

**Commission on Human Diversity  
Meeting Minutes**

October 10, 2019, 11:00 a.m., MSU 324

**Committee Members Present:** Mark Wolfmeyer (chair), Amy Pfeiler-Wunder, Paige Brookins, Hanna Hotalen, Stephen Stoeffler, Ko-Hsin Hsu, Muratcan Erkul, Jason Garcia, Jerry Schearer, Bruce Gottschall, Dan Metzger

**Committee Members:** Connie Lawrence, Debra Duenyas, Baron Vanderburg

**Volunteer Committee Members:** Inmi Lee, Vicki Meloney, Tabetha Bernstein-Danis

- 1) Call to order: 11:02 a.m.**
- 2) Approval of Minutes – Oct. 10, 2019 meeting:** Motion to approve: Jerry Schearer;  
Seconded: Stephen Stoeffler; Motion passed
- 3) Updates on keynote speaker –**
  - a) Stephen presented that he contacted Chad Deon Lassiter, Executive Director of the Pennsylvania Human Relations Commission, and asked him to serve as the keynote speaker for the CHD Conference.
  - b) Lassiter has agreed to be the keynote and a breakout session, is available on the date of the conference, and he can speak to any of the themes of in our mission. His participation comes at no cost to the CHD. The final scheduling details will need to be arranged.
- 4) Conference Planning**
  - a) Call for Papers –**
    - i) Mark Wolfmeyer presented commissioners with a draft of the call.
    - ii) Commissioners agree the paragraph looks good and suggested minor revisions. One addition is to add student clubs to the “please share” sentence. The title will be revised as well. Mark will share a google doc of the call to commissioners so all can collaborate on revisions.
    - iii) Tentative deadline of Oct. 20<sup>th</sup> for the final call draft.
    - iv) It was agreed that Engage will be used for submissions. Mark will work to set this up.

- v) 5 categories for presentation formats: 1) presentation (1-2 presenters; 35 min. presentation; 15 min. Q&A); 2) workshop (activity-based); 3) panel; 4) poster; 5) other

**b) Additional speakers/participants**

- i) The Office of Student Involvement contacted Jerry with photographer John Noltner, who is interested in doing a social justice photography project at the CHD conference. This would include photographs taken on Thursday prior to the conference, a visual presentation/gallery walk potentially during lunch, and attendee involvement in answering a thematic question generated by commissioners prior to the event. Noltner can be asked to speak as well (20 minutes?). There will be no cost to the commission. Office of Student Involvement can help coordinate the Thursday activities.

(1) Poster presentations may need to be moved to another time

- ii) Bruce suggested finding student musicians or local band(s) to play music with social justice themes

(1) Hanna will ask Habitudes, music group she knows through student leadership, if they are interested

**5) Program subcommittee**

- a) Description of task – members draw on networks to solicit proposal submissions from their classes, first year seminar classes, student clubs, etc.; meets in January to look at presentation proposals

b) Volunteers – Mark, Hanna, Ko-Hsin, Stephen, Paige

**6) Program budget subcommittee – little costs to date; committee will form as needed**

- a) Description of task

b) Volunteers

**7) Logistics Subcommittee**

- a) Description of task – commissioners present at conference activities on the day of will assist in moderating presentations, registration, and other tasks as needed

b) Volunteers – all commissioners in attendance agreed to be present at the conference and help; Amy will get gifts for the presenters

8) CHD Student Award

- a) Amy presented ideas for an award for a student who embodies the CHD mission
  - i) Discussion focused on:
    - (1) Faculty/staff nominations – suggested to send call out by end of calendar year
    - (2) Guidelines and required materials – work/service on and off campus; letters of recommendation, résumé, etc.
    - (3) Rubric for evaluating nominees – Amy will work on a template
    - (4) What the award is and when it will be presented – a plaque/certificate (question about budgetary regulations)
  - ii) Amy stated she will write up some preliminary guidelines for further discussion
  - iii) Evaluation – it was discussed that the commission will decide the award recipient during a regularly scheduled meeting rather than creating a subcommittee

9) Reports from Representatives and Liaisons

- a) **Commission on Status of Women** – Stephen: Thursday, Oct. 17 – speaker on domestic violence at 12 noon in Multicultural Center Unity Room – see announcement in the dbrief
- b) Commission on Status of Minorities
- c) Disability Services Office
- d) Women’s Center
- e) Multicultural Center
- f) Office of International Admissions
- g) Student Affairs/Dean of Students

10) Announcement from Paige: On Thursday, Oct. 17 at 5:00 p.m. in MSU 218 the College of Business and Alumni Association are hosting Courage Factor, an event where female students network with female alumni; free for students

11) **Next Meeting:** November 14, 11-12: MSU 157A

12) Adjournment: 11:56 a.m.