

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of November 29, 2018

J. Vafeas called the meeting to order stating that there was a quorum.

PRESENT: Jason Crockett, Sue Czerny, Denise Darrah, Soojin Kim, Roseanne Perkins, R. Todd Rober, Cristen Rosch, Abdul Sraiheen, John Stanley, John Vafeas

ABSENT: Emily Murray (Undergraduate Student Representative), Lisa Weckerle, Carole Wells, Graduate Studies Representative, Graduate Student Representative

ALSO IN ATTENDANCE: Ryan Bowers, Joanne Cohen, Deborah Duenyas, Bethany French, George Hale, Brad Shope, Amy Walton, Ted Witryk

GENERAL ANNOUNCEMENTS

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, December 6, 2018, in SUB 312 at 11 a.m.

MINUTES

It was moved by D. Darrah, seconded by T. Rober, to approve the minutes from October 25, 2019. MOTION PASSED.

OLD BUSINESS

Current #: LAS 19015
Program: New Program: MPA with Criminal Justice Concentration, Fall 2019
Proposal: Addition of a new program concentration.
Comments: The committee agreed to move this proposal to follow LAS 19082.

Current #: LAS 19031
Course: New Course: CHM 332, Biochemistry of Human Disease and Disorders, Spring 2019
Proposal: Addition of a new course to the Master Course Listing.
Comments: No updates provided, proposal remains tabled.

NEW BUSINESS

College of Education

Current #: COE 19010
Course: New Course: COU 509, Advanced Research Theory and Methodology, Summer I 2019

Proposal: Addition of a new course to the Master Course Listing.
Comments: R. Bowers and J. Cohen were present to speak to this proposal. T. Witryk asked if using just the course number in the prerequisite list is ok, and R. Bowers agreed. T. Rober noted that the resource list was very long. J. Vafeas asked why it lists using ATLAS.ti, and not envivo, and R. Bowers noted that the cost is cheaper for the students. J. Vafeas noted that departments on campus are trying to encourage KU to buy a site license for envivo, and this may limit the class if that happens.

It was moved by D. Darrah, and seconded by T. Rober, to consider and approve this proposal.
MOTION PASSED.

Current #: COE 19014
Course: Course Revision: COU 558, Structural and Strategic Family Therapy, Fall 2020
Proposal: Change in course prerequisites.
Comments: J. Cohen was present to speak to this proposal.

It was moved by D. Darrah, and seconded by T. Rober, to consider and approve this proposal.
MOTION PASSED.

The following proposals were moved by A. Sraiheen, and seconded by D. Darrah, to consider and approve as a block. MOTION PASSED.

COE 19015 Course Revision: COU 528, Seminar in Marital Therapy, Fall 2019
Proposal: Change in course prerequisites.
Comments: J. Cohen was present to speak to this proposal. The Assessment memo was missing from the proposal. (It was later uploaded to the SharePoint, after the meeting.)

COE 19016 Course Revision: COU 578, Case Analysis, Spring 2021
Proposal: Change in course prerequisites.
Comments: J. Cohen was present to speak to this proposal. The Assessment memo was missing from the proposal. (It was later uploaded to the SharePoint, after the meeting.)

COE 19017 Course Revision: COU 544, Contemporary Issues in Marriage and Family Counseling, Spring 2020
Proposal: Change in course prerequisites.
Comments: J. Cohen was present to speak to this proposal. The Assessment memo was missing from the proposal. (It was later uploaded to the SharePoint, after the meeting.)

COE 19018 Course Revision: COU 554, Counseling and Family Systems, Spring 2020.
Proposal: Change in course prerequisites.

Comments: J. Cohen was present to speak to this proposal. The Assessment memo was missing from the proposal. (It was later uploaded to the SharePoint, after the meeting.)

