Summer 2023

Master Schedule Book

www.kutztown.edu/summer
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<thead>
<tr>
<th>Important Dates*</th>
<th>SUMMER SESSION I May 30-July 30</th>
<th>SUMMER SESSION 10W ** May 30-August 10</th>
<th>SUMMER SESSION II July 10-August 10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration begins</td>
<td>Tuesday, March 14</td>
<td>Tuesday, March 14</td>
<td>Tuesday, March 14</td>
</tr>
<tr>
<td>Classes begin</td>
<td>Tuesday, May 30</td>
<td>Tuesday, May 30</td>
<td>Monday, July 10</td>
</tr>
<tr>
<td>Last day to drop a course without a “W”</td>
<td>Wednesday, May 31</td>
<td>Monday, June 5</td>
<td>Tuesday, July 11</td>
</tr>
<tr>
<td>Last Day to register/add courses (including Special Arrangements)</td>
<td>Wednesday, May 31</td>
<td>Monday, June 5</td>
<td>Tuesday, July 11</td>
</tr>
<tr>
<td>“W” Period</td>
<td>Thursday, June 1</td>
<td>Tuesday, June 6</td>
<td>Wednesday, July 12</td>
</tr>
<tr>
<td></td>
<td>Tuesday, June 27</td>
<td>Monday, August 1</td>
<td>Friday, August 8</td>
</tr>
<tr>
<td>Last day to apply for Summer Graduation</td>
<td>Friday, June 9</td>
<td>TBA</td>
<td>Friday, July 21</td>
</tr>
<tr>
<td>Last day of classes.</td>
<td>Friday, June 30</td>
<td>Thursday, August 10</td>
<td>Thursday, August 10</td>
</tr>
<tr>
<td>Final exams to be completed by this date.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Dates are subject to change. Please see online calendar the most up-to-date information regarding dates and deadlines.

**General parameters- See course for specific start/end dates as 10W.

Registration Information

Kutztown students that are active can find directions on how to register through MyKU at Registrar's Office - Kutztown University.

Non-Kutztown students can complete the electronic registration form by clicking the Non-KU link on the Kutztown Summer website Summer Sessions - Kutztown University.

Registration in Undergraduate courses for the Summer does NOT admit a student to a regular degree program at Kutztown University or establish any priority for admission. Non-KU students registering for Graduate-level courses (with the exception of Art Institute courses) must also complete the Graduate Admissions Application at Apply to Kutztown Graduate programs - Kutztown University.

Registration and course enrollment is not complete until payment is made in full. Please refer to the Office of Student Accounts' website Tuition and Fees for Summer Sessions - Kutztown University to calculate your bill. Some courses may have additional fees.

For Summer Financial aide please go to: https://www.kutztown.edu/about-ku/administrative-offices/financial-aid/summer-financial-aid.html

Health & Wellness Services

Clinical Services
Clinical Services is located on the first floor of the Health & Wellness Center at Beck Hall. Currently enrolled students who have completed the required electronic medical forms and have paid the health center fee may utilize services. Summer session hours are 9:00 a.m. to 4:00 p.m. No physician appointments are available. Over-the-counter medication may be accessed through a self-care station. Although nursing appointments are available without additional charge, some specialized services require a nominal fee (prescription medications, laboratory testing, etc.) and will be charged to the student’s account. For further information about Clinical Services, call (610) 683-4082, Option 1, or review the website: Clinical Services - Kutztown University.

Required Medical Forms
Undergraduate Students: Matriculated undergraduate students attending on-campus courses must complete the required electronic medical forms. Transient students may waive the health record requirement by completing a waiver document. If a transient student utilizes Clinical Services, the required medical forms must be completed.

Graduate, Post-Baccalaureate, and Professional Credit Students: Submission of required medical forms may be waived through a separate document unless a student is living on campus or uses campus Clinical Services.
Important Information (Numerical and Alphabetical)

400-level courses
Courses at the 400-level are graduate courses open to undergraduate students in their junior or senior year who have a cumulative grade point average of 2.90 or better. Undergraduates who have less than the required average must obtain written permission from the instructor and submit it with their registration forms.

Building Codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Building</th>
<th>Code</th>
<th>Building</th>
<th>Code</th>
<th>Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>AF</td>
<td>Academic Forum</td>
<td>GC</td>
<td>Graduate Center</td>
<td>LY</td>
<td>Lytle Hall</td>
</tr>
<tr>
<td>BH</td>
<td>Boehm Science Building</td>
<td>GR</td>
<td>Grimm-Knedler Sci Building</td>
<td>OM</td>
<td>Old Main</td>
</tr>
<tr>
<td>BK</td>
<td>Beekey Building</td>
<td>HO</td>
<td>Honors Hall</td>
<td>RS</td>
<td>Risley Hall</td>
</tr>
<tr>
<td>DF</td>
<td>DeFrancesco Building</td>
<td>KY</td>
<td>Keystone Hall</td>
<td>RL</td>
<td>Rohrbach Library</td>
</tr>
<tr>
<td>FS</td>
<td>Freyberger Schoolhouse</td>
<td>LC</td>
<td>Learning Center</td>
<td>SA</td>
<td>Schaeffer Auditorium</td>
</tr>
</tbody>
</table>

Campus Store
Please see [http://www.kubstore.com/](http://www.kubstore.com/) for information regarding the KU Campus Store.

