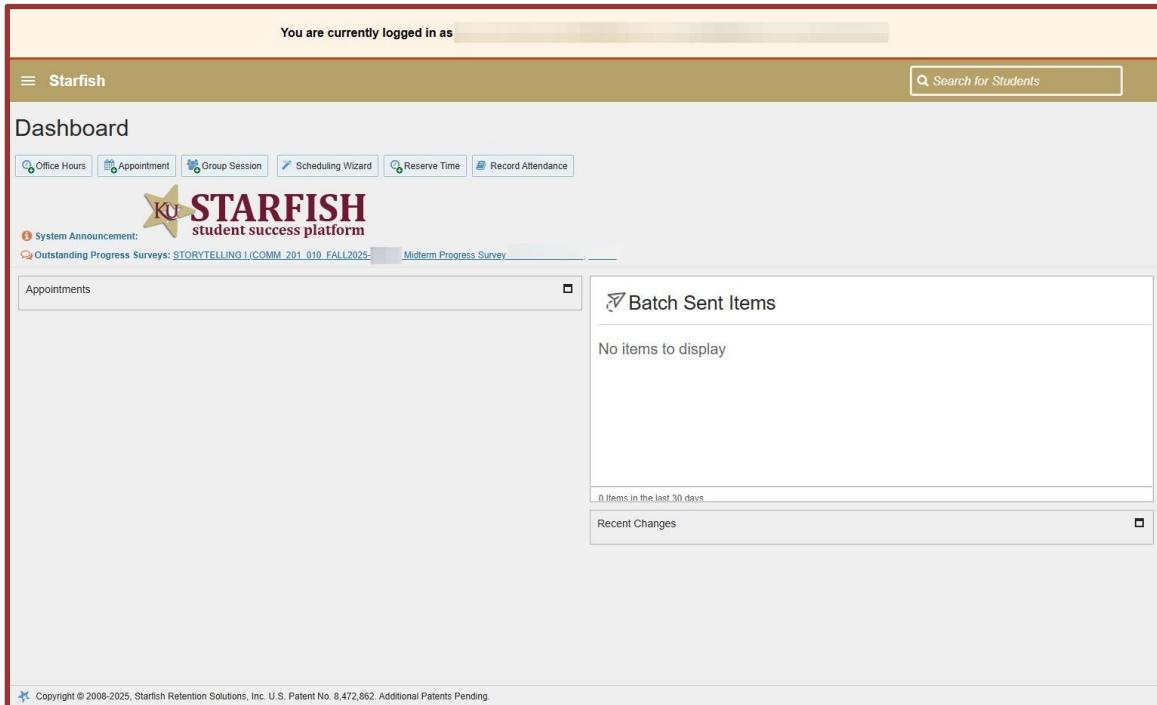




How to Submit a Midterm Progress Survey in Starfish

1. Navigate to Starfish



You are currently logged in as [redacted]

≡ Starfish

Search for Students

Dashboard

Office Hours Appointment Group Session Scheduling Wizard Reserve Time Record Attendance

STARFISH student success platform

System Announcement: [redacted]

Outstanding Progress Surveys: STORYTELLING I (COMM 201 010 FALL2025) Midterm Progress Survey

