion approved.
4. Student Government Board Update Ms. Kayla Sherry

At the beginning of the semester, we had elections to fill empty seats on our board, and now we are gearing up to host our mid-year elections in November. We will be working on increased recruitment initiatives to get the word out to the student body about this, so we would appreciate your support by informing students and recommending specific names to us if you think they would be a good fit for our organization.

SGB participated in Unity Day, the Involvement Fair, a collaborative event with It's On Us, National Voter Registration Day, the Well-Being Committee Ribbon Cutting, and PrideFest. More upcoming events include #ElectHer, Grad Fest, Homecoming Spirit Stations, KU Cares Day of Service, Fall Fest, and the PASSHE DEI Summit.

Earlier in the semester, we also had our Fall Retreat to set goals for the semester and year, which outlined topics such as DEI, mental health, academic support during the transition back to in-person, and more to best serve the student body. We continue to reference and appropriately adjust these goals as we work on specific initiatives and receive student feedback about campus life. Our members are actively meeting with their college deans and other administrators on campus, as well as hosting Meet the Reps events and sending out surveys to see how our constituents are feeling about various topics, so we try to stay informed and transparent throughout our processes.

SGB also collaborated with university photographer Andy to create a pro-vaccination video to encourage students to get vaccinated for the safety of our campus, as well as a photoshoot for PASSHE Advocacy. SGB has also released various media bursts on our socials to remind students to wear a mask indoors and get vaccinated if they can.

The PASSHE Board of Student Government Presidents, of which I serve on as Vice Chair, is also currently pushing out our pro-mask and pro-vaccine reminder on our



campuses to remind students of the same safety precautions as we navigate the ongoing pandemic.

SGB is thankful for the help of administration to give our students opportunities to succeed at KU. We hope to continue collaboration in our efforts to support students mentally, physically, socially, and academically. Thank you for your time.

#### 5. Committee Update Reports

- University Traffic Bureau – Ms. Anne Reel (link to report on website)
- Campus Beautification & Preservation Committee – Ms. Gwendolyn Yoppolo (link to report on website)
- Campus Wellness Committee – Ms. Fran Cortez Funk (link to report on website)
- University Safety & Security Council - Dr. Duane Crider-not present (link to report on website)
- Commission on the Status of Women – Dr. Yasoda Sharma (link to report on website)
- Commission on the Status of Minorities – Dr. Arthur Garrison (link to report on website)
- Commission on Human Diversity – Dr. Stephen Stoeffler (link to report on website)
- Calendar Committee – Mr. Ben Trout
  - Academic calendars approved through 2025
  - 2025-2026 academic calendar to be addressed at the Calendar Committee Meeting in November

#### 6. Policy STU-016: Motor Vehicle Regulations (Update Mr. John Dillon from University Traffic Bureau)

- Dr. Richard Courtney made the motion to approve the revised Motor Vehicle Regulations Policy STU-016 as presented. Ms. Fran Cortez-Funk 2<sup>nd</sup> the motion – motion approved.

#### 7. Policy STU-???: Medical Marijuana Policy Ms. Fran Cortez-Funk

- The Medical Marijuana Policy was tabled for the next meeting. This would be a GEN policy. Ms. Fran Cortez-Funk will work on revisions from the Council and submit to Mr. Jesus Pena for approval from PASSHE Legal.



8. Review of Campus Wellness Committee Bylaws Ms. Fran Cortez-Funk
- Dr. Steve Lem made a motion to approve the Campus Wellness Committee Bylaws as presented. Ms. Tracy Reidenhour 2<sup>nd</sup> the motion – motion approved.
9. KU & the PASSHE Sustainability Inventory Dr. Richard Courtney  
(Guests: Mr. Will Meeker & Mr. Nick DeSalvo)
- Discussion on Sustainability at KU, information should be added to our website. West Chester has a good example on their website. Ms. Gwendolyn Yoppolo volunteered to help on this from the campus Beautification & Preservation Committee.
  - Mr. Will Meeker & Mr. Nick DeSalvo to present at the December 2<sup>nd</sup> meeting.
10. As May Arise – none
11. Meeting was adjourned at 9:54am.

**Members Present:**

Ms. Jennifer Weidman  
Dr. Steve Lem  
Dr. Richard Courtney  
Ms. Kayla Sherry  
Ms. Fran Cortez-Funk  
Ms. Tracy Reidenhour  
Mr. Jesus Pena  
Dr. Lorin Basden-Arnold  
Mr. Matt Delaney  
Dr. Ken Hawkinson

**Members Absent:**

Mr. Matt Santos  
Dr. Warren Hilton  
Dr. Tom Stewart

**Guests Present:**

Mr. Ben Trout  
Ms. Anne Reel  
Mr. Nick DeSalvo  
Mr. Will Meeker  
Mr. Stephen Stoeffler  
Mr. John Dillon  
Dr. Arthur Garrison  
Dr. Gwen Yoppolo  
Dr. Yasoda Sharma

The next meeting is December 2<sup>nd</sup> at 8:15am in the President's Boardroom

