

Implementation Team for Institutional Effectiveness Meeting

Thursday, August 16, 2018
1:30 p.m. – 3:00 p.m.
Stratton Administration Building Room 317

AGENDA

MSCHE Statement of Accreditation Status	C. Wells
Self-Study and Evaluation Team Recommendations (2025-2026 Self-Study)	C. Wells
Linda Suskie Feedback on Compliance with Standard V	C. Wells
Academic Assessment Council <ul style="list-style-type: none">• Charge• Feedback 2017-2018 Assessment Report• General Education Student Learning Outcomes	G. Clary/C. Wells
Annual Institutional Update (opens August 27; closes September 28)	N. Snow
California State University Fullerton 2014-2015 University Assessment Report	G. Clary/C. Wells
KU Institutional Effectiveness Assessment Plan	G. Clary
Assessing the Strategic Plan	Team
Adding a Faculty Member	Team
Administrative Program Reviews (August 2018)	Team
Reviews to be forwarded to Cabinet: (Should a summary be provided?)	
<ul style="list-style-type: none">• Academic Enrichment Department (completed – Snow/Wells)• Career Development Center (completed – Silberman/Snow)• CASA (completed – Hilton/Meares)• Facilities (completed – Pena/Santos)• Grants and Sponsored Projects (completed – Hilton/Wells)• Housing, Residence Life, and Dining (completed – Clary/Pena)• Information Technology (completed – Hilton/Snow)• International Admissions and Services (completed – Santos/Silberman)• KU Presents (completed – Clary/Silberman)	

- Marketing (completed – Meares/Pena/Wells)
- New Student Orientation (completed – Snow/Wells)
- Student Conduct (completed – Snow/Wells)
- University Relations (completed – Clary/Meares)

Non-Academic Program Review Guidelines (revision)

C. Wells

As May Arise

Next Meeting

Implementation Team for Institutional Effectiveness Meeting

Tuesday, September 18, 2018
12:00 p.m. – 1:30 p.m.
Stratton Administration Building Room 317

AGENDA

Annual Institutional Update (opened August 27; closes September 28)	N. Snow
Assessing the Strategic Plan (update)	N. Snow
Administrative Units and Programs Assessment Report: 2017-2018	Team
<ul style="list-style-type: none">• Administrative Units/Programs Review Schedule• Academic Assessment Report: 2017-2018	
Annual Institutional Report: 2017-2018	Team
Assessment Webpages	G. Clary
Institutional Role of Implementation Team	Team
Reviews to be forwarded to Cabinet:	
<ul style="list-style-type: none">• Academic Enrichment Department• Career Development Center• CASA• Facilities• Grants and Sponsored Projects• Housing, Residence Life, and Dining• Information Technology• International Admissions and Services• KU Presents• Marketing• New Student Orientation• Student Conduct• University Relations	

As May Arise

Implementation Team for Institutional Effectiveness Meeting

Tuesday, November 13, 2018
1:30 p.m. – 3:00 p.m.
Stratton Administration Building Room 317

AGENDA

Institutional Research External Review Report Team (N. Snow)

MSCHE Midpoint Peer Review Process J. Silberman

Assessment Webpages G. Clary

Academic Programs Review Schedule C. Wells

Administrative Units/Programs Review Schedule C. Wells

Expanded Role/Membership of Implementation Team Team

Vice President for Academic Affairs and Provost

Vice President for Administration and Finance

Vice President for Enrollment Management and Student Affairs

Vice President for University Relations and Athletics

Vice Provost and Dean of Graduate Studies (Middle States liaison)

Assistant Provost for Faculty and Academic Administration

Director, Institutional Research

Deputy to President for Compliance, Equity, and Legal Affairs

Program Evaluation and Accreditation Manager

Director, Office of Assessment/Chair, Academic Assessment Council (faculty)

Chair, General Education Assessment Committee (faculty)

Chair, CLAS Assessment Committee (faculty)