Appointments

Batch Sent Items

No items to display

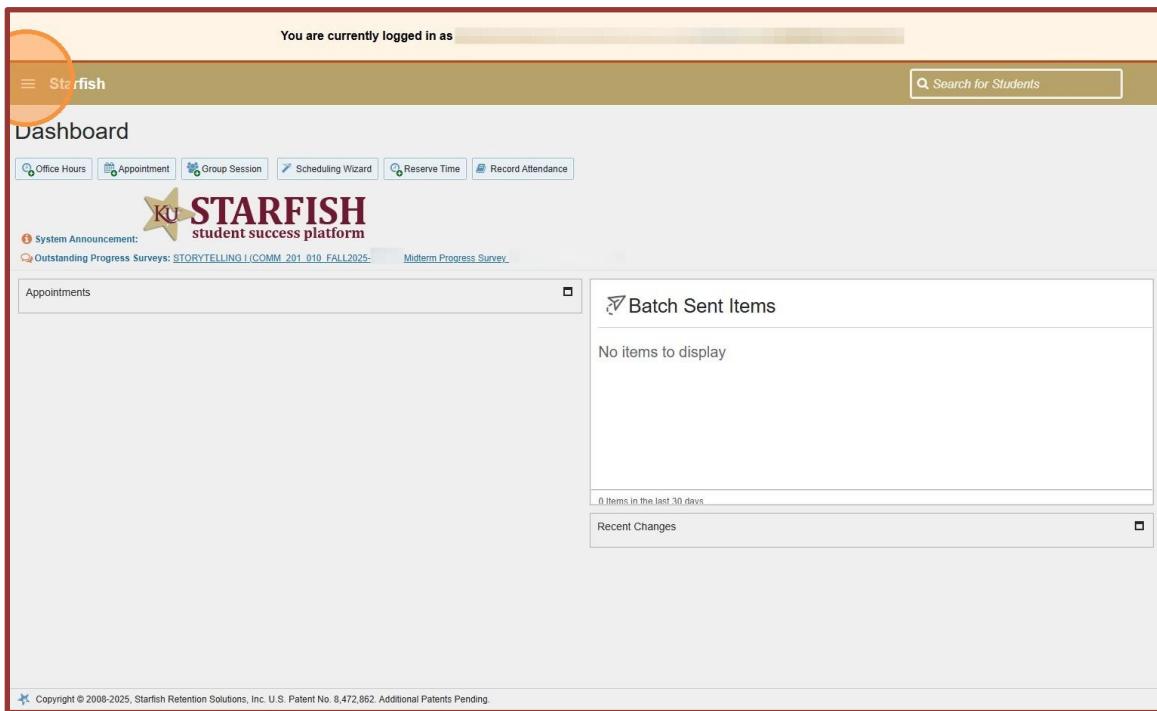
0 items in the last 30 days

Recent Changes

Copyright © 2008-2025, Starfish Retention Solutions, Inc. U.S. Patent No. 8,472,862. Additional Patents Pending.

This screenshot shows the Starfish student success platform dashboard. At the top, there is a navigation bar with a 'Starfish' link, a search bar, and a 'Dashboard' section. Below the dashboard, there are several buttons for 'Office Hours', 'Appointment', 'Group Session', 'Scheduling Wizard', 'Reserve Time', and 'Record Attendance'. The 'Midterm Progress Survey' link is located in the 'Outstanding Progress Surveys' section, which also includes 'STORYTELLING I (COMM 201 010 FALL2025)'. The 'Appointments' section is expanded, showing a 'Batch Sent Items' section with a message 'No items to display' and a note '0 items in the last 30 days'. The 'Recent Changes' section is also visible.

2. Click on the hamburger "menu" in top left-corner of the screen



You are currently logged in as [redacted]

≡ Starfish

Search for Students

Dashboard

Office Hours Appointment Group Session Scheduling Wizard Reserve Time Record Attendance

STARFISH student success platform

System Announcement: [redacted]

Outstanding Progress Surveys: STORYTELLING I (COMM 201 010 FALL2025) Midterm Progress Survey

