



PROGRAM-TO-PROGRAM TRANSFER AGREEMENT

Between
BUCKS COUNTY COMMUNITY COLLEGE
and
KUTZTOWN UNIVERSITY OF PENNSYLVANIA

Preface

Bucks County Community College (Bucks) and Kutztown University of Pennsylvania (Kutztown University) enter into this Program-to-Program Agreement in order to facilitate the transfer of students from Bucks to Kutztown University and to expand their opportunities for academic success at Kutztown University.

Program-to-Program Agreement:

This Program-to-Program Transfer Agreement facilitates the transfer of Bucks students who have completed the Bucks Associate Degree program in Sport Management into the Sport Management degree program at Kutztown University. Subject to the terms of this Agreement, a student who completes the Associate Degree program at Bucks will be conditionally admitted* into a related Bachelor's Degree program at Kutztown University and assured third year (junior) status.

**Full admission will be granted after the submission of all required documents including, but not limited to, completed application and transcripts.*

Terms and Conditions:

- All college-level courses for which a student earned a C grade or better will transfer to Kutztown University. The transfer of D grades will be reviewed in the same manner as the grading policy of native Kutztown University students so long as the student has earned an A.A. or A.S. degree with a minimum GPA of 2.0.
- General education requirements embedded in the Bucks A.A. or A.S. degree will be applied in their entirety towards Kutztown University's general education requirements.
- A minimum of 30 credits of the student's last 60 credits must be completed at Kutztown University.
- Kutztown University will accept courses in transfer meeting the above mentioned grade requirements from all prior colleges and universities.
- The minimum cumulative GPA required for admission to Kutztown University under this agreement is 2.0.

- Bucks credits earned through Prior Learning Assessment (PLA) for which no course grade is listed on the Bucks transcript will be evaluated on an individual basis according to established Kutztown University policies.
- The student must meet all applicable Kutztown University requirements and deadlines pertaining to application for admission and payment of tuition and fees.
- Students transferring under this agreement will be eligible for financial aid and housing on the same basis as native Kutztown University students.
- Once at Kutztown University, students who transfer under the terms of this agreement are responsible for meeting all degree requirements in effect for their major.
- Kutztown University will waive the application fee for students who apply to Kutztown University pursuant to this agreement.
- Kutztown University agrees to award two academic scholarships to all qualified students admitted to Kutztown University pursuant to this Agreement.
 - One full-time student (enrolled in 12 or more credit hours a semester) with a 3.25 – 3.49 final Bucks GPA will receive a minimum of \$500 scholarship.
 - One full-time student with a 3.5 – 4.0 will receive a minimum of \$1,000 scholarship.
 - Both scholarships will be renewed each year contingent upon the students maintaining a full-time schedule and minimum GPA of 3.0 at Kutztown University.
- Students are also eligible for need-based financial aid and other types of financial aid. Bucks students admitted under the agreement will be provided with Kutztown University financial aid information and receive full consideration for Kutztown University financial aid upon matriculation at Kutztown University.
- Students who successfully complete the identified Associate Degree at Bucks and the courses outlined on the attached program-to-program Advising Guides and are admitted to Kutztown University will enter with third year (junior) status and are assured transfer credit as indicated. Courses not included in on these Advising Guides will be evaluated by Kutztown University on a course-by-course basis.
- Students transferring to a related Kutztown University Bachelor's Degree program from an eligible Bucks Associate Degree program will transfer their entire Associate Degree. However, students must still meet all degree requirements in effect for their major at Kutztown University. This includes credits from all prior colleges and universities.
- Students who change their program of study may be required to take appropriate pre-requisite courses either at Kutztown University or at Bucks.
- Bucks students who do not complete an eligible associate degree from the community college will not be granted automatic admission to Kutztown University and must apply for admission under the regular transfer admissions process. Kutztown University will determine appropriate transfer of credit on a course-by-course basis.

