

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of September 24, 2020**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Jason Crockett, Susan Czerny, Andrew Minness, Roseanne Perkins, Todd Rober, Cristen Rosch, Abdul Sraihleen, Gwendolyn Yoppolo, John Vafeas, and Carole Wells.

**ABSENT:** Soojin Kim

**ALSO IN ATTENDANCE:** Anne Brawand, Lisa Brennan, Deborah Duenyas, Jennifer Forsythe, Lisa Frye, Patricia Helleher, Rajeev Kumar, Lynn Kutch, Brian Meares, Jason Sewall, Bradley Shope, John Stanley, Necati Tekatli, Amy Walton, and Ted Witryk.

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, October 1, 2020 via zoom at 11 a.m.

J. Vafeas stated there was a policy changed approved in April that no Distance Education courses will come through UCC any longer. The department in consultation with the Dean are going to vet the courses given that they meet the contractual requirements of the collective bargaining agreements. Any newly approved or existing course that meets the UCC requirements and the collective bargaining agreement requirements can be offered as distance education courses.

**Election of Officers**

It was moved by A. Minness, and seconded by T. Rober, to nominate C. Rosch for the office of Vice-Chairperson.

MOTION PASSED. C. Rosch was elected to serve as Vice-Chairperson.

It was moved by A. Minness, and seconded by T. Rober, to nominate S. Czerny for the office of Secretary.

MOTION PASSED. S. Czerny was elected to serve as Secretary.

**MINUTES**

It was moved by A. Sraihleen, and seconded by T. Rober, to approve the minutes from the April 23, 2020. MOTION PASSED.

## **NEW BUSINESS**

### **University Curriculum Committee**

Current #: UCC 2101  
Policy: Policy Revision: Revised UCC Cover Sheet  
Proposal: UCC Policy Revision.  
Comments: J. Vafeas spoke to this proposal. He stated that there was an adhoc committee to make recommendations to make changes to the cover sheet. A. Sraiheen noticed one item, on the old sheet there was an eligibility item under courses that is not on the new cover sheet. L. Frye spoke to this proposal as well. She stated that the eligibility was under programs. It was determined that that was between departments and the admissions office. J. Vafeas stated both new UCC policies will go into effect immediately, however, we will accept proposals using the previous cover sheet and charts through the end of the semester.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

Current#: UCC 2102  
Policy: Policy Revision: New UCC Tracking Chart  
Comments: J. Vafeas spoke to this proposal. He stated both new UCC policies will go into effect immediately, however, we will accept proposals using the previous cover sheet and charts through the end of the semester

It was moved by A. Sraiheen, and seconded by A. Minness, to consider and approve this proposal.

### **College of Business**

Current #: COB 20032  
Program: Business Analytics Minor  
Proposal: New Program Minor

It was moved by A. Sraiheen, and seconded by T. Rober to consider and approve this proposal.  
MOTION PASSED.

The following proposals were moved by A. Sraiheen, and seconded by C. Rosch, to consider and approve as a block. MOTION PASSED.

COB 20034 Course: Course Revision: BUS 220 Regression Analysis and Data Processing, Spring 2021  
Proposal: Change in prerequisites.

COB 20045 Course: Course Revision: MGM 351 Operations Management, Spring 2021

Proposal: Change in prerequisites.

COB 20047 Course: Course Revision: SCM 366 Enterprise Systems and Integrated Business Processes, Spring 2021  
Proposal: Change in prerequisites.

Current #: COB 20048  
Course: New Course: SCM 3XX Applied Project Management, Spring 2021  
Proposal: Addition of a new course to the Master Course Listing.

It was moved by A. Sraiheen, and seconded by A. Minness to consider and approve this proposal. MOTION PASSED.

Current #: COB 20051  
Course: Course Revision: BUS 310 Business Intelligence,  
Proposal: Change in title, description, syllabus and prerequisites.  
Comments: Per T. Rober on the summary request where it states old description and new description, the new description is actually the new rationale. G. Chao present to speak to this proposal. He stated the new rationale was not in the description. The description is more focused on business intelligence. T. Rober stated they pasted in the rationale rather than the description in the new description.

It was moved by T. Rober, and seconded by A. Sraiheen, to consider and approve this proposal. MOTION PASSED.

Current #: COB 20052  
Course: Course Revision: ECO 345 Econometrics, Spring 2021  
Proposal: Change in syllabus and prerequisites.  
Comments: T. Rober asked why they were using Gen Ed objectives for a course that is not Gen Ed. This is not going to be a Gen Ed course per A. Sraiheen. T. Rober noted H & J should be checked on the cover sheet.