Administrative Assessment Council (name?) Team

Vice President for Administration and Finance

Vice President for Enrollment Management and Student Affairs

Vice President for University Relations and Athletics

Vice Provost and Dean of Graduate Studies (Middle States liaison)

Assistant Provost for Faculty and Academic Administration

Director, Institutional Research

Deputy to President for Compliance, Equity, and Legal Affairs

Program Evaluation and Accreditation Manager

Administrative Units and Programs Assessment

Report: 2017-2018

Team

As May Arise

Implementation Team for Institutional Effectiveness Meeting

Tuesday, February 19, 2019
8:30 a.m. – 9:30 a.m.
Stratton Administration Building Room 317

AGENDA

Introduction of New Members	C. Wells
Vice President for Administration and Finance	
Vice President for Enrollment Management and Student Affairs	
Vice President for University Relations and Athletics	
Vice Provost and Dean of Graduate Studies (Middle States liaison)	
Assistant Provost for Faculty and Academic Administration	
Director, Institutional Research	
Deputy to President for Compliance, Equity, and Legal Affairs	
Program Evaluation and Accreditation Manager	
Director, Office of Assessment/Chair, Academic Assessment Council	
Chair, General Education Assessment Committee	
Chair, CLAS Assessment Committee	
2019 MSCHE Monitoring Report	K. Prock/G. Clary/ C. Wells
Assessment Website	K. Prock/G. Clary
Academic Programs Review Schedule	C. Wells
Administrative Units/Programs Review Schedule	C. Wells
Administrative Units and Programs Assessment	Team
Mission/Goals of Implementation Team	Team

Meeting Schedule: 8:30 a.m. – 9:30 a.m.; Stratton Administration Room 317

- Tuesday, March 5, 2019
- Tuesday, March 19, 2019
- Tuesday, April 2, 2019
- Tuesday, April 16, 2019
- Tuesday, April 30, 2019
- Tuesday, May 14, 2019
- Tuesday, May 28, 2019

Implementation Team for Institutional Effectiveness Meeting

Tuesday, March 5, 2019
8:30 a.m. – 9:30 a.m.
Stratton Administration Building Room 317

AGENDA

2019 MSCHE Monitoring Report - Update	K. Prock/G. Clary/ C. Wells
Middle States Site Team Visit	C. Wells
Mission/Goals of Implementation Team	Team
<ul style="list-style-type: none">• Ensure that individual units and assessment committees are informed about the assessment processes and outcomes of other units.• Prepare the Annual Institutional Assessment Report.• Identify common assessment needs and goals, and use this information to guide professional development.• Identify common trends in assessment results, and use this information to inform actions that will improve educational effectiveness.• Facilitate periodic reviews of all assessment practices and improvements realized through these practices.	

As May Arise

Meeting Schedule: 8:30 a.m. – 9:30 a.m.; Stratton Administration Room 317

- Tuesday, March 19, 2019
- Tuesday, April 2, 2019
- Tuesday, April 16, 2019
- Tuesday, April 30, 2019
- Tuesday, May 14, 2019
- Tuesday, May 28, 2019

Implementation Team for Institutional Effectiveness Meeting

Tuesday, March 19, 2019

8:30 a.m. – 9:30 a.m.

Stratton Administration Building Room 317

AGENDA

2019 MSCHE Monitoring Report – Site Team Visit C. Wells

Associate Provost for Accreditation and Assessment C. Wells
(On-Campus Interview Schedule: 4/22/19, 4/29/19, 5/1/19, 5/3/19)

Student Learning Outcomes (Administrative Units) Team

Peer Group Classification N. Snow

Mission/Goals of Implementation Team (Monitoring Report)

- Ensure that individual units and assessment committees are informed about the assessment processes and outcomes of other units.
- Prepare the Annual Institutional Assessment Report.
- Identify common assessment needs and goals, and use this information to guide professional development.
- Identify common trends in assessment results, and use this information to inform actions that will improve educational effectiveness.
- Facilitate periodic reviews of all assessment practices and improvements realized through these practices.

