

Notes - Academic Assessment Council

Thursday, January 31, 2019, 9:00 a.m. – 11:00 a.m., AD 317

Present: Krista Prock, Anne Zayaitz, Carole Wells, Karen Rauch, Anne Carroll, Denise Bosler, George Sirrakos, Diane King, Gil Clary, Michelle Kiec, Natalie Snow, Greg Shelley, John Ward, Jon Kremser, Crystal Horninger, Brad Shope

Prock announced the January 22nd summary updated reports have been added in SharePoint. It was asked what kind of feedback we will offer programs. On February 1st the remaining program SLOs – rubrics, criteria of success, methods of assessment and measures (assignments) are due. It was suggested we could combine and give all feedback to departments at once. Discussion followed. Who should provide the feedback – deans or others? It is believed the continuing structure is important to keep. It is noted feedback can also be encouragement. We will wait until after early February to make a decision.

Nuventive/Improve: GAs have added material to TracDat. We will be able to complete a document to be submitted to Middle States. By early March, it is hoped we will generate curriculum maps.

2019-20: It is important to determine plans and timeline to show Middle States sustainability. Prock will prepare a draft for next meeting. Discussion followed. The Chairs know deadlines through communication with the Deans, Chairnet meetings and the Assessment website.

Spring 2019 Workshops: Diane King distributed a scheduled of academic assessment workshops offered this spring. Two of the workshops have been announced in the *Daily Brief*. The ideas for the themes of the workshops came from the feedback after the January 14th, 2019 Assessment Day. It was suggested to reach out to the Social Work department for a possible presenter from their department for the *Writing Measurable Program Goals/Outcomes (SLOs) workshop*. Discussion followed.

Value of Assessment work: It is being discussed to include assessment as a positive, and to be counted and valued. Discussion followed. It is felt the union needs to be involved. Prock will contact Tom Stewart, the union President to advise him this is what we are talking about. We will invite the union and UCC representatives to a meeting.

Monitoring Report: The writers will meet again this morning at 10 o'clock. The report was sent to Dr. Erickson for review and comments last Monday. We should receive feedback from him shortly. Additional content will be added. Prock asked if we notice anything unclear or missing. It was asked in Section III, who is giving the review?

Summary of 2017-18: Last summer Deans sent reports to list what each program is doing. It is not possible to include the fall 2018 assessment. Instead a listing of improvements and then identify a few. We need a few sentences of what has progressed with examples. 2017-18 is the

baseline. Discussion followed. Suggestions were made in section headers. In the Appendix, we need to include examples of all 2018 assessments with a note they will be available when the team visits. We need to include how SLOs improvement. The document is very large, and we will provide examples.

Shelley believes part of the role of this committee is to facilitate all the assessment happening on campus – summer CET programs, etc. are we keeping track of these efforts. We should link the CET to assessment. Discussion followed.

It was asked if workshops should be offered to the campus community. It was decided we will send information to the staff on the workshops. There needs to be opportunity to have workshops for the entire community.

It is noted this is a NSSE survey year for Kutztown. We perform this survey every other year, and it is sent to all first and senior year students. It will start February 13th and runs four to six weeks. Natalie Cartwright gets the raw data, which includes demographics including their majors. With a large enough response, the data could be used as an indirect measure. We could ask chairs to promote participation. Cartwright could send out a blurb about the timeline. FYS and senior seminar faculty could also promote the survey. We could use some of this information at a future assessment day.

Next meeting is February 14, 2019.

Meeting adjourned at 10:30 am.

2/08/2019