Appointments

Batch Sent Items

No items to display

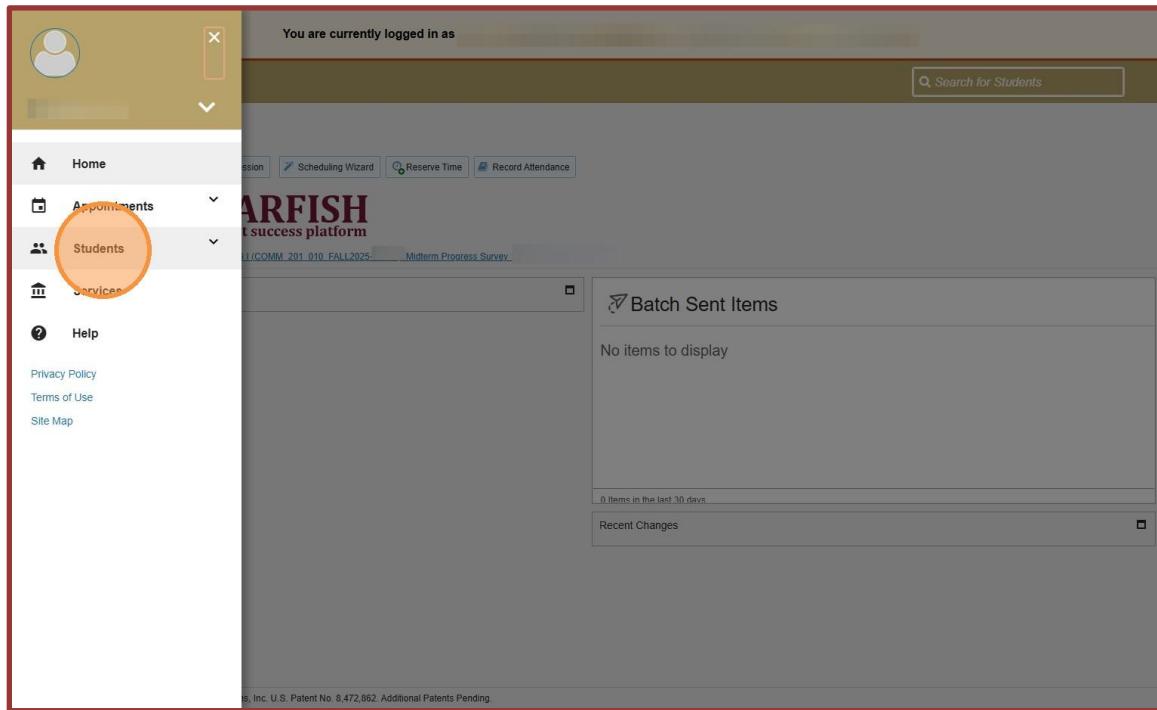
0 items in the last 30 days

Recent Changes

Copyright © 2008-2025, Starfish Retention Solutions, Inc. U.S. Patent No. 8,472,862. Additional Patents Pending.

This screenshot is identical to the one above, showing the Starfish dashboard. The difference is that the 'Starfish' link in the top left corner is highlighted with a yellow circle, indicating where the user should click to open the menu.