It was moved by T. Rober, and seconded by A. Sraiheen, to consider and approve this proposal. MOTION PASSED.

Current #: COB 20055  
Course: Program Revision: B.S. Business Administration, Accounting Track, Spring 2021  
Proposal: New track.  
Comments: A. Sraiheen present to speak to this proposal. T. Witryk, this is a track, not a major.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal. MOTION PASSED.

Current#: COB 21002  
Course: Course Revision: MGM 338 Managing Compensation, Spring 2021

Proposal: Change in title, description, syllabus, and prerequisites.

It was moved by A. Minness, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current#: COB 20056  
Course: Course Revision: BUS 275 Business Data Management and Information Systems,  
Spring 2021  
Proposal: Change in prerequisites.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current#: COB 20059  
Program: Supply Chain Management Minor, Spring 2021  
Proposal: Change in eligibility requirements.  
Comment: G. Chao present to speak to this proposal. G. Chao we don't want students to take  
management track and supply chain minor. This is available to non-business  
minors only.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

### **College of Education**

Current#: COE 2070  
Program: Master of Education Elementary Education  
Proposal: Program Moratorium  
Comments: R. Perkins present to speak to this proposal. She stated they are redesigning this  
program. They are putting it moratorium while they restructure the program. C.  
Wells stated that the department can vote to put a program in moratorium, but we  
have to notify the State System. J. Vafeas stated that there is a five-year time limit  
that a program can be in moratorium.

It was moved by A. Minness, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

The following proposals were moved by T. Rober, and seconded by A. Sraiheen to consider and  
approve as a block. It was moved by T. Rober, and seconded by A. Sraiheen, to table these  
proposals. MOTION PASSED.

COE 2083 Program: Special Education PreK-12 Elementary Education 4-8 Language  
Arts and Reading, Spring 2021.

Proposal: New Program

Comments: A. Brawand present to speak to this proposal. She stated there were recent changes in Special Education legislation that prompted standards to be met within all grade levels, that is the reason for the new programs. C. Wells commented that these 4 proposals are new tracks and not new programs and they must be sent to the State System for approval. She also stated the proposals do not look like new tracks. T. Witryk raised the question as to why they were not separate tracks. J. Vafeas asked what is the degree the students were getting. J. Vafeas asked for a motion to table the proposals due to regulatory issues with clarification expected at the next UCC meeting with an effective date of Spring 2021.

COE 2084 Program: Special Education PreK-12 Elementary Education 4-8  
Mathematics, Spring 2021

Proposal: New Program

Comments: A. Brawand present to speak to this proposal. She stated there were recent changes in Special Education legislation that prompted standards to be met within all grade levels, that is the reason for the new programs. C. Wells commented that these 4 proposals are new tracks and not new programs and they must be sent to the State System for approval. She also stated the proposals do not look like new tracks. T. Witryk raised the question as to why they were not separate tracks. J. Vafeas asked what is the degree the students were getting. J. Vafeas asked for a motion to table the proposals due to regulatory issues with clarification expected at the next UCC meeting with an effective date of Spring 2021.

COE 2085 Program: Visual Impairment Birth-21 Elementary Education Language Arts  
& Reading, Spring 2021

Proposal: New Program

Comments: A. Brawand present to speak to this proposal. She stated there were recent changes in Special Education legislation that prompted standards to be met within all grade levels, that is the reason for the new programs. C. Wells commented that these 4 proposals are new tracks and not new programs and they must be sent to the State System for approval. She also stated the proposals do not look like new tracks. T. Witryk raised the question as to why they were not separate tracks. J. Vafeas asked what is the degree the students were getting. J. Vafeas asked for a motion to table the proposals due to regulatory issues with clarification expected at the next UCC meeting with an effective date of Spring 2021.

COE 2086 Program: Visual Impairment Birth-21 Elementary Education 4-8  
Mathematics, Spring 2021

Proposal: New Program

Comments: A. Brawand present to speak to this proposal. She stated there were recent changes in Special Education legislation that prompted standards to be met

within all grade levels, that is the reason for the new programs. C. Wells commented that these 4 proposals are new tracks and not new programs and they must be sent to the State System for approval. She also stated the proposals do not look like new tracks. T. Witryk raised the question as to why they were not separate tracks. J. Vafeas asked what is the degree the students were getting. J. Vafeas asked for a motion to table the proposals due to regulatory issues with clarification expected at the next UCC meeting with an effective date of Spring 2021.

The following proposals were moved by T. Rober, and seconded by A. Sraiheen, to consider and approve as a block. MOTION PASSED.

