









CAREER DEVELOPMENT
CENTER

September 2021

113 Stratton Administration Center • careerhelp@kutztown.edu • 610-683-4067
www.kutztown.edu/careercenter • Office Hours: M-F 8-4:30, Quick Question Walk in Hours 2-4pm

Mon	Tue	Wed	Thu	Fri
Aug 30 <i>First day of Classes</i>	Aug 31 <div style="border: 1px solid black; padding: 5px; text-align: center;"> Register now for the Senior Etiquette Dinner Tue Oct. 5 at www.kutztown.edu/handshake </div>	1 Senior Kickoff  3-3:50 Virtual	2	3 
6 <i>Labor Day, University Closed</i>	7 Senior Kickoff  11-11:50 Virtual Coffee, Cookies & Careers Alumni Plaza 11-1pm	8 Senior Kickoff  7-8pm Virtual Coffee, Cookies & Careers Alumni Plaza 11-1pm	9 Senior Kickoff  11-11:50 Virtual Creating Your Personal Brand 11-11:50 Virtual	10  100 Days Until Graduation! <hr/> SUNDAY 9/12 JC Penney Suit Up! Lehigh Valley Mall 6-9pm
13 <div style="border: 1px solid black; padding: 5px; text-align: center;"> Register now for the Career Success Certificate Program at www.kutztown.edu/CDCcertificate </div>	14 Thinking About Grad School 11-11:50 Virtual	15	16 Creating Your Personal Brand 11-11:50 Virtual	17
20	21 Internship & Job Search Strategies 11-11:50 Virtual Disney College Program 11-11:50 MSU 250	22 Resume Lab 1-1:50 OM 130	23 Thinking About Grad School? 11-11:50 Virtual	24
27 Soft Skills: What Employers Want 3-3:50 Virtual	28 Writing Your Resume & Cover Letter 11-11:50 Virtual	29 Using Social Media in Your Job Search 3-3:50 Virtual	30 How to Work a Career Fair 11-11:30 Virtual	


**All Virtual Career Development Sessions:
Zoom links are at: www.kutztown.edu/careercenter**



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October 2021

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Mon	Tue	Wed	Thu	Fri
				1 GoInGlobal: Searching in the U.S. & Abroad 1-1:50 Virtual
4 Soft Skills: What Employers Want 1-1:50 AF 203 The Washington Center Info Session Intern in DC! 2-2:50 Virtual	5 Internship & Job Search Strategies 11-11:50 AF 101 Salary Negotiation 11-11:50 AF 200 Senior Etiquette Dinner 5-7pm MSU 218 <i>Must register prior on Handshake</i> 	6 Prepare for the Fair Event! 11-1 MSU Lobby Resume Lab 2-2:50 OM 130	7 Writing Your Resume & Cover Letter 11-11:50 AF 101 Peace Corps Info Session 3-3:50 Virtual	8
11 <i>Fall Break</i>	12 <i>Fall Break</i>	13 KU Internship & Job Fair 65+ employers! 12-3 MSU 218	14 Internship & Job Search Strategies 11-11:50 Virtual	15 Get a Federal Government Job 2-2:50 Virtual
18	19 Writing Your Resume & Cover Letter 11-11:50 Virtual	20 Soft Skills: What Employers Want 11-11:50 Virtual	21 Successful Interviewing 11-11:50 AF 101 Designing Your Career Path 11-11:50 AF 102 CDC Mini Workshop Marathon! Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm Virtual	22
25	26 Salary Negotiation 11-11:50 AF 101 Creating Your Personal Brand 3-3:50 AF 102 KU Virtual I&J Fair www.kutztown.edu/handshake 1-4pm	27 Resume Lab 1-1:50 OM 130 Successful Interviewing 3-3:50 Virtual	28 Disney Internship Program 11-11:50 MSU 250 Finances & Future Employment by PSECU 11-11:50 Virtual CDC Mini Workshop Marathon! Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Thinking About Grad School? 7pm Virtual	29






