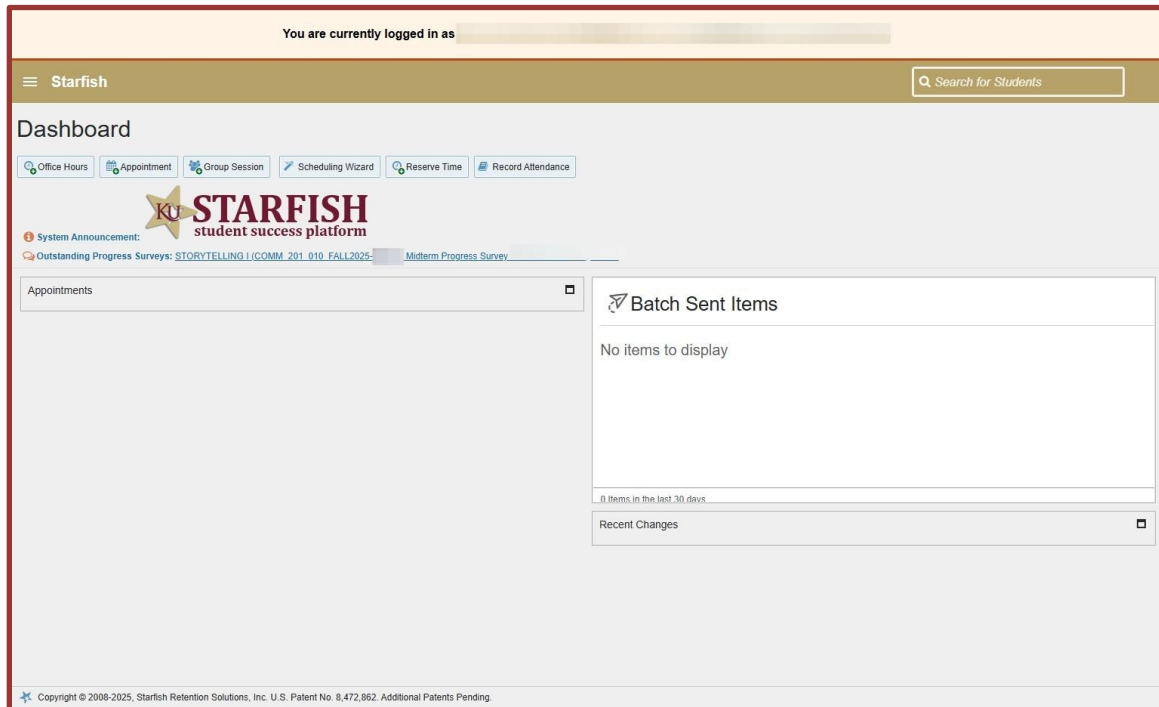


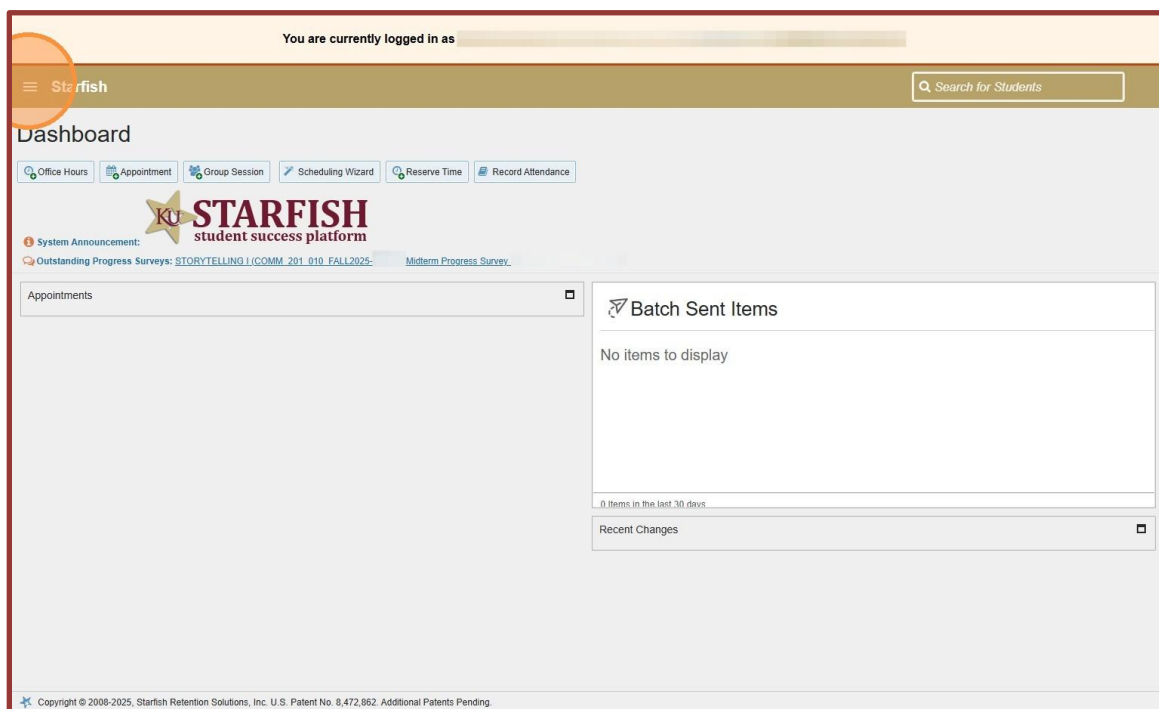


## How to Submit a Midterm Progress Survey in Starfish

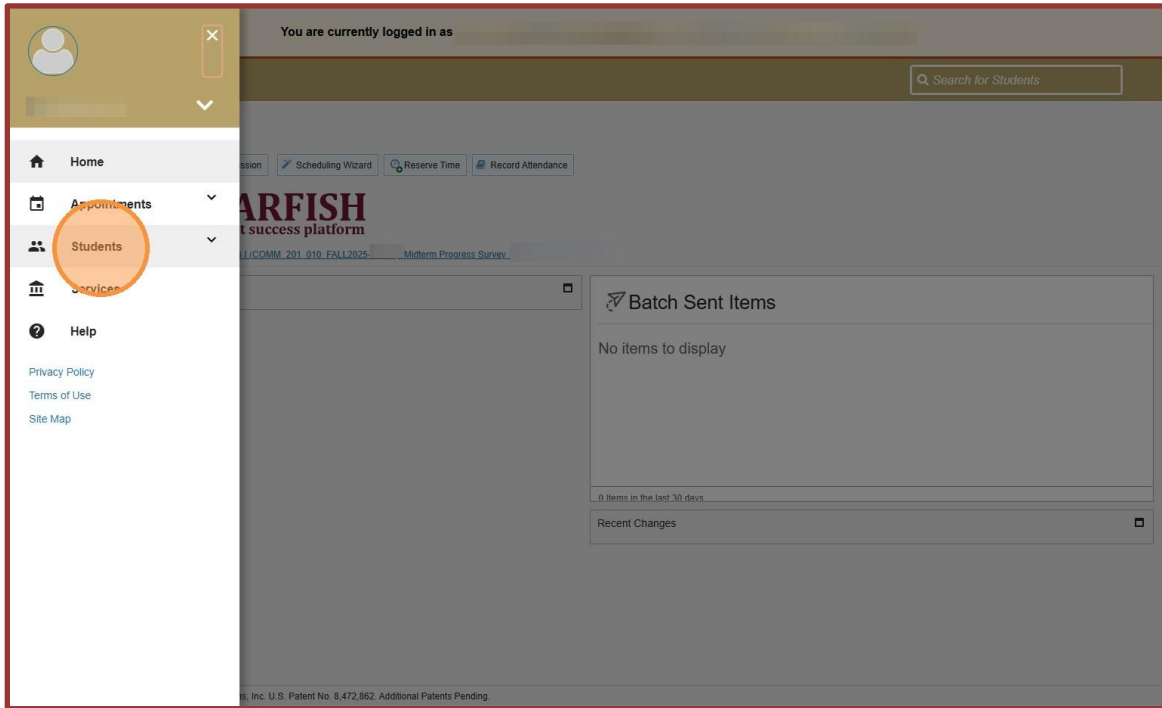
### 1. Navigate to Starfish



### 2. Click on the hamburger "menu" in top left-corner of the screen

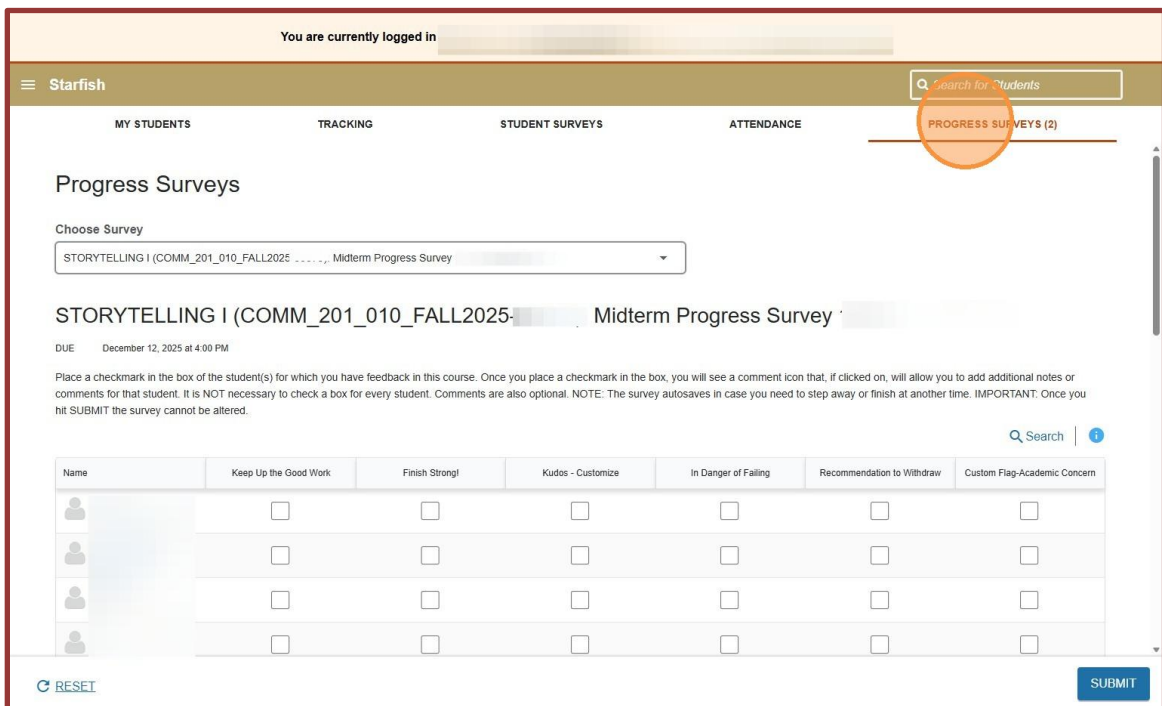


### 3. Select "Students"



### 4. Select "Progress Surveys" tab in top-right corner of screen

- Displays the title and the number of items included in the survey
- Displays the date and time the survey was auto saved
- Displays the due date for the survey
- Displays the description of the survey





## 7. Type student's name in the box and press "Enter"

You are currently logged in as [redacted]

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

### Progress Surveys

Choose Survey

STORYTELLING I (COMM\_201\_010\_FALL2025) Midterm Progress Survey

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

[Redacted] x SEARCH

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
[Redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Showing 1 student

RESET SUBMIT

## 8. To return to the complete list of students in the course, click on the "X"

You are currently logged in as [redacted]

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

### Progress Surveys

Choose Survey

STORYTELLING I (COMM\_201\_010\_FALL2025) Midterm Progress Survey

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

[Redacted] x SEARCH

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
[Redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Showing 1 student

RESET SUBMIT

**9. Select the appropriate feedback in the box(boxes) to the right of each student's name (Comment boxes are available for each box)  
Comments are required for the following:**

- Kudos – Customize
- Custom Flag-Academic Concern

You are currently logged in as \_\_\_\_\_

Starfish Search for Students

MY STUDENTS    TRACKING    STUDENT SURVEYS    ATTENDANCE    **PROGRESS SURVEYS (2)**

Choose Survey  
STORYTELLING I (COMM\_201\_010\_FALL2025- Midterm Progress Survey