- |           |   |   |
|-----------|---|---|
| COE 2087  | Course:   | SPU 550 Laws and Multicultural Special Education, Spring 2021   |
|           | Proposal:   | Course Archive.   |
| COE 2088  | Course:   | SPU 551 Collaboration and Consultation in Special Education, Spring 2021  |
|           | Proposal:   | Course Archive.   |
| COE 2089  | Course:   | SPU 553 Assessments of Students with Disabilities from Culturally Diverse Backgrounds, Spring 2021                            |
|           | Proposal:   | Course Archive.   |
| COE 2090  | Course:   | SPU 552 Multicultural Foundations and Strategies for Students With Disabilities from Diverse Backgrounds, Spring 2021.        |
|           | Proposal:   | Course Archive.   |
| COE 2091  | Course:   | SPU 554 SP EDU Processes and IEP Development for Students With Disabilities from Culturally Diverse Backgrounds, Spring 2021. |
|           | Proposal:   | Course Archive.   |
| Current#: | COE 2101  |   |
| Program:  | M.A. Clinical Mental Health Counseling, Fall 2021   |   |
| Proposal: | Change in graduate requirements.  |   |
| Comments: | J. Vafeas stated that on the new check sheet under area 4 we should add graduate and 400 level and above. |   |

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal. MOTION PASSED.

### **College of Liberal Arts and Sciences**

The following proposals were moved by T. Rober, and seconded by A. Sraiheen, to consider and approve as a block. MOTION PASSED.

- LAS 20296 Course: ANT 136 Pennsylvania Archeology, Spring 2021  
 Proposal: Change in number.  
 Comments: Per B. Meares the course number will be ANT 235
- LAS 20297 Course: ANT 217 The Anthropology of Frauds & Fantastic Claims, Spring 2021  
 Proposal: Change in number.  
 Comments: Per B. Meares the course number will be ANT 145
- LAS 20298 Course: ANT 320 Archaeological Field Methods, Spring 2021  
 Proposal: Change in number.  
 Comments: Per B. Meares the course number will be ANT263
- LAS 20299 Course: ANT 321 Advanced Archaeological Field Methods, Spring 2021  
 Proposal: Change in number.  
 Comments: Per B. Meares the course number will be ANT 264.

Current#: LAS 21001  
 Course: ENG/GER 2XX German Comics in English, Spring 2021  
 Proposal: Addition of new course to the Master Course listing.  
 Comments: Per B. Meares the course number will be ENG/GER 217.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
 MOTION PASSED.

Current#: LAS 21002  
 Course: GER/WGS 3XX Race and Gender in the German-Speaking World, Spring 2021  
 Proposal: Addition of new course to the Master Course listing.  
 Comments: Per B. Meares the course number will be GER/WGS 324.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
 MOTION PASSED.

The following proposals were moved by T. Rober, and seconded by A. Sraiheen, to consider and approve as a block. MOTION PASSED.

LAS 21009 Course: SWK 320 Case Management an Interdisciplinary Approach, Spring 2021  
 Proposal: Change in prerequisites.  
 Comment: J. Vafeas present to speak to this proposal. He stated this is the removal of prerequisites for non-majors and majors for 200 level and above. This is open to non-majors at the sophomore level and above or with permission of the department

LAS 21010 Course: SWK 321 Professional Dimensions of Case Management, Spring 2021

Proposal: Change in prerequisites.  
Comment: J. Vafeas present to speak to this proposal. He stated this is the removal of prerequisites for non-majors and majors for 200 level and above. This is open to non-majors at the sophomore level and above or with permission of the department

LAS 21011 Course: SWK 290 Social Gerontology and Social Welfare, Spring 2021  
Proposal: Change in prerequisites.  
Comment: J. Vafeas present to speak to this proposal. He stated this is the removal of prerequisites for non-majors and majors for 200 level and above. This is open to non-majors at the sophomore level and above or with permission of the department

LAS 21012 Course: SWK 328 Child Welfare and Social Work Practice, Spring 2021  
Proposal: Change in prerequisites.  
Comment: J. Vafeas present to speak to this proposal. He stated this is the removal of prerequisites for non-majors and majors for 200 level and above. This is open to non-majors at the sophomore level and above or with permission of the department

LAS 21013 Course: SWK 286 Social Work and Substance Abuse, Spring 2021  
Proposal: Change in prerequisites.  
Comment: J. Vafeas present to speak to this proposal. He stated this is the removal of prerequisites for non-majors and majors for 200 level and above. This is open to non-majors at the sophomore level and above or with permission of the department

LAS 21014 Course: SWK 325 Social Work and Human Sexuality, Spring 2021  
Proposal: Change in prerequisites.  
Comment: J. Vafeas present to speak to this proposal. He stated this is the removal of prerequisites for non-majors and majors for 200 level and above. This is open to non-majors at the sophomore level and above or with permission of the department

J. Vafeas declared the meeting in recess until Thursday, October 1, 2020 at 11:00 am.



**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of October 1, 2020**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Jason Crockett, Susan Czerny, Andrew Minness, Roseanne Perkins, Todd Rober, Cristen Rosch, Abdul Sraiheen, Gwendolyn Yoppolo, John Vafeas, and Carole Wells.