Proposed Goals

G. Shelley

- Facilitate the collection and analysis of data directly relevant to the assessment of institutional learning goals.
- Facilitate the collection and analysis of data directly relevant to the assessment of the extent to which the University is meeting its stated mission.
- Synthesize findings across academic and non-academic program (administrative) assessment.
- Provide recommendations to Cabinet on initiatives that could improve the extent to which the University is meeting its stated mission.

Proposed Administrative Unit Assessment Committee (AUAC)

Team

Meeting Schedule: 8:30 a.m. – 9:30 a.m.; Stratton Administration Room 317

- Tuesday, April 2, 2019
- Tuesday, April 16, 2019
- Tuesday, April 30, 2019
- Tuesday, May 14, 2019
- Tuesday, May 28, 2019

Implementation Team for Institutional Effectiveness Meeting

Tuesday, April 2, 2019

8:30 a.m. – 9:30 a.m.

Stratton Administration Building Room 317

AGENDA

MSCHE Small Team Visit 3/24/19 – 3/26/19)

Team

“Given the complex assessment structure, it is essential that clear reporting lines need to be establish and responsible parties need to be identified to implement recommended changes.”

“KU has developed a complex infrastructure for evaluation that involves assessment plans, program reviews, and various other initiatives; however, it is essential that the institution build in a mechanism to determine the efficacy of these various structures and processes.”

Identify Goals (synthesize * below)

Team

*Mission/Goals of Implementation Team (Monitoring Report)

- Ensure that individual units and assessment committees are informed about the assessment processes and outcomes of other units.
- Prepare the Annual Institutional Assessment Report.
- Identify common assessment needs and goals, and use this information to guide professional development.
- Identify common trends in assessment results, and use this information to inform actions that will improve educational effectiveness.
- Facilitate periodic reviews of all assessment practices and improvements realized through these practices.

*Proposed Goals

Facilitate the collection and analysis of data directly relevant to the assessment of institutional learning goals.

- Facilitate the collection and analysis of data directly relevant to the assessment of the extent to which the University is meeting its stated mission.
- Synthesize findings across academic and non-academic program (administrative) assessment.
- Provide recommendations to Cabinet on initiatives that could improve the extent to which the University is meeting its stated mission.

Next Meeting: (1.) Five-year schedule for non-academic units:
(2.) membership of Administrative Unit Assessment Committee
(AUAC)

Meeting Schedule: 8:30 a.m. – 9:30 a.m.; Stratton Administration Room 317

- Tuesday, April 16, 2019
- Tuesday, April 30, 2019
- Tuesday, May 14, 2019
- Tuesday, May 28, 2019

Implementation Team for Institutional Effectiveness Meeting

Thursday, May 16, 2019
11:30 a.m. – 1:00 p.m.
Stratton Administration Building Room 317

AGENDA

Visual Representation of Institutional Assessment Structure	Team
<ul style="list-style-type: none">• Who is responsible?• Who else should be added?	
Administrative Unit Assessment Committee (AUAC)	Team
<ul style="list-style-type: none">• Membership (9 = 1 member from ITIE + 2 members from A&F + 2 members from AF + 2 members from EM + 2 members from UR)	
Middle States Evidence Repository	Team
Implementation Team – Fall Semester Schedule	Team

Meeting Schedule:

- Tuesday, May 28, 2019, 8:30 a.m. – 9:30 a.m. (Stratton Room 317)
- Future Summer Meetings

Implementation Team for Institutional Effectiveness Meeting

Tuesday, May 28, 2019
8:30 a.m. – 9:30 a.m.
Stratton Administration Building Room 317

AGENDA

Proposed Institutional Learning Outcomes Team

- Discussion
- Define Learning Outcomes
- Approval Process

Communication

Critical and Creative Thinking

Diversity

Knowledge

Social and Professional Integrity

Visual Representation of Institutional Assessment Structure K. Prock

Future Agenda Items:

Assessment Glossary/Dictionary

Middle States Evidence Repository

Website – ITIE (post agendas)

Administrative Unit Assessment Committee (AUAC): (1st meeting 6/6/19)