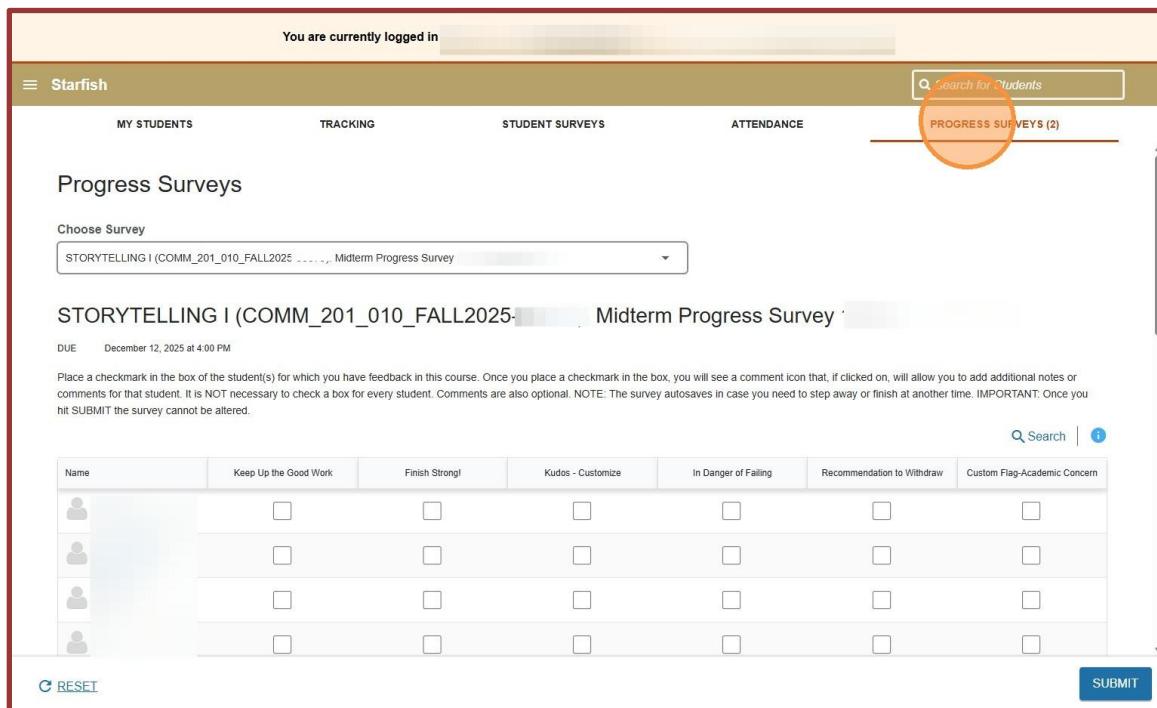
3. Select "Students"



The screenshot shows the Starfish platform interface. The left sidebar has a navigation menu with the following items: Home, Appointments, Students (which is highlighted with an orange circle), Services, and Help. The main content area displays a "Batch Sent Items" section with a message "No items to display" and a note "0 items in the last 30 days". At the bottom of the content area, there is a "Recent Changes" section. The top of the screen shows a header with a user profile icon, the text "You are currently logged in as", and a search bar labeled "Search for Students".

4. Select "Progress Surveys" tab in top-right corner of screen

- Displays the title and the number of items included in the survey
- Displays the date and time the survey was auto saved
- Displays the due date for the survey
- Displays the description of the survey



The screenshot shows the "Progress Surveys" tab in the Starfish platform. The top navigation bar includes "Starfish", "MY STUDENTS", "TRACKING", "STUDENT SURVEYS", "ATTENDANCE", and "PROGRESS SURVEYS (2)" (which is highlighted with an orange circle). The main content area is titled "Progress Surveys" and shows a "Choose Survey" dropdown menu with the option "STORYTELLING I (COMM_201_010_FALL2025) Midterm Progress Survey". Below the dropdown, the survey title "STORYTELLING I (COMM_201_010_FALL2025) Midterm Progress Survey" is displayed, along with the due date "DUE December 12, 2025 at 4:00 PM". A note below the title states: "Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered." At the bottom of the page are "RESET" and "SUBMIT" buttons, and a "Search" bar.

5. Choose the Survey to Complete

You are currently logged in as **Starfish**

MY STUDENTS **TRACKING** **STUDENT SURVEYS** **ATTENDANCE** **PROGRESS SURVEYS (2)**

Progress Surveys

Choose Survey

STORYTELLING I (COMM_201_010_FALL2025) : Midterm Progress Survey

✓ STORYTELLING I (COMM_201_010_FALL2025) : Midterm Progress Survey

FUNDAMENTALS OF ORAL COMM (COMM_10_811_FALL2025) : Midterm Progress Survey

progress Survey

Place a checkbox in the box of the student(s) for which you have feedback in this course. Once you place a checkbox in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Search | **?**

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				

RESET **SUBMIT**

6. To search for a specific student, select "Search"

You are currently logged in as

≡ Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

Choose Survey

STORYTELLING I (COMM_201_010_FALL2025) : Midterm Progress Survey

STORYTELLING I (COMM_201_010_FALL2025) Midterm Progress Survey

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. **IMPORTANT:** Once you hit SUBMIT the survey cannot be altered.