**ABSENT:** Soojin Kim

**ALSO IN ATTENDANCE:** Denise Bosler, Anne Brawand, Lisa Brennan, Lisa Frye, Brian Meares, Jason Sewall, Bradley Shope, John Stanley, Amy Walton, John Ward, and Ted Witryk.

**College of Liberal Arts and Sciences**

Current#: LAS 21015  
Course: POL 311 Constitutional Law I: Institutions and Functions, Spring 2021  
Proposal: Change in prerequisites.  
It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current#: LAS 21016  
Course: POL 312 Constitutional Law II: Civil Liberties and Civil Rights, Spring 2021  
Proposal: Change in title.

It was moved by A. Sraiheen, and seconded by A. Minness, to consider and approve this proposal. MOTION PASSED.

Current#: LAS 21019  
Program: B.S. Game Development, Spring 2021  
Proposal: New program.  
Comments: Per J. Vafeas this item was moved to the bottom of the LAS agenda due to the courses being approved first. L. Frye present to speak to this proposal. C. Wells stated that the Provost has not seen this proposal for a new program. Ken Steward will review the budget. J. Vafeas also mentioned that UCC is approving the program, not the particulars of the proposal.

It was moved by A. Sraiheen, and seconded by A. Minness, to consider and approve this proposal. MOTION PASSED.

**College of VPA**

Current#: VPA 20216  
Course: MUP 122 Guitar Class, Spring 2021  
Proposal: De-archive course.

Comments: T. Rober present to speak to this. He stated the proposal needs the corrected title and prefix, "MUS 122 Classical and Guitar I".

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal. MOTION PASSED. It was moved by T. Rober, and seconded by A. Sraiheen to table this proposal. MOTON PASSED.

Current#: VPA 20217  
Course: MUP 222 Guitar Class, Spring 2021  
Proposal: De-archive course.  
Comments: C. Wells stated that this was put into moratorium in 2015. There is a 5-year limit for a course to be in moratorium therefor a new course must be submitted.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal. MOTION FAILED.

Current#: VPA 20218  
Course: MUU 335 Music for the Exceptional Learner, Spring 2021.  
Proposal: Addition of a new course to the Master Course Listing.

It was moved by T. Rober, and seconded A. Sraiheen, to consider and approve this proposal. MOTION PASSED.

Current#: VPA 2102  
Course: CDE 140 Introduction to Interactive Design, Fall 2021  
Proposal: Change in description, syllabus, and prerequisites.  
Comments: D. Bosler present to speak to this proposal.

It was moved by A. Sraiheen, and seconded by A. Minness, to consider and approve this proposal. MOTION PASSED.

Current#: VPA 2103  
Course: CDE 276 Interactive Design, Fall 2021  
Proposal: Change in description, syllabus, and prerequisites.

It was moved by T. Rober, and seconded by A. Minness to consider and approve this proposal. MOTION PASSED.

Current#: VPA 2104  
Course: CDE 385 Content Management Systems, Fall 2021  
Proposal: Change in title, description, syllabus, and prerequisites.

It was moved by T. Rober, and seconded by A. Sraiheen, to consider and approve this proposal. MOTION PASSED.

Current#: VPA 2105

Course: CDE 386 Web Applications, Fall 2021  
Proposal: Change in title, description, syllabus, and prerequisites.

It was moved by A. Minness, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 2106  
Course: CDE 355 User Experience, Spring 2021  
Proposal: Addition of a new course to the Master Course Listing.

It was moved by T. Rober, and seconded by A. Minness, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 2108  
Course: CSDE 390 Illustration for Publishing, Spring 2021  
Proposal: Addition of a new course to the Master Course Listing.

It was moved by T. Rober, and seconded by A. Sraiheen, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 2112  
Course: CDE Omnibus Course Revision  
Proposal: Omnibus prerequisite change, Spring 2021  
Comments: T. Rober stated to remove the “C or better” from all the course. J. Vafeas asked the question about not having the existing prerequisites for these courses.