Jhonne Border (Enrollment Management and Student Affairs)

R. Chad Brown (Academic Affairs)

Michael Demeter (Enrollment Management and Student Affairs)

Elizabeth Pflugler (Administration and Finance)

Kim Rhode (Administration and Finance)

Amy Sandt (University Relations and Athletics)

Greg Shelley (Implementation Team for Institutional Effectiveness)

Martha Stevenson (Academic Affairs)

Carole Wells (Implementation Team for Institutional Effectiveness)

Tammy Wert (University Relations and Athletics)

Summer Meeting Schedule:

Tuesday, June 11 1:30 p.m. – 2:30 p.m.

Tuesday, July 9 1:30 p.m. – 2:30 p.m.

Tuesday, July 23 1:30 p.m. – 2:30 p.m.

Tuesday, July 30 1:30 p.m. – 2:30 p.m.

Tuesday, August 13 1:30 p.m. – 2:30 p.m.

Fall Meeting Schedule:

Thursday, September 5	3:10 p.m. – 4:10 p.m.
Thursday, September 19	3:10 p.m. – 4:10 p.m.
Thursday, October 3	3:10 p.m. – 4:10 p.m.
Thursday, October 17	3:10 p.m. – 4:10 p.m.
Thursday, October 31	3:10 p.m. – 4:10 p.m.
Thursday, November 14	3:10 p.m. – 4:10 p.m.
Thursday, November 28	(no meeting; Thanksgiving holiday)
Thursday, December 12	3:10 p.m. – 4:10 p.m.
Thursday, December 26	(no meeting; Christmas holiday)

Implementation Team for Institutional Effectiveness Meeting

Tuesday, June 11, 2019
1:30 p.m. – 2:30 p.m.
Stratton Administration Building Room 317

AGENDA

Administrative Unit Assessment Committee (AUAC) Team
(6/6/19 meeting)

Proposed Institutional Learning Outcomes Team

- Define Learning Outcomes
- Approval Process

Communicate Effectively
Think Critically and Creatively
Value Diversity
Acquire Knowledge
Practice Social and Professional Integrity

Future Agenda Items:

Assessment Glossary/Dictionary
Middle States Evidence Repository
Visual Representation of Institutional Assessment Structure
Website – ITIE (post agendas)

Summer Meeting Schedule:

Tuesday, July 9	1:30 p.m. – 2:30 p.m.
Tuesday, July 23	1:30 p.m. – 2:30 p.m.
Tuesday, July 30	1:30 p.m. – 2:30 p.m.
Tuesday, August 13	1:30 p.m. – 2:30 p.m.

Fall Meeting Schedule:

Thursday, September 5	3:10 p.m. – 4:10 p.m.
Thursday, September 19	3:10 p.m. – 4:10 p.m.
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Thursday, November 14	3:10 p.m. – 4:10 p.m.
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Thursday, December 26	(no meeting; Christmas holiday)

Implementation Team for Institutional Effectiveness
Tuesday, July 9, 2019

Welcome Dr. Angela Cirucci and Dr. Karen Rauch

In recent years, most of the work of this Team has focused on (1.) the Middle States Periodic Review Report; (2.) the Middle States Self-Study; (3.) non-academic units program reviews; (4.) the 2017-2018 Administrative Units and Programs Annual Assessment Report; (5.) the 2017-2018 Institutional Assessment Report; and (6.) proposed Institutional Learning Outcomes.

Going forward, we are broadly charged with institutional effectiveness, adoption of the institutional learning outcomes, preparation of the 2018-2019 Institutional Assessment Report, and participation in the preparation of the March, 2020 Monitoring Report.

Handouts:

- Middle States letter (June 28, 2019)
- History of MSCHE Accreditation – assessing assessment; how has assessment changed; what institutional priorities have been put in place; what has been learned and what has changed; using direct measures; explaining the cultural shift;

Proposed Institutional Learning Outcomes

- Derive from institution's mission
- Go to academic integrity
- Once we go through presentation/approval process upload to Student Consumer Information website and add to undergraduate and graduate catalogs