Cancelled-low enrollment
Students will be notified of courses cancelled due to low enrollment no later than the Friday before the start of the course so that they may transfer to another class or receive a credit to their tuition charges.

Cancelled-by the student
Students must notify [summeratku@kutztown.edu](mailto:summeratku@kutztown.edu) or [regoff@kutztown.edu](mailto:regoff@kutztown.edu) that they wish to cancel registration PRIOR to the beginning of the summer session(s) in which they are registered.

Course descriptions
Course descriptions are available on the website [Browse Catalog (kutztown.edu)](http://www.kutztown.edu/financialaid).

Disabilities
If you received disability support services in high school through an IEP or 504 plan or had accommodations while enrolled at another university, you may be able to receive similar support at KU. If you have a disability and have not needed or received prior accommodations, but anticipate needing support in order to have equal access to programs, services, or facilities, you may also request services through the Disability Services Office (DSO).

To ensure that accommodations are in place for the start of the semester, visit [www.kutztown.edu/DSO/accommodations](http://www.kutztown.edu/DSO/accommodations) to review instructions for completing the online Accommodation Request Form and submitting disability-related documentation. Familiarity with the accommodation request guidelines and procedures will help to prevent unnecessary delays in the process.

Please contact the DSO at [DSO@kutztown.edu](mailto:DSO@kutztown.edu) if you have any questions.

Distance Education
There are 4 types of distance education: Blended - courses meet 30-79% online; 80-99% online; 100% Online and 100% Online Synch (online but meet at a specific time). Sections 800-809 represent Graduate distance education; 810-819 represent Undergraduate distance education.

Dropping a course
Courses can be dropped through MyKU until the dates listed on the previous page. After this time, you must go to the Registrar’s Office to drop a course.

FERPA (Family Educational Rights and Privacy Act of 1974 as amended)
This federal law states that institutions may not disclose information about students nor permit inspection of their records without their permission unless such action is covered by certain exceptions stipulated in the act. The full provisions are available at [https://www.kutztown.edu/about-ku/administrative-offices/registrar/ferpa.htm](https://www.kutztown.edu/about-ku/administrative-offices/registrar/ferpa.htm).

Financial Aid
See Financial Aid’s website, [http://www.kutztown.edu/financialaid](http://www.kutztown.edu/financialaid).

Grading
The following grade options are available: A (4.0), A- (3.67), B+ (3.33), B (3.0), B- (2.67), C+ (2.33), C (2.0), D (1.0), F (0.0) *Please note that there are no A+, C-, D+ or D- grading options.

Graduation
Apply through MyKU. To change a name, submit a copy of a marriage certificate, a divorce decree indicating a change of name, or a court order to the Registrar’s Office. See Online Calendar for deadline.

Housing
Please see [http://www.kutztown.edu/housing](http://www.kutztown.edu/housing) for information regarding Housing and Residence Life.

ID cards
Summer students who are not regular Kutztown University students do not need an ID; however, all students must have an ID card to access a purchased meal plan. Cards maybe acquired in the Academic Forum room XXX.

Library
All students attending Kutztown receive borrowing privileges at Rohrbach Library.

Meal Plan & Dining Flex Dollars Information
Please see [http://www.kutztown.edu/dining](http://www.kutztown.edu/dining) or information regarding KU Dining Services.

Meeting Days in MyKU
M-Monday T-Tuesday W-Wednesday H-Thursday F-Friday A-Saturday S-Sunday
<table>
<thead>
<tr>
<th>Important Information (Numerical and Alphabetical)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Overload Approval</strong></td>
</tr>
<tr>
<td><strong>Parking</strong></td>
</tr>
<tr>
<td><strong>Repeating a course</strong></td>
</tr>
<tr>
<td><strong>Transcript Requests</strong></td>
</tr>
<tr>
<td><strong>Tuition, Fees, Billing, and Refund Policy</strong></td>
</tr>
<tr>
<td><strong>Veterans</strong></td>
</tr>
<tr>
<td><strong>Withdrawal Process/Policy</strong></td>
</tr>
</tbody>
</table>
Kutztown University is a member of the Chincoteague Bay Field Station of the Marine Science Consortium (CBFS) located in Wallops Island, VA. Through this affiliation we are able to offer three-week long, field-based summer courses for students at the field station in Wallops Island, VA. The CBSF facilities include state-of-the-art classrooms and laboratories, dormitories, and a cafeteria. The CBSF also operates a number of research vessels for use in teaching and research.

Registration Procedures and Information
Kutztown University students can register for the courses listed below through standard web registration or as indicated in the notes of the particular course for which you are trying to register.