It was moved by T. Rober, and seconded by A. Minness, to consider and approve this proposal.  
MOTION PASSED.

The following proposals were moved by T. Rober, and seconded by A. Sraiheen, to consider and approve as a block. MOTION PASSED.

VPA 2113 Course: CDE 384 Consumer Product Campaigns, Fall 2021  
Proposal: Change in title, description, syllabus, and prerequisites.

VPA 2114 Course: CDE 383 Campaigns for Social Good, Fall 2021  
Proposal: Change in title, description, syllabus, and prerequisites.

Current#: VPA 2115  
Course: CDE 315 Emerging Media Campaigns, Fall 2021  
Proposal: Change in description, syllabus, and prerequisites.  
Comments: Per J. Vafeas the new prerequisites will be CDE 010, 115, 130, 151,140, 141, 241, 238, or permission of instructor.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 2133  
Course: CDE 316 Advertising Pitch-Strategy, Copy, and Art, Fall 2021  
Proposal: Change in description and syllabus.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 2134  
Course: CDE 391 Illustration for Design, Spring 2021  
Proposal: Addition of a new course to the Master Course Listing.

It was moved by A. Sraiheen, and seconded by A. Minness, to consider and approve this proposal. MOTION PASSED.

## **ANNOUNCEMENTS**

### **General Education**

- LAS 19120 General Education: CHM 35/ENV 35 Powering Our Future: Energy, Climate Change, and Society, Spring 2020
- LAS 19121 General Education: GEL 001 Dinosaurs, Spring 2020
- LAS 19122 General Education: GEL 020 Introduction to Geology, Spring 2020
- LAS 19123 General Education: GEL 031 Geology of National Parks and Monuments, Spring 2020
- LAS 19124 General Education: CHM 020 Introduction to Chemistry, Spring 2020
- LAS 19125 General Education: CHM 051 Introduction to Forensic Science, Spring 2020
- LAS 19126 General Education: GEL 050 Water Wars, Spring 2020
- LAS 19127 General Education: GEL 100 Physical Geology, Spring 2020
- LAS 20145 General Education: POL 140 Law & Society, Spring 2021
- LAS 20185 General Education: PHI 210 CTWI Medical Ethics, Spring 2021
- LAS 20189 General Education: PHI 202 CTWI Two Philosophers, Spring 2021
- LAS 20191 General Education: PHI 235 CDWI Topics in Moral Theory, Spring 2021
- LAS 20194 General Education: PHI 249 CDWI Interpretation of the Quran, Spring 2021
- LAS 20276 General Education: ENG 265 Real Life Research, Spring 2021

- LAS 20278 General Education: ENG 271 Native American Writing and Rhetorics, Spring 2021
- LAS 20280 General Education: SOC 201 Quantitative Analysis in Sociology, Spring 2021
- LAS 20291 General Education: WGS 100 Introduction to Women's Gender and Sexuality Studies, Spring 2021
- LAS 20294 General Education: ENG 141 Literature and Film, Spring 2021
- LAS 20315 General Education: CMP 203 Introduction to Research and Writing about Society and Culture, Spring 2021
- LAS 20316 General Education: CHM 100 General Chemistry I, Spring 2021
- LAS 20317 General Education: CHM 102 General Chemistry II, Spring 2021
- LAS 20318 General Education: MAR/GEL 110 Introduction to Oceanography, Spring 2021
- LAS 21026 General Education: HIS 033 Conspiracies in American History, Spring 2021
- VPA 2064 General Education: CFT 021 Ceramics I for Non-Majors, Spring 2021
- VPA 20107 General Education: MUS 010 Introduction to Music, Fall 2020
- VPA 20175 General Education: ARU 236 The Arts in PreK-4 Education, Spring 2021
- VPA 20182 General Education: COM 261 Health Communication, Fall 2020
- VPA 2101 General Education: FYS 100 Follow the Leader, Spring 2021
- VPA 2107 General Education: MUS 312 Music from 1750 to the Present, Spring 2021

### **Selected Topics Courses**

- COB 21001 Selected Topics in Business Administration: BUS 571 Strategic Planning and Decision Making, Spring 2021
- LAS 21027 Selected Topics in History: HIS 205 Serial Killers in Modern American History, Spring 2021
- LAS 21032 Selected Topics in Psychology: PSY 280 Psychology of Race and Racism, Spring 2021
- VPA 2136 Selected Topics in Communication Studies: COM 370 Populism and Global Media, Spring 2021

## ADJOURNMENT

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Lisa S. Brennan Recording Secretary

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Susan G. Czerny, Secretary

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Date

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Date

10/6/20/2020