Search | 

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Non-Academic Concern
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				
	<input type="checkbox"/>	<input type="checkbox"/>				

RESET **SUBMIT**

7. Type student's name in the box and press "Enter"

You are currently logged in as

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

Search for Students

Progress Surveys

Choose Survey

STORYTELLING I (COMM_201_010_FALL2025) Midterm Progress Survey

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

 SEARCH 

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
	<input type="checkbox"/>	<input type="checkbox"/>				

Showing 1 student



RESET SUBMIT

8. To return to the complete list of students in the course, click on the "X"

You are currently logged in as

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

Search for Students

Progress Surveys

Choose Survey

STORYTELLING I (COMM_201_010_FALL2025) Midterm Progress Survey

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

 SEARCH 

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
	<input type="checkbox"/>	<input type="checkbox"/>				

Showing 1 student



RESET SUBMIT

**9. Select the appropriate feedback in the box(boxes) to the right of each student's name (Comment boxes are available for each box)
Comments are required for the following:**

- Kudos – Customize
- Custom Flag-Academic Concern

You are currently logged in as

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

Choose Survey

STORYTELLING I (COMM_201_010_FALL2025- Midterm Progress Survey

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Search

Name	Keep up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESET SUBMIT

10. If you want to clear ALL the work you've done so far and start over select "Reset"

You are currently logged in as

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

STORYTELLING I (COMM_201_010_FALL2025- Midterm Progress Survey

SAVED December 11, 2025 at 11:34 AM

DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Search

Name	Keep Up the Good Work	Finish Strong!	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