Joint Responsibilities for Maintenance of this Agreement

- Bucks and Kutztown University agree to maintain and distribute information about this agreement, and any changes relevant to it, to students, administrators, faculty, counselors, and advisors.
- Bucks and Kutztown University will assure that the appropriate personnel at their respective institutions are made aware of the agreement and any revisions thereto, and are encouraged to support it.

- Both institutions are responsible for identifying and communicating to each other changes in the policies or requirements of their respective institutions that affect this agreement.
- Both institutions will encourage Bucks students to meet with representatives of Kutztown University to discuss issues related to admission, financial aid, and transfer of courses well in advance of their expected date of entry.
- Both institutions agree to maintain and share outcomes data and records of Bucks students admitted into the program to the extent permitted by law.
- Bucks and Kutztown University will jointly develop and implement marketing efforts to attract students to the program. Both institutions agree to share their logos and provide direct links between Kutztown University and Bucks websites.

Mutual Terms and Conditions

1. *Term of Agreement.* This agreement will be in effect as of the date of its signing. The term of this Agreement shall be five (5) years from the date of execution. This Agreement may not exceed a period of five (5) years at which time it will be reviewed.
2. *Termination of Agreement.* Both parties may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted to Kutztown University under the terms of this Agreement.
3. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, or national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
4. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
5. *Modification of Agreement.* Either party may initiate other types of amendments to this agreement by submitting them in writing to the designated representative from Kutztown University or Bucks Director, Advising & Transfer Services. No amendments will be effective unless signed by the authorized agents of each institution. Whenever possible, Kutztown University will grandfather students who have followed the previous articulation document.
6. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.
7. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries, or death to persons, or damages to property, the parties do not waive any defense as a result of

entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.

8. *Hold Harmless.* Each party shall defend, indemnify and hold harmless, the other party, its trustees, directors, officers, employees, staff, agents and independent contractors from and against any and all claims, liability, losses, damages, demands, lawsuits, settlements, judgments and expenses (including reasonable attorneys' fees) arising directly or indirectly from any acts or omissions of a party, its employees, agents and/or assigns, including, but not limited to, negligence, personal injury, breach of contract, misrepresentation and fraud.
9. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.
10. *Confidentiality.* The parties shall protect the confidentiality of student records as dictated by the Family Educational Records and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or dictated by the terms of this agreement.

The willingness of both institutions to enter this agreement in order to facilitate the transfer of students from Bucks to Kutztown University and to expand their opportunities for academic success at Kutztown University is indicated by the following signatures.

The undersigned representatives of the parties, Bucks County Community College and Kutztown University, have executed this agreement on the dates indicated.

For Bucks County Community College:

Stephanie Shanblatt 10/1/18
Dr. Stephanie Shanblatt Date
President

Lisa Angelo 9-27-18
Lisa Angelo Date
Provost

For Kutztown University:

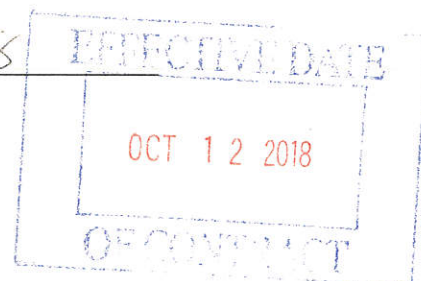
Kenneth Hawkinson 9-27-18
Dr. Kenneth Hawkinson Date
President

Anne E. Zajac 9/27/2018
Dr. Anne Zajac Date
Provost

APPROVED AS TO FORM & LEGALITY:

Ann S. De Ledge
University Legal Counsel

Date: 10/12/18



TRANSFER ADVISING GUIDE

Sport Management (A.A.) (1154) from Bucks County Community College to Sport Management (B.S.) at Kutztown University			
BUCKS COUNTY COMMUNITY COLLEGE COURSE	Cr	KUTZTOWN UNIVERSITY COURSE/AREA SATISFIED	Cr
<i>Sport Management Curriculum</i>		<i>Sport Management</i>	
COLL101 College Success Seminar	1	Free Elective	1
COMP110 English Composition I	3	CMP 100 level (Gen Ed II.A.1)	3
HLTH103 Life and Health	3	(Gen Ed II.B)	3
SPMT200 Intro to Sport Management	3	SPT 160 Intro to Sport Management	3
Physical Education Elective	2	Free Elective	2
Quantitative Literacy	3-4	(Gen Ed II.C.2)	3
CISC100 Digital Literacy	3	CSC 10 Computer Applications (Gen Ed II.C.3)	3
SPMT203 History & Philosophy of Sport	3	SPT Elective	3
COMP111 English Composition II	3	(Gen Ed II.A.4)	3
HLTH110 Responding to Emergencies	3	SPT Elective	3
Arts/Humanities ^c	3	(Gen Ed II.D)	3
SOC110 Intro to Sociology	3	SOC 10 Principles of Sociology (Gen Ed II.B)	3
ECON111 Principles of Economics: Macro	3	ECO 11 Principles of Macroeconomics (Gen Ed II.B)	3
SPMT Sport Marketing	3	SPT 285 Sport Marketing & Sponsorship	3
SPMT202 Facility Mgt./Event Planning	3	SPT 330 Event & Facility Mgt.	3
Arts/Humanities	3	(Gen Ed II.D)	3
SPMT204 Sport & Society	3	SPT 270 Sport & Society	3
COMM110 Effective Speaking	3	(Gen Ed II.A.3)	3
Science Elective	3-4	(Gen Ed II.C.1)	3-4
Physical Education Electives	4	Free Elective	4
Sport Management Internship	3	SPT Elective	3
Total	61- 63	Total	61-62

¹ See Important Notes section on next page for recommended elective, if applicable

Requirements are subject to change. This Advising Guide is best used in consultation with an advisor.

IMPORTANT NOTES

1. When selecting a general elective, students should choose an Arts or Humanities course. This will satisfy the Gen Ed II.D requirement at Kutztown University.
2. Additional Kutztown major and general education requirements that can be taken at Bucks include: 200-Level writing or speaking course. This would be beneficial for students who do not plan to complete the Associate's degree.
3. Students must take at least 30 credits of their last 60 credits at Kutztown University (credit residency requirement).

4. The minimum passing grade within the major requirements is C (a grade of C- is not acceptable).

COURSES REMAINING FOR A BACHELOR'S DEGREE IN SPORT MANAGEMENT AT KUTZTOWN UNIVERSITY*

Course Number	Kutztown University Course Name or Core Area	Credits	Notes* (if course can be taken at Bucks, indicate course number)
SPT 195	Accounting Survey	3	
SPT 212	Sport PR & Communication	3	
SPT 230	Leadership & Team Building	3	
SPT 236	Personal Selling in Sport	3	
SPT 260	Principles of Sport Finance	3	
SPT 265	Gov. & Organization in Sport	3	
SPT 270	Sport & Society	3	
SPT 290	Fundamentals of Sport Law	3	
SPT 305	Emergency Care & Risk Management	3	
SPT 320	Sport Ethics	3	
SPT 345	Sport in a Global Marketplace	3	
SPT 350	Internship in Sport Management	3-6	
	Free Electives		# credits needed to get to 120 cr. hrs

*Course can be fulfilled at BCCC, subject to 4 credit limit.

CURRICULUM CONTACTS

Bucks County Community College:	Kutztown University:
Program: Sport Management (1154) Name/Title: Priscilla Rice/Dean, Kinesiology & Sport Studies Phone: 215-968-8450 E-mail: priscilla.rice@bucks.edu	Program: Sport Management Name/Title: Elizabeth Rogol/Chair, Sport Management & Leadership Studies Phone: 610-683-4583 E-mail: rogol@kutztown.edu

FOR FURTHER INFORMATION, CONTACT

Advising & Transfer Center
 Bucks County Community College
 215-968-8031
transfer@bucks.edu

Dept. of Sport Management & Leadership Studies
 Kutztown University
 610-683-4370
SptMgmt@kutztown.edu