STORYTELLING I (COMM\_201\_010\_FALL2025- Midterm Progress Survey

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Search

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESET SUBMIT

**10. If you want to clear ALL the work you've done so far and start over select "Reset"**

You are currently logged in as \_\_\_\_\_

Starfish Search for Students

MY STUDENTS    TRACKING    STUDENT SURVEYS    ATTENDANCE    **PROGRESS SURVEYS (2)**

STORYTELLING I (COMM\_201\_010\_FALL2025- Midterm Progress Survey

SAVED December 11, 2025 at 11:34 AM  
DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Search

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
[blurred]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> +
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> +
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> +
[blurred]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> + -
Custom Flag-Academic Concern Schedule an appointment with faculty						
Castro, Rebecca P11181391	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESET SUBMIT

## 11. Click "Reset"

You are currently logged in as [redacted]

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

STORYTELLING I (COMM\_201\_010\_FALL2025) Midterm Progress Survey

SAVED December 11, 2025 at 11:34 AM  
DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Are you sure you want to reset this survey?

You will not be able to recover any changes you made to this survey.

CANCEL RESET

Name	Keep Up the Good Work	Finish Strong!	Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
[redacted]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Custom Flag-Academic Concern  
Schedule an appointment with faculty

RESET SUBMIT

## 12. A box will appear that your changes were discarded, and you may continue to complete the survey

You are currently logged in as [redacted]

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

STORYTELLING I (COMM\_201\_010\_FALL2025) Midterm Progress Survey

SAVED December 11, 2025 at 11:35 AM  
DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
[redacted]	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
[redacted]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Your changes were discarded. X

RESET SUBMIT

### 13. Continue to complete the survey

Please note the survey only displays 25 students per page. If your course roster is larger than 25 students, you must scroll to the bottom of the page and navigate to the next page to provide feedback on all your students.

After you completed the survey, select "Submit"

MARKED 12/20/20 01:40:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Search |

	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern	
Prew 482	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	+
Maria 878	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	+
Zach 531	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	+ -
Custom Flag-Academic Concern							
Schedule an appointment with your professor							
Owens, Nevaeh 555	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
Rebecca 891	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
yan 572	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
sthua	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

RESET

SUBMIT

### 14. Click "Submit"

You are currently logged in as

Starfish

Search for Students

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

MARKED 12/20/20 01:40:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Search |

Name	Keep Up the Good Work	Finish Strong!	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	+
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	+
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	+ -
Custom Flag-Academic Concern						
Schedule an appointment with your professor						
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	+
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Are you sure you want to submit this survey for ALL students in this section?

You will not be able to view or edit this survey after you submit it. It may take a few hours for these items to appear on each student's record.

CANCEL SUBMIT

RESET

SUBMIT

15. You have successfully submitted your survey