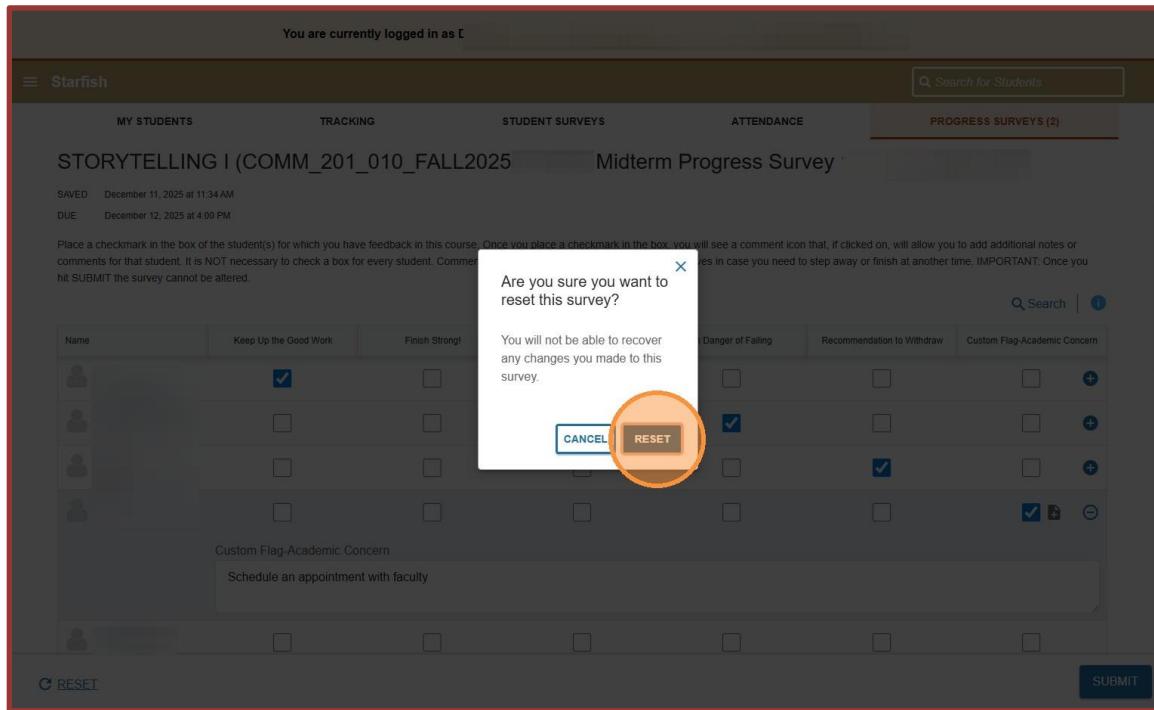
Custom Flag-Academic Concern

Schedule an appointment with faculty

Castro, Rebecca
P17061391

RESET SUBMIT

11. Click "Reset"



You are currently logged in as [REDACTED]

≡ Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

STORYTELLING I (COMM_201_010_FALL2025) Midterm Progress Survey

SAVED December 11, 2025 at 11:34 AM
DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Are you sure you want to reset this survey?

You will not be able to recover any changes you made to this survey.

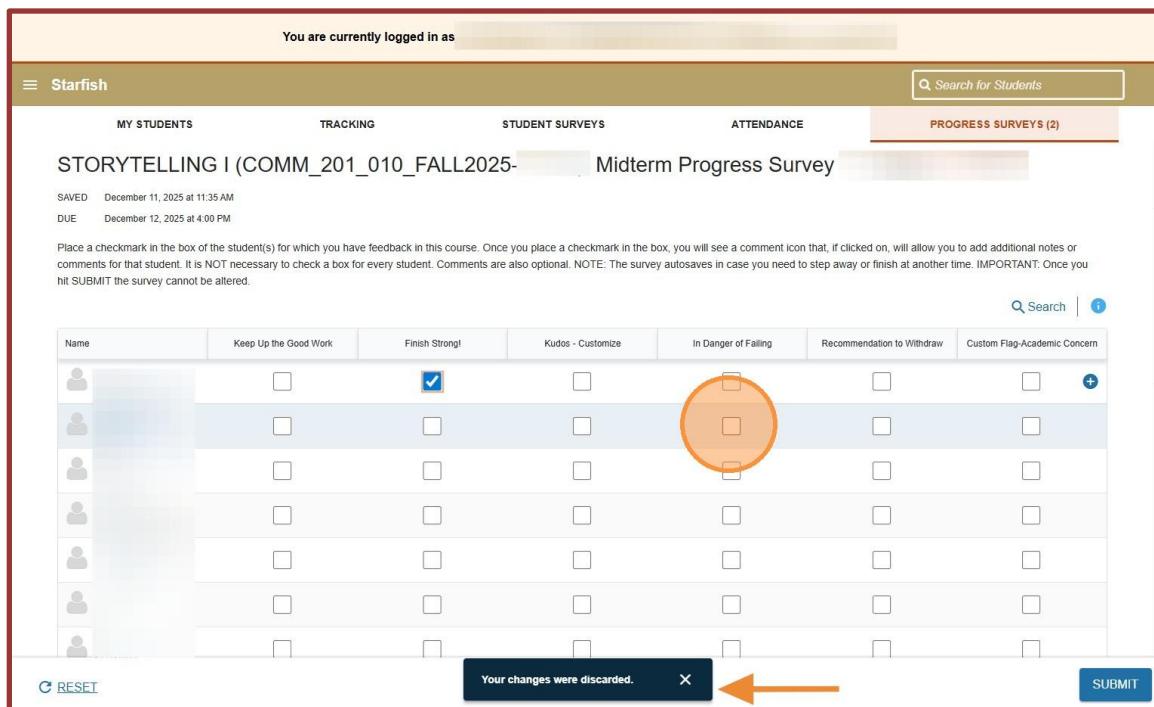
Danger of Failing Recommendation to Withdraw Custom Flag-Academic Concern

Custom Flag-Academic Concern

Schedule an appointment with faculty

A modal dialog box is centered on the screen, asking if the user is sure they want to reset the survey. The 'RESET' button is highlighted with an orange circle. The background shows a list of students with various checkboxes and a 'SUBMIT' button at the bottom right.

