

Kutztown University

Winter 2027

Master Schedule Book

Winter Website



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Important Dates

*Dates are subject to change. Please see online calendar at <https://kutztown.emscloudservice.com/calendar/MasterCalendar.aspx> or the most up-to-date information regarding dates and deadlines.

Registration begins	10/8/2026
Classes begin	12/16/2026
Last Day to register/add courses (including Special Arrangements)	12/17/2026
Last day to drop a course without a "W"	12/17/2026
"W" Period	12/18/2026 - 1/8/2027
Last day to apply for Winter Graduation	TBD
Last day of classes. Final exams to be completed by this date .	1/13/2027
Martin Luther King Day -University Closed	1/18/2027
Winter Grades Available in MYKU by 8pm	1/19/2027

Questions or concerns regarding the calendar should be directed to the Registrar, Ben Trout at trout@kutztown.edu.

Registration questions/concerns, Registrar's Office 610-683-4485 or via email at regoffice@kutztown.edu.

Computer access questions/concerns, IT Help Center 610-683-1511 or via email at helpcenter@kutztown.edu

Registration Information

Kutztown students that are active can register through MyKU. Click link below for instructions:

[Registering for Classes in MyKU : IT Solutions Center](#)

Non-Kutztown students can complete the electronic registration form by clicking the Non-KU link on the Kutztown Summer website: [Winter Website](#)

Registration in Undergraduate courses for the Winter does NOT admit a student to a regular degree program at Kutztown University or establish any priority for admission. Non-KU students registering for Graduate-level courses (with the exception of Art Institute courses) must also complete the Graduate Admissions Application at <https://www.kutztown.edu/graduateapply>.

Registration and course enrollment is not complete until payment is made in full.

Please refer to the Office of Student Accounts' website: <https://www.kutztown.edu/about-ku/administrative-offices/student-accounts.html> to calculate your bill. Some courses may have additional fees.

Important Information (Numerical and Alphabetical)

400-level courses	Courses at the 400-level are graduate courses open to undergraduate students in their junior or senior year who have a cumulative grade point average of 2.90 or better. Undergraduates who have less than the required average must obtain written permission from the instructor and submit it with their registration forms.
Building Codes	AF-Academic Forum BH-Boehm Building BK-Beekey Building DF-de Francesco Building FS-Freyberger Schoolhouse GC-Graduate Center GR-Grim-Knedler Sci Building HO-Honors Hall KY-Keystone Hall LC-Rickenbach Learning Center LY-Lytle Hall RS-Risley Hall RL-Rohrbach Library SA-Schaeffer Auditorium SH-Sharadin Art Studio WR-Wells-Rapp Percussion
Campus Store	Please see https://kubstore.com/ for information regarding KU Campus Store.
Cancelled-low enrollment	Students will be notified of courses cancelled due to low enrollment no later than the Friday before the start of the course so that they may transfer to another class or receive credit to their tuition charges.
Cancelled-by the student	Students must notify summeratku@kutztown.edu or regoffice@kutztown.edu that they wish to cancel registration PRIOR to the beginning of the winter session in which they are registered.
Disabilities	If you received disability support services in high school through an IEP or 504 plan or had accommodations while enrolled at another university, you may be able to receive similar support at KU. If you have a disability and have not needed or received prior accommodations, but anticipate needing support in order to have equal access to programs, services, or facilities, you may also request services through the Disability Services Office (DSO). To ensure that accommodations are in place for the start of the semester, visit www.kutztown.edu/DSO/accommodations to review instructions for completing the online Accommodation Request Form and submitting disability-related documentation. Familiarity with the accommodation request guidelines and procedures will help to prevent unnecessary delays in the process. Please contact the DSO at DSO@kutztown.edu if you have any questions.
Distance Education	3 types of distance education courses commonly used: BLND -Blended course is offered face-to-face but has at least 30% offered via distance education. ASYNC -Asynchronous course is offered entirely online but not at a specific date and time. SYNC -Synchronous course is offered entirely online but at a specific date and time.
Dropping a course	Courses can be dropped through MyKU until the dates listed on the previous page. After this time, you must go to the Registrar's Office to drop a course.
FERPA (Family Educational Rights and Privacy Act of 1974 as amended)	This federal law states that institutions may not disclose information about students nor permit inspection of their records without their permission unless such action is covered by certain exceptions stipulated in the act. The full provisions are available at https://www.kutztown.edu/about-ku/administrative-offices/registrar/ferpa.htm
Financial Aid	Please see https://www.kutztown.edu/financialaid for information.
Grading	The following grade options are available: A (4.0), A- (3.67), B+ (3.33), B (3.0), B- (2.67), C+ (2.33), C (2.0), D+ (1.5), D (1.0), F (0.0) <i>*Please note that there are no A+, C- or D- grading options.</i>
Graduation	The graduation application is available through MyKU once students are eligible to apply. The application deadlines are available on the previous page.
Housing	Please see https://www.kutztown.edu/housing for information regarding Housing and Residence Life.
ID cards	Winter students who are not regular Kutztown University students do not need an ID; however, all students must have an ID card to access a purchased meal plan.
Library	All students attending Kutztown receive borrowing privileges at Rohrbach Library.
Meal Plans	Please see https://www.kutztown.edu/dining for information.

