





January 2021

113 Stratton Administration Ctr • careerhelp@kutztown.edu • 610.683.4067 • www.kutztown.edu/careercenter • Office Hours: M-F 8-4:30

Mon	Tue	Wed	Thu	Fri
18 <i>MLK Day, University Closed</i>	19	20	21 Designing Your Career Path 11-11:50	22
25 Soft Skills: What Employers Want 3-3:50	26  Senior Kick-Off 11-11:50	27 On Campus Jobs Info Session 1-1:50  Senior Kick-Off 3-3:50	28	29

Free Practice Test by Kaplan
GRE, GMAT, LSAT, MCAT, PCAT, or DAT
On your own computer!
Visit: www.kaptest.com
for dates, times and information



Download the app! Use Big Interview to practice interviewing!
www.kutztown.edu/biginterview

Watch for Mock Interview Mania Spring 2021!

Zoom links for all workshops at:
www.kutztown.edu/careercenter

Say hello to



careers | internships | interviews | events | resources




Download the App: Handshake Jobs & Careers
www.kutztown.edu/handshake

Please sign in to the workshop within the first 10 minutes or your attendance will not be counted. Thank you.



February 2021

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Mon	Tue	Wed	Thu	Fri
Zoom links for all workshops at: www.kutztown.edu/careercenter				
<p>1</p> <p>Designing Your Career Path 3-3:50</p>	<p>2</p> <p>Internship & Job Search Strategies 11-11:50</p>	<p>3</p> <p>Writing Your Resume & Cover Letter 1-1:50</p>	<p>4</p> <p> Senior Kick-Off 11-11:50 Get a Federal Gov't Job 3-3:50</p>	<p>5</p>
<p>8</p> <p><i>If you arrive 10 minutes late to a workshop your attendance will not be counted.</i></p>	<p>9</p> <p>Successful Interviewing 11-11:50 GoInGlobal Searching in the U.S. & Abroad 11-11:50</p>	<p>10</p> <p>Creating Your Personal Brand 1-1:50</p>	<p>11</p> <p><i>Wellness Day/No Classes</i> Thinking About Grad School? 11-11:50 Soft Skills: What Employers Want 1-1:50</p>	<p>12</p>
<p>15</p> <p>Writing Your Resume & Cover Letter 2-2:50</p>	<p>16</p> <p>Disney College Program Info Session - Intern in Orlando! 11-11:50 The Washington Center Info Session - Intern in D.C.! 3-3:50</p>	<p>17</p> <p>Creating Your Personal Brand 2-2:50</p>	<p>18</p> <p>How to Work a Career Fair 11-11:30 Using Social Media In Your Job Search 11-11:50</p>	<p>19</p> <div style="border: 1px solid black; padding: 5px;"> <p>This Sunday 2/21 JCPenney Suit Up! Lehigh Valley Mall 3-6pm</p> </div>
<p>22</p> <p>CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm</p>	<p>23</p> <p>Internship & Job Search Strategies 11-11:50 Peace Corps Info Session 3-3:50</p>	<p>24</p> <p>Salary Negotiation 11-11:50</p>	<p>25</p> <p>Thinking About Grad School? 11-11:50 Day in the Life of a Grad Student 2-2:50 CDC Mini Workshop Marathon Creating Your Personal Brand 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm</p>	<p>26</p>



March 2021

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Mon	Tue	Wed	Thu	Fri
1	2 Writing Your Resume & Cover Letter 11-11:50	3 GoinGlobal: Searching in the U.S. & Abroad 1-1:50 CPEC Internship & Job Fair Virtual 1-4pm www.kutztown.edu/handshake	4 Internship & Job Search Strategies 11-11:50 Creating Your Personal Brand 11-11:50 How to Work a Career Fair 2-2:50 CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm	5
8 How to Work a Career Fair 1-1:50 <div style="border: 1px solid black; padding: 5px;">40th Annual Virtual Job Fair: Education 10-2pm www.kutztown.edu/handshake</div>	9 <div style="border: 1px solid black; padding: 5px;">Virtual Internship & Job Fair: Human Services, Government & the Arts 1-4pm www.kutztown.edu/handshake</div>	10 <i>Wellness Day/No Classes</i>	11 <div style="border: 1px solid black; padding: 5px;">Virtual Internship & Job Fair: Business & STEM 1-4pm www.kutztown.edu/handshake</div> CDC Mini Workshop Marathon Soft Skills: What Employers Want 6pm Designing Your Career Path 6:30pm Writing Your Resume & Cover Letter 7pm	12
15 Writing Your Resume & Cover Letter 2-2:50	16 How to Work a Career Fair 11-11:30 Salary Negotiation 11-11:50	17 Writing Your Resume & Cover Letter 1-1:50	18 Designing Your Career Path 11-11:50 Successful Interviewing 11-11:50	19
22 Soft Skills: What Employers Want 3-3:50 CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm	23 Disney College Program Info Session - Intern in Orlando! 11-11:50 The Washington Center Info Session - Intern in D.C.! 2-2:50	24 Using Social Media in Your Job Search 1-1:50 <div style="border: 1px solid black; padding: 5px;">Virtual Grad School Fair: KU Programs 3-5pm</div>	25 Internship & Job Search Strategies 11-11:50	26
29	30 Finances & Future Employment by PSECU 11-11:50	31	Zoom links for all workshops at: www.kutztown.edu/careercenter	



April & May 2021

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Mon	Tue	Wed	Thu	Fri
Zoom links for all workshops at: www.kutztown.edu/careercenter			1 Internship & Job Search Strategies 11-11:50	2 <i>Wellness Day/No Classes</i>
5	6 Using Social Media In Your Job Search 11-11:50	7 Creating Your Personal Brand 11-11:50 Peace Corps Info Session 3-3:50	8 Thinking About Grad School? 11-11:50 Creating Your Personal Brand 11-11:50	9
12 Salary Negotiation 2-2:50	13 Day One on the Job: HR & Benefits 11-11:50 Using Social Media In Your Job Search 2-2:50	14 Soft Skills: What Employers Want 10-10:50	15 Successful Interviewing 11-11:50 Get a Federal Gov't Job 1-1:50 CDC Mini Workshop Marathon Soft Skills: What Employers Want 2pm Designing Your Career Path 2:30pm Writing Your Resume & Cover Letter 3pm	16
19 Designing Your Career Path 1-1:50 CDC Mini Workshop Marathon Successful Interviewing 6pm Internship & Job Search Strategies 6:30pm Grad School Search 7pm	20 <i>Wellness Day/No Classes</i> Writing Your Resume & Cover Letter 11-11:50 Thinking About Graduate School? 11-11:50 CDC Mini Workshop Marathon Soft Skills: What Employers Want 2pm Designing Your Career Path 2:30pm Writing Your Resume & Cover Letter 3pm	21 Soft Skills: What Employers Want 2-2:50 CDC Mini Workshop Marathon Creating Your Personal Brand 2pm Designing Your Career Path 2:30pm Writing Your Resume & Cover Letter 3pm	22 Internship & Job Search Strategies 11-11:50 CDC Mini Workshop Marathon Successful Interviewing 2pm Internship & Job Search Strategies 2:30pm Grad School Search 3pm	23 CDC Mini Workshop Marathon Creating Your Personal Brand 2pm Soft Skills: What Employers Want 2:30pm Writing Your Resume & Cover Letter 3pm
26	27	28	29	30
May 3 Final Exams >>>>	May 4 >>>	May 5 >>>	May 7 >>>	 SATURDAY, MAY 8 Congratulations Graduates!!