12. A box will appear that your changes were discarded, and you may continue to complete the survey



You are currently logged in as [REDACTED]

≡ Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

STORYTELLING I (COMM_201_010_FALL2025) Midterm Progress Survey

SAVED December 11, 2025 at 11:35 AM
DUE December 12, 2025 at 4:00 PM

Place a checkmark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or comments for that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you hit SUBMIT the survey cannot be altered.

Name Keep Up the Good Work Finish Strong! Kudos - Customize In Danger of Failing Recommendation to Withdraw Custom Flag-Academic Concern

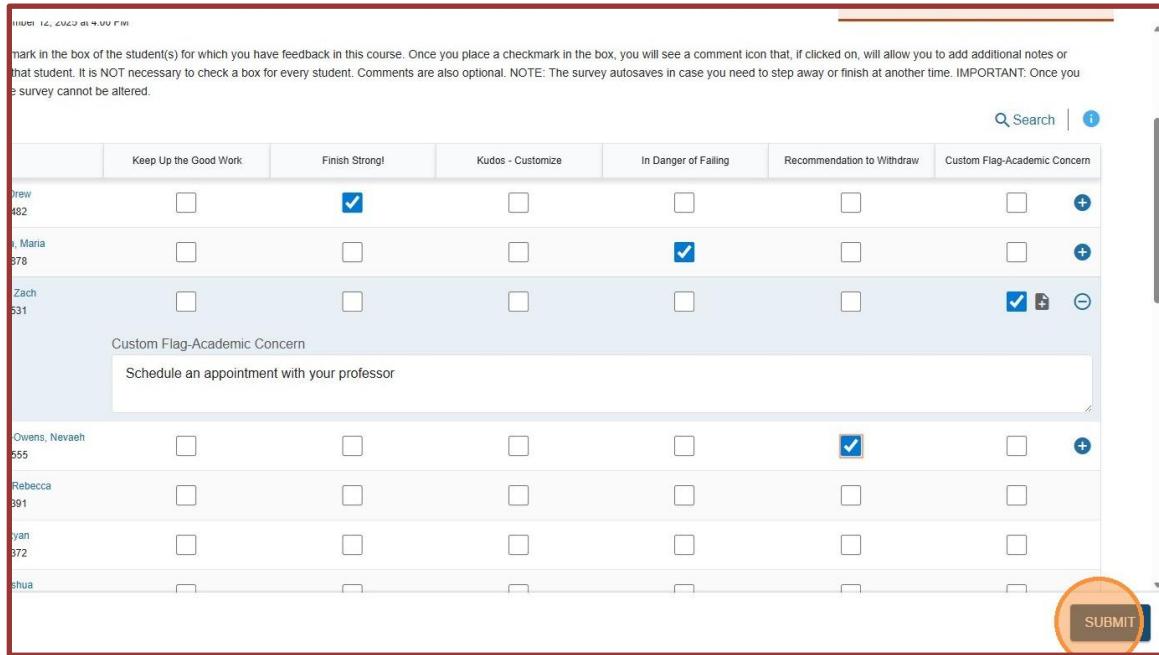
Your changes were discarded.

A message box at the bottom center states 'Your changes were discarded.' with a close button 'X'. An orange arrow points to this message box from the left. The background shows the student list with one checkbox checked in the 'Finish Strong!' column for the first student.

13. Continue to complete the survey

Please note the survey only displays 25 students per page. If your course roster is larger than 25 students, you must scroll to the bottom of the page and navigate to the next page to provide feedback on all your students.

