Kutztown University

Strategic Initiative Request

(One-Time Funds)

Fiscal Year 2018-2019

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Department/Unit Priority #: |  | College/Unit Priority #: |  | Division Priority #: |  |

1. Department/Unit Name:

College/Unit Name:

Division Name:

1. Provide a short title for the Strategic Initiative Request:
2. Provide a summary description of the Strategic Initiative Request:
3. Identify and describe the strategic plan link for the Strategic Initiative Request. Each section of the strategic plan’s goals, objectives and action plan, included with the instructions, has a code:
4. Describe how the Strategic Initiative Request will be assessed, if funded, by providing measurement and evaluation parameters:
5. Provide detailed funding information for the Strategic Initiative Request, separated into budget categories for personnel services, equipment, instructional materials, operating categories (be specific if these categories are significant), etc. Provide detail of other funding that will be provided to help finance the Strategic Initiative Request.
6. Is it anticipated this request has the potential to become a continuing request? Please explain.

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| --- | --- |
| Total Project Cost |  |
| Department/Unit Funding |  |
| College/Unit Funding |  |
| Division Funding |  |
| Requested Amount |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Cost Center: |  | Carry-Forward Balance 6/30/2018: |  |

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| --- | --- | --- | --- |
| Requestor Name: |  | Dept Head/Chairperson Signature: |  |