

JANUARY 2021

Career and Academic Planning Calendar for First and Second Year Students

Zoom links for all career workshops at: www.kutztown.edu/careercenter



KU STUDENT SUCCESS

Monday	Tuesday	Wednesday	Thursday	Friday
<p>18</p> <p> MLK Day—University Closed</p> <p><i>Concerned about your class schedule or courses? See your department advisor this week (during drop/add) to discuss adjustments or changes.</i></p>	<p>19</p> <p> Classes Start</p>	<p>20</p> <p>Choosing a Major 1-1:50</p>	<p>21</p> <p>Designing Your Career Path 11-11:50</p>	<p>22</p> <p></p> <p><i>It's syllabus week! Take some time to review your syllabi and record test dates and assignments on a calendar or planner.</i></p>
<p>25</p> <p>Soft Skills: What Employers Want 3-3:50</p>	<p>26</p> <p>Choosing a Major 11-11:50</p>	<p>27</p> <p>On Campus Jobs Info Session 1-1:50</p>	<p>28</p> <p>Free Career Interest Test 11-11:50</p> <p>Virtual Spring Involvement Fair 4-7pm</p>	<p>29</p> <p></p> <p><i>Check your KU email and D2L accounts frequently. It is the means by which your advisors, professors, and staff will communicate with you.</i></p>

Career Development Center • 113 Stratton Admin • 610-683-4067

Academic Success Workshops - All held at 11am

Zoom: <https://kutztown.zoom.us/j/97466499527>

(these workshops do not count toward the Career Certificates)

- Don't Put This Workshop Off Until Tomorrow: Time Management Strategies 1/21
- Time Management in an Online Course 1/26
- Maximizing Tutoring & Professor Office Hours 1/28 & 4/1
- Great Grades Begin with Great Notes 2/2
- Remember What You Read 2/9
- No Fear Test Taking & Reducing Test Anxiety 2/16
- Discover Your Learning Style 2/23
- Maximizing Tutoring & Professor Office Hours 2/25
- Becoming a Resilient Golden Bear 3/2
- Online Courses: Staying Motivated & Disciplined 3/9 & 4/6
- Kick Chaos to the Curb: Time Management Strategies to Help you Succeed at KU 3/16
- Be SMART About Your Goals & Success Strategies 3/23
- Growth vs. Fixed Mindset 3/30
- Mindfulness Skills to Help You Succeed 4/13
- End the Semester with Success: Finals Prep 4/27



www.kutztown.edu/handshake

If you do not sign into a workshop within 10 minutes of it starting, your attendance will not be counted. Thank you.

FEBRUARY 2021

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KU STUDENT
SUCCESS

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Zoom links for all career workshops at: www.kutztown.edu/careercenter				
1 Designing Your Career Path 3-3:50	2 Internship & Job Search Strategies 11-11:50	3 Writing Your Resume & Cover Letter 1-1:50	4 Get a Federal Gov't Job 3-3:50	5
8 Choosing a Major 2-2:50	9 Successful Interviewing 11-11:50 GoInGlobal Searching in the U.S. & Abroad 11-11:50	10 Creating Your Personal Brand 1-1:50	11 <i>Wellness Day/No Classes</i> Choosing a Major 11-11:50 Soft Skills: What Employers Want 1-1:50	12
15 Writing Your Resume & Cover Letter 2-2:50	16 Disney College Program Info Session Intern in Orlando! 11-11:50 The Washington Center Info Session Intern in D.C.! 3-3:50	17 Creating Your Personal Brand 2-2:50	18 How to Work a Career Fair 11-11:30	19 This Sun 2/21 JC Penney Suit Up! 3-6pm Lehigh Valley Mall
22 CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm	23 Internship & Job Search Strategies 11-11:50 Peace Corps Info Session 3-3:50	24	25 CDC Mini Workshop Marathon Creating Your Personal Brand 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm	26


MARCH 2021

All Career Development Zoom links can be found:
www.kutztown.edu/careercenter



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Monday	Tuesday	Wednesday	Thursday	Friday
1	2 Writing Your Resume & Cover Letter 11-11:50	3 GoinGlobal Searching in the U.S. & Abroad 1-1:50	4 Creating Your Personal Brand 11-11:50 Internship & Job Search Strategies 11-11:50 How to Work a Career Fair 2-2:50 CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm	5
8 How to Work a Career Fair 1-1:50	9 Virtual Internship & Job Fair: Human Services, Government & the Arts 1-4pm www.kutztown.edu/handshake	10 <i>Wellness Day/No Classes</i>	11 Virtual Internship & Job Fair: Business & STEM 1-4pm www.kutztown.edu/handshake CDC Mini Workshop Marathon Soft Skills: What Employers Want 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm	12
15 Writing Your Resume & Cover Letter 2-2:50	16 How to Work a Career Fair 11-11:30	17 Writing Your Resume & Cover Letter 1-1:50 CDC Mini Workshop Marathon Soft Skills: What Employers Want 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm	18 Designing Your Career Path 11-11:50 Successful Interviewing 11-11:50	22
22 Soft Skills: What Employers Want 3-3:50 CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm	23 Disney College Program Info Session - Intern in Orlando! 11-11:50 The Washington Center Info Session Intern in D.C.! 2-2:50	24 Virtual Grad School Fair: KU Programs 3-5pm	25 Choosing a Major 11-11:50 Internship & Job Search Strategies 11-11:50	26 Choosing a Major 1-1:50
29	30	31	 <p>Next month you will select your Fall 2021 courses making this an ideal time to consider your career/major direction. Questioning your choices? Call the Career Development Center to make an appointment with a Career Coach.</p>	

APRIL/MAY 2021

Career and Academic Planning Calendar for First and Second Year Students



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5	6	7 Creating Your Personal Brand 11-11:50 Peace Corps Info Session 3-3:50	8 Creating Your Personal Brand 11-11:50	9
12  Registration for Fall 2021 begins 4/12. Check myKU for your date and time.	13	14 Soft Skills: What Employers Want 10-10:50	15 Successful Interviewing 11-11:50 Get a Federal Gov't Job 1-1:50	16
19 Designing Your Career Path 1-1:50 CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm	20 Wellness Day/No Classes Writing Your Resume & Cover Letter 11-11:50 Thinking About Grad School? 11-11:50 CDC Mini Workshop Marathon Soft Skills: What Employers Want 2pm Designing Your Career Path 2:30pm Writing Your Resume & Cover Letter 3pm	21 Soft Skills: What Employers Want 2-2:50 CDC Mini Workshop Marathon Creating Your Personal Brand 2pm Designing Your Career Path 2:30pm Writing Your Resume & Cover Letter 3pm	22 Internship & Job Search Strategies 11-11:50 Choosing a Major 11-11:50 CDC Mini Workshop Marathon Successful Interviewing 2pm Internship & Job Search Strategies 2:30pm Grad School Search 3pm	23 CDC Mini Workshop Marathon Creating Your Personal Brand 2pm Soft Skills: What Employers Want 2:30pm Writing Your Resume & Cover Letter 3pm
26	27	28	29	30  You are studying for finals now, right? Shorter bursts of studying over time will help you to retain the material.
May 3 Finals Week	May 4	May 5	May 6	May 7