There are also other college courses being offered at the CBFS for summer 2023. Students should check the CBFS website at http://www.cbfieldstation.org/summercollegecourses.html to find out more about these other courses and the registration procedures for the sponsoring universities.

Students planning on counting non-KU CBFS courses toward their major should consult with their faculty advisor regarding course selection and appropriate course registration procedures. Students will also need to file a PASSHE Visiting Student form for these courses prior to the start of the course.

Students must register both through the CBFS Website AND through the sponsoring university.

Fees
All of the courses at the CBFS involve two fees, one is a basic fee of $816 per course which covers housing, meals, and service operations for one three-week session in the traditional dorms or you can stay in the new college dorm facility for a fee of $1,079. There is a $100 course deposit required upon registration with the CBFS. For more information, please visit: http://www.cbfieldstation.org/register.html.

The other fee is for tuition, paid to the sponsoring university. Please see the Office of Student Accounts' website for information regarding per credit fee, instructional technology fee, instructional service fee, and any other applicable fees for both PA and non-PA students.

Session IV:
July 23rd – August 11th, 2023

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAR/BIO 340</td>
<td>Marine Mammals</td>
<td>G. Silber</td>
</tr>
<tr>
<td></td>
<td><a href="http://www.cbfieldstation.org/marinemammals.html">http://www.cbfieldstation.org/marinemammals.html</a></td>
<td></td>
</tr>
</tbody>
</table>

Session IV:
July 23rd – August 11th, 2023

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAR/GEL 366</td>
<td>Marine Geology</td>
<td>A. Oakley</td>
</tr>
</tbody>
</table>
The Summer Institutes for Art Educators are held in the summer months that correspond to Public School summer vacation schedules. The Institutes provide intensive one to two week instruction in art education and its related fields of study. Art Education and Visual Studies classes meet for one week, all studio courses run for two weeks. The Institutes connect students with community resources and visiting artist/scholars. The Institutes are designed to provide in-depth experiences that are unavailable through regular coursework.

Registration will begin **March 14, 2023** and will end one week prior to the start of the Institute. No refunds will be given after the start of class.

Online courses are available to in-person workshop participants only. To take the online course you must also take the workshop.

The following is a list of classes from the website. For more information and how to register, please see: **Summer Institutes for Art Educators - Kutztown University Department of Art Education - Kutztown University**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Instructor</th>
<th>Time</th>
</tr>
</thead>
</table>
| ARU 535     | Discover! Science and Art Integration for K-12 Educators                     | Amy Pfeiler-Wunder          | June 21st - July 24th - face to face workshop  
|             |                                                                               |                             | June 15th - June 20th & June 25th - online class |
| ARU 575     | To Creativity & Beyond! Unlocking Your Creative Potential to Make, Teach, Learn & Lead | Julia Hovanec               | July 11th - July 14th - face to face workshop  
|             |                                                                               |                             | July 17th - August 7th - online class             |
| ART 561     | Local Color: The Art of Growing and Foraging for Pigments                   | Gwendolyn Yoppolo           | July 31st - August 4th - face to face workshop          
|             |                                                                               |                             | Online class until August 10th                  |
Spain & Morocco

May 15th – May 25th, 2023

ANT/SOC 213 World Religions (3 credits)  
Instructor: Kim Shively

For more information, please refer to website: https://kutztown-sa.terradotta.com/index.cfm?
FuseAction=Programs.ViewProgramAngular&id=45867
or contact:

Dr. Kim Shively
Professor of Anthropology, Dept of Anthropology & Sociology
Shively@kutztown.edu

Ireland:

May 25th- June 24th, 2023

ENG 146 -Ireland’s Literary Landscape  
Instructor: Andrew Vogel

HIS 206 -Religious Transitions in Early Christian Ireland  
Instructor: Eric Johnson

PSY 115 -Self & Social Identities  
Instructor: Jason Lanter

For more information, please refer to website: Programs > Study Abroad Office (terradotta.com)
or contact:

kuirelandtrip@gmail.com

or

Dr. Andrew Vogel (Dept Chair, English)  
Lytle Hall 132A  
610-683-4354  
vogel@kutztown.edu

Dr. Jason Lanter (Professor, Psychology)  
610-683-4458  
lanter@kutztown.edu

Dr. Eric Johnson (Assoc Professor, History)  
610-683-4391  
ejohnson@kutztown.edu

Germany & the Alps Summer Program:

May 25th –June 20th 2023

GER 360 –Study Abroad Experience  
Instructor: Gregory Hanson

COM 315 –International Communications  
Instructor: Marco Ehrl

WRI 108 Introduction to Creative Writing  
Instructor: Brandon Krieg

For more information, please refer to website: Programs > Study Abroad Office (terradotta.com)
or contact:

Dr. Gregory Hanson (Assoc Professor, Modern Lang)  
Old Main 232  
484-646-4278  
hanson@kutztown.edu
Course Schedule:

All Sessions

Please see MyKU for the list of course offerings

View Schedule of Classes (kutztown.edu)