

## Commission on Human Diversity

### *Meeting Minutes*

February 13, 2020 11-12 AM, MSU 324

Committee Chair: Mark Wolfmeyer

Committee Members: Amy Pfeiler-Wunder, Paige Brookins, Stephen Stoeffler, Ko-Hsin Hsu, Deborah Duenyas, Muratcan Erkul, Connie Lawrence, Jerry Schearer, Bruce Gottschall

Volunteer Committee Members: Dan Metzger

- 1) Call to Order: 11:00
- 2) **Approval of Minutes - November 14, 2019 meeting:** Motion to approve: Bruce Gottschall; Seconded: Muratcan Erkul; Motion Passed
- 3) Current participation registration for conference – Mark Wolfmeyer
  - a) Mark discussed conference registration, currently 53 individuals registered for the conference, 25 of which are outside the university community. Jerry reported that the Lehigh Valley Inter-regional Networking and Connecting Consortium (LINC) has registered for the conference.
  - b) Mark encouraged the committee to continue the push for registration.
  - c) Discussion regarding potential actions that may need to be taken regarding minors (middle and high school students) attending the conference. Mark will contact Jason Garcia in residents life to confirm appropriate measures are taken for minors attending the conference.
  - d) Mark asked Dr. Hawkinson to give an opening statement to attendees.
  - e) Connie discussed parking tags for attendees. Mark will let public safety know about the conference and what options we have to help ensure there are no conflicts with parking on the day of the conference .
- 4) Conference budget items – Mark Wolfmeyer
  - a) Food order – The committee reviewed the food order for breakfast, lunch, and afternoon snack.

- b) Amy discussed the importance of checking to ensure technology is working appropriately on the day of the conference. Mark stated that he would request a special log-in from IT.
  - c) Quote for printing program – review and approve. Jerry will print.
  - d) Gifts for presenters – Amy will purchase gifts.
- 5) Keynote speaker - Steve
- a) Any logistical issues for Mr. Lassiter that CHD can accommodate? Steve will introduce the speaker and follow-up with him to find out the title of his presentation.
- 6) Artist presentation – Jerry
- a) Thursday photography – when/where/how to promote. Jerry provided details regarding the photography project, which will take place from 10am – 4pm on the Thursday before the conference. The committee confirmed a question prompt for the photographer, “What does diversity mean to you at KU?” Jerry will put the event in BareEssentials for marketing.
  - b) Any logistical issues for Mr. Noltner that CHD can accommodate?
- 7) Volunteers Needed!
- a) Two registration tables (one for onsite registrants and the other will be for individuals who preregistered) – Connie, Muratcan
  - b) Need a CHD member present for each session. They will welcome participants in the session and introduce the speakers. At the end of the session, they will thank and acknowledge presenters with gifts (purchased by Amy). The volunteer will also give attendees a survey/evaluation of the session. Committee members volunteered for sessions on Mark’s program. Amy clarified that there are two different evaluations, one for the whole conference experience and one for each individual session.
  - c) Certificates and nametags. Amy stated that she would ask her department graduate assistant to create the certificates and nametags. Mark will reach out to Vikki for the blank pdf of the conference image. Conference evaluations can be distributed at registration and collected throughout the day.
- 8) Reports from Representatives and Liaisons (as needed)

- a) Commission on Status of Women
  - b) Commission on Status of Minorities
  - c) Disability Services Office
  - d) Women's Center
  - e) Multicultural Center
  - f) Office of International Admissions
  - g) Student Affairs/Dean of Students
- 9) As may arise
- a) Steve discussed the colloquium in January. It was a well-attended event. He also discussed plans for next year's colloquium that will include partnerships with other commissions on campus.
  - b) Amy discussed the Social Justice award criteria and nomination information. The award could be announced at the conference and possibility presented on Unity Day. The committee could vote on the award during the last meeting of the semester. The candidate should be in good academic standing a rubric will be created to assess the candidate's application.
  - c) Page announced the entrepreneurial leadership week and asked for student recommendations for the student panel.
  - d) Discussion regarding the Social Justice community. Recommendations were requested for students who might like to live in the community. Residence life will make an announcement at the conference lunch.

10) Adjournment: 11:55

#### SPRING MEETINGS:

February 13, 11 to 12, MSU 324

March 5, 11 to 12, MSU 324

April 9, 11 to 12, MSU 324

May 7, 11 to 12, MSU 324