

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of January 24, 2019**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Jason Crockett, Sue Czerny, Denise Darrah, Soojin Kim, Emily Murray, Roseanne Perkins, R. Todd Rober, Cristen Rosch, Abdul Sraiheen, John Stanley, Mary Jo Stere, John Vafeas

**ABSENT:**

**ALSO IN ATTENDANCE:** Gary Chao, Bethany French, Robert Kilker, Brian Meares, Brad Shope, George Sirrakos, Ted Witryk, Nancy Zimmerman

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, January 31, 2019, in RL 29 at 11 a.m.

**MINUTES**

It was moved by A. Sraiheen, seconded by R. Perkins, to approve the minutes from November 29, 2018. MOTION PASSED.

**OLD BUSINESS**

Current #: LAS 19031  
Course: New Course: CHM 332, Biochemistry of Human Disease and Disorders, Spring 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: Non new information was submitted, proposal remained tabled.

Current #: LAS 19049  
Course: Course Revision: ENG 319, Culture and Media, Fall 2019  
Proposal: Change in course number, change in course description and syllabus, and change in course prerequisites.  
Comments: R. Kilker was present to speak to this proposal. R. Kilker noted that the Assessment memo was included with the submitted revision. T. Witryk asked if this course was revised from ENG 219, and R. Kilker said yes. T. Witryk recommended linking the courses for repeat purposes; the committee agreed.

It was moved by T. Rober, and seconded by R. Perkins, to consider and approve this proposal. MOTION PASSED.

## **NEW BUSINESS**

### **College of Business**

It was proposed by J. Vafeas to change the order of the agenda and move COB 19066 to the end of the College of Business section of New Business. Proposal was moved by J. Vafeas, and seconded by S. Czerny. MOTION PASSED.

Current #: COB 19068  
Course: New Course: SCM 260, Principles of Supply Chain Management, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal. T. Witryk asked to clarify the prerequisites, and they were clarified to read “[ECO 11 and ECO 12] or ECO 10; and COM 10”. G. Chao noted this is to accommodate both Business majors and non-Business majors.

It was moved by S. Kim, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by A. Srarheen, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

COB 19069 New Course: SCM 361, Principles of Business Logistics, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

COB 19070 New Course: SCM 362, Supply Chain Analytics, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

COB 19071 New Course: SCM 363, Global Transportation Management, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

COB 19072 New Course: SCM 364, Lean Warehouse Management, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

COB 19073 New Course: SCM 365, Sustainability in Supply Chain, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

COB 19074 New Course: SCM 366, Enterprise Systems and Integrated Business Processes, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

COB 19075 New Course: SCM 367, Supply Chain System Design and Planning, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

COB 19076 New Course: SCM 368, Strategic Procurement and Sourcing, Fall 2019  
Proposal: Addition of a new course to the Master Course Listing.  
Comments: G. Chao was present to speak to this proposal.

Current #: COB 19077  
Course: Course Revision: MGM 371, Selected Topics in Management, Fall 2019  
Proposal: Change in course prerequisites.  
Comments: G. Chao was present to speak to this proposal. J. Vafeas noted this proposal is for the shell course for selected topics, and not a topical syllabus itself. Any prerequisites approved with the shell are applied to any topic that is taught in it.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current #: COB 19066  
Program: New Program: BSBA Business Administration, Supply Chain Management Track, Fall 2019  
Proposal: Addition of a new concentration/track program.  
Comments: G. Chao was present to speak to this proposal.

It was moved by NAME HERE, and seconded by NAME HERE to consider and approve this proposal. MOTION PASSED.

### **College of Education**

Current #: COE 19019  
Course: Course Revision: SEU 422, World Language Instructional Methods for Middle and High School, Fall 2019  
Proposal: Change in course number and title, change in course description, change in course syllabus, and replaces another course (linked for repeat purposes).  
Comments: N. Zimmerman and G. Sirkakos were present to speak to this proposal. B. Meares noted that the course number will be SEU 422. J. Vafeas noted that there were two prerequisites, and recommended changing the undergraduate prerequisite to “permission of the department.” G. Sirkakos asked if that would mean manual entry of students by the department staff, and T. Witryk responded no, the department just approves the students and send them to the Registrar’s Office to register for the course.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current #: COE 19021  
Course: Course Revision: COU 538, The Addicted Family, Fall 2019  
Proposal: Change in course prerequisites.  
Comments: The committee noted that this proposal is missing a new syllabus, full rationale, and that there is no curriculum map attached. It was recommended this be tabled to await missing documents. D. Darrah asked if it could still be passed for Fall if that happens, and it can still meet the deadline for the Fall 2019 effective date.

It was moved by D. Darrah, and seconded by T. Rober, to consider and approve this proposal. It was moved by D. Darrah, and seconded by S. Czerny, to table this proposal. MOTION PASSED.

### **College of Liberal Arts & Sciences**

Current #: LAS 19052  
Program: Program Revision: BS Public Administration, Fall 2019  
Proposal: Change in concomitant program electives.  
Comments: J. Vafeas noted that it only has the old General Education check sheet and needs the new General Education check sheet attached to it. Also noted that the check sheet refers to LAS electives, when free electives can be any course from any college. Assessment memo was lacking and needs completion. QPA term needs to be changed to GPA.

It was moved by A. Sraiheen, and seconded by S. Kim, to consider and approve this proposal. It was moved by C. Rosch, and seconded by A. Sraiheen, to table this proposal. MOTION PASSED.

### **Distance Education Offerings**

Current #: COE 19024  
Course: Distance Education Offering: COU 510, Diagnosis and Treatment Planning in Counseling, Summer I 2019  
Proposal: Request to offer course via Distance Education.

It was moved by T. Rober, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Current #:  
Course:  
Proposal:  
Comments:

It was moved by NAME HERE, and seconded by NAME HERE to consider and approve this proposal. MOTION PASSED.

Current #:  
Course:  
Proposal:  
Comments:

It was moved by NAME HERE, and seconded by NAME HERE to consider and approve this proposal. MOTION PASSED.

## **ANNOUNCEMENTS**

### **General Education**

LAS 19051 General Education: POL 227WI {Withdrawn by the department}

LAS 19103 General Education: ENG 229, Literature and Psychology, Fall 2019

### **Selected Topics Courses**

COB 19078 Selected Topics in Business Administration: MKT 371, Hospitality Management, Fall 2019

COE 19022 Selected Topics in Education: ELU 566, Teaching at the Middle Level Development and Practice, Summer II 2019

## **ADJOURNMENT**

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Bethany G. French, Recording Secretary

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Susan G. Czerny, Secretary

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Date

\_\_\_\_\_  
Date

2/25/2019