After you completed the survey, select "Submit"

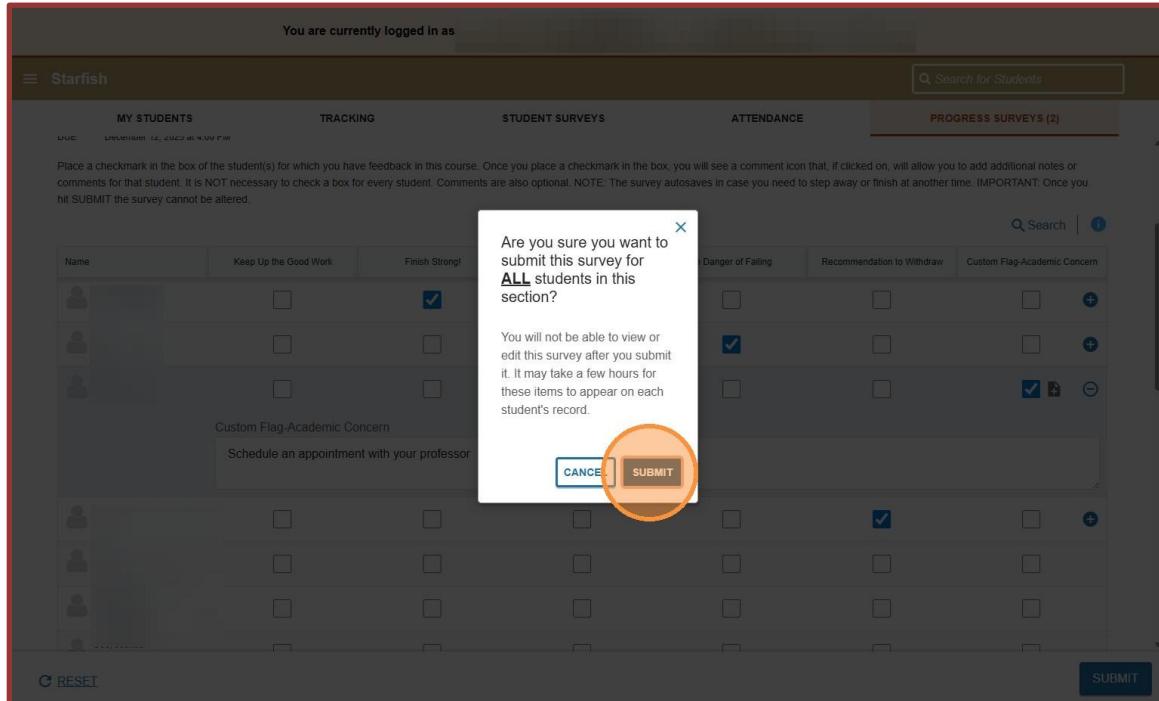


mark in the box of the student(s) for which you have feedback in this course. Once you place a checkmark in the box, you will see a comment icon that, if clicked on, will allow you to add additional notes or that student. It is NOT necessary to check a box for every student. Comments are also optional. NOTE: The survey autosaves in case you need to step away or finish at another time. IMPORTANT: Once you e survey cannot be altered.

	Keep Up the Good Work	Finish Strong	Kudos - Customize	In Danger of Failing	Recommendation to Withdraw	Custom Flag-Academic Concern
Drew 482	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> +
Ali, Maria 378	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> +
Zach 531	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> + <input type="checkbox"/> -
Custom Flag-Academic Concern						
Schedule an appointment with your professor						
Owens, Nevaeh 555	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> +
Rebecca 391	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lyyan 372	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shua	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SUBMIT

14. Click "Submit"



You are currently logged in as

Starfish

MY STUDENTS TRACKING STUDENT SURVEYS ATTENDANCE PROGRESS SURVEYS (2)

Are you sure you want to submit this survey for **ALL** students in this section?

You will not be able to view or edit this survey after you submit it. It may take a few hours for these items to appear on each student's record.

SUBMIT

15. You have successfully submitted your survey



Thank you!

You have successfully submitted STORYTELLING I
(COMM_201_010_FALL2025_____, Midterm Progress Survey)

NEXT SURVEY