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November 2021

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Mon	Tue	Wed	Thu	Fri
<p>1</p> <p>Soft Skills: What Employers Want 11-11:50 Virtual</p> <p>Designing Your Career Path 3-3:50 Virtual</p> <p>CDC Mini Workshop Marathon! Soft Skills: What Employers Want 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm Virtual</p>	<p>2</p> <p>Using Social Media In Your Job Search 11-11:50 AF 101</p> <p>Creating Your Personal Brand 1-1:50 BH 145</p>	<p>3</p> <p>Successful Interviewing 2-2:50 Virtual</p> <p>CDC Mini Workshop Marathon! Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Thinking About Grad School? 7pm Virtual</p>	<p>4</p> <p>Thinking About Grad School? 11-11:50 Virtual</p> <p>The Washington Center for Internships Intern in DC! 11-11:50 Virtual</p> <p>CDC Mini Workshop Marathon! Soft Skills: What Employers Want 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm Virtual</p>	<p>5</p>
<p> 8</p> <p>Creating Your Personal Brand 2-2:50 Virtual</p> <p>CDC Mini Workshop Marathon Soft Skills: What Employers Want 6pm Writing Your Resume & Cover Letter 7pm Virtual</p>	<p>9</p> <p>Soft Skills: What Employers Want 11-11:50 AF 101</p> <p>Success in Grad School w/ Dr. Don Martin 7-8pm Virtual</p>	<p>10</p> <p>Resume Lab 10-10:50 RL 17</p> <p>Writing Your Personal Statement 6-6:50pm Virtual</p> <p>The Real Deal about Grad School! 7-7:50pm Virtual</p> <p>CDC Mini Workshop Marathon! Successful Interviewing 8pm Internship & Job Search Strategies 8:30pm Thinking About Grad School? 9pm Virtual</p>	<p>11</p> <p>CDC Mini Workshop Marathon! Creating Your Personal Brand 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm Virtual</p>	<p>12</p> <p>Soft Skills: What Employers Want 1-1:50 Virtual</p>
<p>15</p> <p>Graduate School Fair 40+ Colleges and Universities! Virtual Event in Handshake! 1-3</p> <p>CDC Mini Workshop Marathon! Soft Skills: What Employers Want 6pm Choosing a Major 6:30pm Writing Your Resume & Cover Letter 7pm Virtual</p>	<p>16</p> <p>Finances & Future Employment by PSECU 11-11:50 Virtual</p> <p>GoinGlobal: Searching in the U.S. & Abroad 11-11:50 Virtual</p>	<p>17</p> <p>Designing Your Career Path 3-3:50 AF 101</p> <p>CDC Mini Workshop Marathon! Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Thinking About Grad School? 7pm Virtual</p>	<p>18</p> <p>Internship & Job Search Strategies 11-11:50 AF 101</p> <p>KU Job Fair for Educators 2-5pm Virtual</p>	<p>19</p> <p>Using Social Media In Your Job Search 2-2:50 AF 101</p>
<p>22</p> <p>Resume Lab 10-10:50 RL 17</p>	<p>23</p> <p>Writing Your Resume & Cover Letter 11-11:50 AF 101</p>	<p>24</p> <p>Thanksgiving Recess</p>	<p>25</p>	<p>26</p>
<p>29</p> <p>CDC Mini Workshop Marathon! Soft Skills: What Employers Want 3pm Designing Your Career Path 3:30pm Writing Your Resume & Cover Letter 4pm Virtual</p>	<p>30</p> <p>Designing Your Career Path 11-11:50 Virtual</p> <p>CDC Mini Workshop Marathon! Creating Your Personal Brand 3pm Designing Your Career Path 3:30pm Writing Your Resume & Cover Letter 4pm Virtual</p>	<p>Be Career Ready!</p>		



December 2021

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		1 CDC Mini Workshop Marathon! Successful Interviewing 3pm Internship & Job Search Strategies 3:30pm Grad School Search 4pm Virtual	2 Successful Interviewing 11-11:50 Virtual Using Social Media In Your Job Search 2-2:50 Virtual CDC Mini Workshop Marathon! Successful Interviewing 3pm Internship & Job Search Strategies 3:30pm Grad School Search 4pm Virtual	3 CDC Mini Workshop Marathon! Successful Interviewing 3pm Internship & Job Search Strategies 3:30pm Grad School Search 4pm Virtual
6	7	8	9	10
13 <i>Final Exams</i> >>>>	14 >>>	15 >>>	16 >>>	17 <i>Last Day for Walk in Hours</i> >>> 



GET CAREER READY
with a certificate that prepares you for future success!

CAREER EXPLORATION CERTIFICATE
FRESHMEN AND SOPHOMORES

CAREER SUCCESS CERTIFICATE
JUNIORS AND SENIORS

Sign Up Now:
www.kutztown.edu/cdc/certificate

Say hello to 

careers | internships | interviews | events | resources



SATURDAY, DEC 18
Congratulations Graduates!!

Load the App: Handshake Jobs & Careers
or go to: www.kutztown.edu/handshake

Become a more confident and successful student & future employee by participating in the **FREE Career Success Certificate Program**
Learn more at www.kutztown.edu/CDCcertificate



Login to www.kutztown.edu/biginterview using your KU Single Sign-on ID to practice interviewing!

If you do not sign in to the workshop within the first 10 minutes, your attendance will not be counted. Thank you.