



## **Assessment Fellow Application Due Feb 17, 2025**

The Assessment Office is looking for a new Assessment Fellow as Michele's term ends in May 2025. The application due date has been extended to February 17. For details about the position and application process, click [\[here\]](#).

## **Action Update Due February 17, 2025**

Action Updates are due **February 17, 2025**. Please submit your Action Update to the [AY 2023-2024 Reports](#) "Action Update" folder within your college using the Action Plan Update Template [\[here\]](#). The Office of Assessment staff will review and place the update into your program folder upon submission.

## **Assessment Grant Announcement**

The Office of Assessment will again accept assessment grant proposals for AY 2025-2026. Assessment grants support projects in addition to typical program assessment. Several tracks exist for projects, and budgets can include expenses up to \$5,000. All details about assessment grants can be found [\[here\]](#), and summaries of previous grants can be found [\[here\]](#). Proposals are due **March 3, 2025** and will be submitted through Docusign [\[here\]](#).

## **Assessment Fellows Available for Program Meetings**

Questions about assessment? Michele and Brad are available to meet with some or all of your department members. These sessions can be informal Q&A, or if you have a specific concern, we can prepare a more formal presentation. Please contact Michele ([baranczy@kutztown.edu](mailto:baranczy@kutztown.edu)) or Brad ([congelio@kutztown.edu](mailto:congelio@kutztown.edu)) to arrange a time. In general, the Fellows are available for meetings Mondays 12-2, Tuesdays 9-11, Wednesdays 12-4, Thursdays 9-11, and by appointment.

## **2023-2024 University Annual Report Available**

The annual assessment report for the university is posted. This report synthesizes assessment results across Kutztown University at both General Education and programmatic levels. You can read the full report [\[here\]](#).