

Notes - Academic Assessment Council

Tuesday, July 3, 2018, 10:00 – 12:00 p.m., AD 317

Present: Krista Prock, Carole Wells, Karen Rauch, Greg Shelley, John Ward, Anne Carroll, Denise Bosler, George Sirrakos, Diane King, Michelle Kiec, Gil Clary, Jonathan Kremser

Absent: Mary Eicholtz, Natalie Snow

Announcements:

Next meeting: July 17, 2018.

Appendix A Annual Program was distributed to LAS chairs. The Council need to change the disposition of some on campus to cultivate a climate of accountability for assessment. We are looking to have graduate students to help with this. Anything that was in TracDat needs to be migrated to the new version of TracDat. Discussion followed. The data needs to be useful and informative. Kutztown is on *warning* from Middle States and we need to do this work. It was announced the Middle States VP, Dr. Idna Corbett will be on campus September 12, 2108. She will meet with the AAC.

VPA received the report and chairs are working on it.

COB – their departments have two people overseeing their assessment.

COE – John Ward has been meeting with department chairs. They are choosing between the old ASALO's and the new. They are used to performing assessment.

SLO's need to be published as directed by Middle States. Prock has been in touch with the colleges. The assessment website will be updated. A meeting was held with University Relations for assistance in changing the site. It is hoped that each department will show their SLO's on their website too. The goal is to keep it very simple. An additional page will be created for general education outcomes. Each program will list Bachelor's, Master's, and Doctoral by program. College assessment data will be included. SLO's are on track and could be on the website by July 31st.

Curriculum Mapping Template: (RIT) Prock distributed the template from RIT. Discussion followed. The level indicator I, R, M, A is useful. TracDat does not obtain this, but we should be able to adapt.

By November 15th, the goal is that each program have a map with identified measures for each SLO.

Prock will gather SLO information from chairs by July 20, 2018. Nuventive (TracDat) has a curriculum map set up. Chairs would log in after grading students loading information. The Chairs could check progress. Once we have all the information, then we can customize. Prock will create a Word and Excel document. Discussion followed.

The Curriculum Map will be sent to the Deans and to Clary.

KU Institutional Effective Assessment Plan: Appendix B is part of the plan. Clary created the plan taking information from many parts. The first section pertains to the work done by AAC. Part II is general education. He took last year's report prepared by Mary Eicholtz.

Part III pertains to administrative programs. Perhaps a student-centered statement should be included and the assessment plan occurs in the context of high-quality educational experiences for our students.

Expectations: Timeline – dates to include 2018-2019. Also, information will be added on the website.

October forums to be held to share with the campus community stressing the permanency part of the process. The other strategy would be to present to select groups.

The five-year program review is based on information from PASSHE. They should be tied into department reviews. The SSHE guidelines require a Dean's summary. This is in lieu of a program review to the State System.

It was asked if we need a template for external reviewer's reports. Yes for both academic and non-academic programs. It is noted the SPRC has a template in place, but it could be edited to meet our needs. On the external review, specific questions should be asked on assessment (evidence it is being performed, etc.).

At the Nuventive conference, Clary talked with a representative at NCCC. They use emails to constituents to see progress being made. Snow uses the same method here. The document should include a procedure to collect strategic plan assessments with updates.

Middle States has given us a number of recommendations to work on. We have to focus on Standard V, but we can't let other Standards go. The strategic plan is in effect until 2019. A new plan will be written. It appears the culture of assessment here is changing. We will see what the Provost says about the goals of this Committee. The Provost will be invited to our next meeting.

Strategies should descend from the executive level, college and then department. Ultimately, the plan should be meshed with the executive level.

Meeting adjourned at 11:30 pm.