Meeting Days in MyKU	M-Monday; T-Tuesday; W-Wednesday; H-Thursday; F-Friday; A-Saturday; S-Sunday
Overload Approval	“Due to the compressed term, we recommend that students limit their registration to no more than 6 credits for the winter session . Students who wish to enroll in more than 6 credits should consult their academic advisor and request that the advisor provide an approval to exceed the limit. Students should also discuss total charges with student accounts before enrolling in more than 6 credits.”
Repeat Policy (Undergraduate & Graduate)	Undergraduate students will be limited to a <i>maximum</i> total of six (6) repeats. A single course can be repeated a <i>maximum</i> of three (3) times. Only the most recent grade will be calculated in the GPA and the total credits needed for graduation. The course <i>must</i> be repeated at Kutztown. Students must obtain permission from their Department Chair and the Dean of their major to take a course beyond the maximum number of repeats for an individual course OR the overall maximum repeats. Graduate and Post-Baccalaureate students can repeat a single course for graduate improvement only once. They will be limited to a maximum of two repeats across the program. The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.
Transcript Requests	Official transcript requests can be made online through MyKU or via PDF on the Registrar’s Office.
Tuition and Fees	Please see Office of Student Accounts’ website: https://www.kutztown.edu/about-ku/administrative-offices/student-accounts.html or information.
Veterans	Veterans eligible for educational benefits under the G.I. Bill should contact the certifying official Susan Kopecky at 610-683-5171 or kopecky@kutztown.edu .
Withdrawal Process/Policy	Withdrawal from a course through midnight of the second day of the session will not be recorded on the student’s transcript. The “W” period is listed on the previous page. The official date of withdrawal is the date the Registrar receives <i>Notification in Writing</i> with the student’s original signature. See the detailed Withdrawal Policy page for the Refund/Reduction charts. Please also see the Financial Aid website: (https://www.kutztown.edu/financialaid) and Office of Student Accounts website: (https://www.kutztown.edu/about-ku/administrative-offices/student-accounts.html)

KU Faculty Led Winter Study Abroad

You can study abroad and take classes in your major in English in many countries, regardless of your ability to speak another language. You have endless opportunities available to you. Travel with a small group of KU students on a faculty-led program or venture to a program on your own, where you will meet students from around the United States and the world.

The Office of International Admissions and Services, along with academic advisors, the Registrar's Office, Financial Aid, and many other departments on campus, will support you throughout the entire process. We can help you select a program, get your courses pre-approved for transfer back to KU, provide a pre-departure orientation and give additional support while you are abroad and after your return to KU.

Pre-Application Time Period

1. Attend a **Study Abroad Information Session** or meet with a staff member from the Office of International Admissions & Services (OIAAS)
2. Meet with your Academic Advisor to discuss your interest in studying abroad and how to make it work with your program
3. Research program options & choose a program
4. Apply **online** for approval to study abroad

(Applications for Winter 2026 and Spring 2027 programs are due October 1st.)

After KU approval

1. Apply to Study Abroad Program
2. Meet with Financial Aid
3. Complete all post-decision steps
4. Research and apply for scholarships

After Program Acceptance

1. Confirm housing in host country
2. Attend **Pre-Departure Orientation** (MANDATORY)
3. Make travel plans
4. Confirm flight information & itinerary

Please note: According to the Office of International Admissions and Services Study Abroad Privacy Policy, our staff members are prohibited from communication with anyone but you about your plans to study abroad unless you gave us permission to speak with them about your KU Study Abroad application. This applies to all forms of communication, including emails, phone calls, or in-person inquiries.

KU Study Abroad: London -Program Brochure (terradata.com)

Live and Learn in London this Winter! KU in London is an opportunity for all majors to travel and earn credit in England during the Winter session. Engage coursework in Literature or International Studies while you visit Westminster Abbey, English Parliament, Stonehenge and Buckingham Palace! London is a truly multicultural city and you'll be exposed to new food, new people and new ways of thinking about yourself and the world.

Important Dates:

Tentative Travel Dates: December 26, 2026 - January 12, 2027

Early Application Deadline: August 1, 2026. This program is known to be competitive, so apply early! Should the program not be filled by this date, the Final Application Deadline is October 1, 2026.

Deposit Deadline: October 1, 2026

Final Program Charge Deadline: October 15, 2026

Tentative Pre-Departure Meeting Date: November 15, 2026

Learning Components:

Applicants will select one of the following courses to take for this program:

- **SPRT 220** Introduction to International Sport (3 credits) - taught by Dr. Kerri Cebula
- **INTL 010** Introduction to International Studies (3 credits) - taught by Dr. Andrew Vogel

Contact Details:

For questions about program details contact Dr. Derek Mace, mace@kutztown.edu.

For general study abroad questions or MyGlobalKU help, contact studyabroad@kutztown.edu.

Course Schedule

Please click the link below for the list of course offerings

Select a Term