College of Liberal Arts & Sciences

Current #: LAS 19049
Course: Course Revision: ENG 319, Culture and Media, Fall 2019
Proposal: Change in course number, course description and syllabus, and course prerequisites.
Comments: It was noted that the course number will be ENG 319. T. Witryk asked if this would be linked with ENG 219, and if CMP 200 would be a prerequisite. T. Rober noted that there are no prerequisites listed on the summary of request. No one from the department was present to answer questions, so it was suggested to table this proposal.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal. It was moved by A. Sraiheen, and seconded by D. Darrah, to table this proposal. MOTION PASSED.

Current #: LAS 19075
Course: Program Revision: BS Criminal Justice, Fall 2018
Proposal: Change in program general education electives.
Comments: J. Vafeas stated that this should be considered part of the Fall 2018 program changes. T. Witryk noted that this is correcting one sentence in the Electives box of the check sheet.

It was moved by D. Darrah, and seconded by T. Rober, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by T. Rober, and seconded by A. Sraiheen, to consider and approve as a block. MOTION PASSED.

LAS 19078 Course Revision: CRJ 540, Seminar on Criminal Justice System Policy, Fall 2019
Proposal: Change in course title.
Comments: G. Hale was present to speak to this proposal. T. Witryk asked if there are any prerequisites for this course, and G. Hale replied no.

LAS 19079 Course Revision: CRJ 520, Theoretical Foundations of Crime and Crime Prevention, Fall 2019
Proposal: Change in course title.
Comments: G. Hale was present to speak to this proposal. T. Witryk asked if there are any prerequisites for this course, and G. Hale replied no.

LAS 19080 Course Revision: CRJ 530, Legal Issues in Criminal Justice, Fall 2019
Proposal: Change in course title.

Comments: G. Hale was present to speak to this proposal. T. Witryk asked if there are any prerequisites for this course, and G. Hale replied no.

LAS 19081 Course Revision: CRJ 522, Police Strategies, Administration and Social Policy Making, Fall 2019

Proposal: Change in course title.

Comments: G. Hale was present to speak to this proposal. T. Witryk asked if there are any prerequisites for this course, and G. Hale replied no.

LAS 19082 Course Revision: CRJ 570, Selected Topics in Criminal Justice Planning & Administration, Fall 2019

Proposal: Change in course title.

Comments: G. Hale was present to speak to this proposal. T. Witryk asked if there are any prerequisites for this course, and G. Hale replied no.

OLD BUSINESS

Current #: LAS 19015

Program: New Program: MPA with Criminal Justice Concentration, Fall 2019

Proposal: Addition of a new program concentration.

Comments: G. Hale was present to speak to this proposal. An update was provided to the committee prior to the meeting.

It was moved by D. Darrah, and seconded by T. Rober, to consider and approve this proposal.
MOTION PASSED.

NEW BUSINESS

College of Liberal Arts & Sciences

Current #: LAS 19084

Course: Course Revision: CMP 200, Research and Composition, Spring 2019

Proposal: Change in course prerequisites.

Comments: T. Witryk noted this should be for CMP 200-level.

It was moved by T. Rober, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 19033

Course: Program Moratorium: Communication Design Illustration Concentration (UVPACOMIL), Spring 2019

Proposal: Change in program status to place in moratorium.

Comments: The effective date was changed from Fall 2019 to Spring 2019 to prevent any students from joining the program prior to it being placed in moratorium.

It was moved by A. Sraiheen, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

General Education

- LAS 19040 General Education: CSC 005, Visualization for the Masses, Fall 2019
- LAS 19042 General Education: CSC 101, Computer Applications, Fall 2019
- LAS 19043 General Education: CSC 111, Computer Forensics, Fall 2019
- LAS 19046 General Education: CSC 123, Introduction to Scientific Programming, Fall 2019
- LAS 19047 General Education: CSC 135, Computer Science I, Fall 2019

Selected Topics Courses

- LAS 19060 Selected Topics in Writing: WRI 370, Lyric Writing, Spring 2019
- VPA 19029 Selected Topics in Applied Digital Arts: APD 385, Concept Art, Spring 2019
- VPA 19031 Selected Topics in Art History: ARH 385, Inside The Artist's Studio: The Artist at Work in Renaissance Italy, Spring 2019

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

12-18-2018