

Social Security Number for Employment

Access this information and links to all forms at the "Current International Students" section of www.kutztown.edu/international.

You can only receive a Social Security Number (SSN) if you have an offer of employment. You only need to apply for a SSN one time. You will always use the same SSN while you are in the U.S. The application is free.

Social Security Eligibility Requirements:

- Present in the U.S. for at least 10 days
- Registered in SEVIS
- Employment Offer

Social Security Application Documents:

- A Job Offer Letter from Employer, which must be on letterhead and include:
 - Your full name
 - Your job title
 - A description of the employment
 - Anticipated or actual start date (J-1 students also need an end date)
 - Number of hours you will work per week
 - Employer contact information, including full name and telephone number of immediate supervisor
 - Verification that you have been hired for the position
 - Original signature with signer's title and date
- Letter from the International Advisor
 - Complete Letter Request Form
 - Turn in with Employment Offer Letter described above
- Passport
- Visa
- Form I-20 / DS-2019
- Form I-94 (<http://www.cbp.gov/i94>)
- Social Security application (get this online at www.ssa.gov)

Process:

- Gather all documents listed above.
- Go to the Social Security Office.
 - Reading and Allentown are closest, but you can go to any Social Security Office.
 - Allow a lot of time because there is often a long wait.
- Keep your Social Security card in a safe place.

Social Security Office Locations

Allentown

41 N. 4th Street
Allentown, PA 18102
P: 1-877-405-6746

Office is located on 4th Street, between Hamilton and Linden Streets

Reading

201 Penn Street, Suite 200
Reading, PA 19601
P: 1-877-274-5960

Office is located in the Gateway Building, on the corner of 2nd and Penn Streets. No free parking is available. Paid parking in the garages located at 3rd and Washington Street or parking garage behind the building.

Hours for BOTH offices:

Monday, Tuesday, Thursday, Friday
9:00 am – 3:00 pm
Wednesday: 9:00 am – 12:00 pm

Find hours and other important information at <http://www.ssa.gov/agency/contact/>.

Directions from Reading bus terminal to Social Security Office in Reading

(201 Penn Street, Suite 200, Reading, PA, 19601)

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mapquest

0.12 miles
3 mins / 3 mins based on current traffic

You can adjust your route by Dragging the Route Line

Walking Directions

20 N 3rd St
Reading, PA 19601-4012
Add a Note Search Nearby

Online Offers:

- Best Reading Hotels
- Reading Restaurants

- Start out going south on N 3rd St toward Penn S/U/S-222 Bus S/U/S-422 Bus W/U/S-222 Bus N/U/S-422 Bus E. 0.05 mi
- Turn right onto Penn S/U/S-222 Bus S/U/S-422 Bus W. 0.08 mi
- 201 PENN ST is on the right.

Sponsored Links
Medical Malpractice
Was Your Child Injured At Birth?
Legal Advice For Your Child.
readmapquest.com

Log in Create an account Preferences Help

Online Offers
Reading Hotels
Reading Restaurants

Free App Print Save Link/Embed

LIVE TRAFFIC MAP SATELLITE

Reading Bus Terminal

Social Security Office

2011 MapQuest - Personalized TomTom Traffic | Privacy

Sponsored Link

Cars From Only \$7 A Day - www.business.com/Rent-Cars - Find Car Rental Deals from \$7 A Day Compare Deals from Top Companies!
Etronic Luxury Car Rental - www.etracar.com - Lifestyle Services Luxury Car Rental

Social Security Office Information

Address: STE 200
201 PENN ST
READING, PA 19601

Phone: 1-866-274-5960

TTY: 1-610-320-5096

Hours: Monday 9:00 AM - 3:00 PM
Tuesday 9:00 AM - 3:00 PM
Wednesday 9:00 AM - 12:00 PM
Thursday 9:00 AM - 3:00 PM
Friday 9:00 AM - 3:00 PM
Saturday Closed
Sunday Closed

Office Closings

Hide Special Instructions

IN GATEWAY BLDG, CORNER OF 2ND & PENN STS AT END OF PENN ST BRIDGE. NO FREE PARKING AVAILABLE. PAID PARKING IN GARAGES LOCATED AT THIRD AND WASHINGTON STREET AND IN PARKING GARAGE BEHIND BUILDING.

Social Security Office Information

Address: 41 N 4TH ST
ALLENTOWN, PA 18102

Phone: 1-877-405-6746

TTY: 1-800-325-0778

Hours: Monday 9:00 AM - 3:00 PM
Tuesday 9:00 AM - 3:00 PM
Wednesday 9:00 AM - 12:00 PM
Thursday 9:00 AM - 3:00 PM
Friday 9:00 AM - 3:00 PM
Saturday Closed
Sunday Closed

Office Closings

Hide Special Instructions

OFFICE IS LOCATED ON 4TH ST BETWEEN HAMILTON AND LINDEN STS

[Get Map and Directions](#)

Disclaimer.