

Summer 2016

www.kutztown.edu/summer

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Important Dates*	SUMMER SESSION I June 1-June 30 Classes held Friday, June 3 Classes held Friday, June 10	SUMMER SESSION 10W ** June 1-August 11 Classes held Friday, June 3 Classes held Friday, June 10	SUMMER SESSION II July 11-August 11
Registration begins	Monday, March 14	Monday, March 14	Monday, March 16
Classes begin	Wednesday, June 1	Wednesday, June 1	Monday, July 11
Last day to drop a course without a "W"	Thursday, June 2	Monday, June 6	Tuesday, July 12
Last Day to register/add courses (including Special Arrangements)	Thursday, June 2	Monday, June 6	Tuesday, July 12
"W" Period	Friday, June 3 Friday, June 17	Tuesday, June 7 Wednesday, July 13	Wednesday, July 13 Friday, July 29
Last day to apply for Summer Graduation	Friday, June 10	TBA	Friday, July 22
Last day of classes. Final exams to be completed by this date .	Thursday, June 30	TBA	Thursday, August 11
*Dates are subject to change. Please see online calendar the most up-to-date information regarding dates and deadlines.			
**General parameters- See course for specific start/end dates as 10W.			

Registration Information

Kutztown students that are active for Spring 2016 can find directions on how to register through MyKU at <http://www.kutztown.edu/mykuinfo/students.asp>

Non-Kutztown students can complete the electronic registration form by clicking the Non-KU link on the Kutztown Summer website <http://www.kutztown.edu/summer>

Registration in Undergraduate courses for the Summer does NOT admit a student to a regular degree program at Kutztown University or establish any priority for admission. Non-KU students registering for Graduate-level courses (with the exception of Art Institute courses) must also complete the Graduate Admissions Application at <http://www.kutztown.edu/graduateapply>

Registration and course enrollment is not complete until payment is made in full.

Please refer to the Office of Student Accounts' website: www.kutztown.edu/studentaccounts to calculate your bill. Some courses may have additional fees.

Health & Wellness Services

Clinical Services

Clinical Services is located on the first floor of the Health & Wellness Center at Beck Hall. Currently enrolled students who have completed the required electronic medical forms and have paid the health center fee may utilize services. Summer session hours are 9:00 a.m. to 4:00 p.m. No physician appointments are available. Over-the-counter medication may be accessed through a self-care station. Although nursing appointments are available without additional charge, some specialized services require a nominal fee (prescription medications, laboratory testing, etc.) and will be charged to the student's account. For further information about Clinical Services, call (610) 683-4082, Option 1, or review the website <http://www.kutztown.edu/HealthandWellness>

Required Medical Forms

Undergraduate Students: Matriculated undergraduate students attending on-campus courses must complete the required electronic medical forms. Transient students may waive the health record requirement by completing a waiver document. If a transient student utilizes Clinical Services, the required medical forms must be completed.

Graduate, Post-Baccalaureate, and Professional Credit Students: Submission of required medical forms may be waived through a separate document unless a student is living on campus or uses campus Clinical Services.

Important Information (Numerical and Alphabetical)						
400-level courses	Courses at the 400-level are graduate courses open to undergraduate students in their junior or senior year who have a cumulative grade point average of 2.90 or better. Undergraduates who have less than the required average must obtain written permission from the instructor and submit it with their registration forms.					
Campus Store	Please see http://www.kubstore.com/ for information.					
Building Codes	AF	Academic Forum	GC	Graduate Center	LY	Lytle Hall
	BH	Boehm Building	GR	Grim-Knedler Building	OM	Old Main
	BK	Beekey Building	HO	Honors Building	RL	Rohrbach Library
	DF	DeFrancesco Building	KY	Keystone Hall	SA	Schaeffer Auditorium
	FS	Freyberger Schoolhouse	LC	Learning Center	SH	Sharadin Art Studio
Cancelled-low enrollment	Students will be notified of courses cancelled due to low enrollment no later than the Friday before the start of the course so that they may transfer to another class or receive a credit to their tuition charges.					
Cancelled-by the student	Students must notify summeratku@kutztown.edu that they wish to cancel registration PRIOR to the beginning of the summer session (s) in which they are registered.					
Course descriptions	Course descriptions are available on the website www.kutztown.edu . Click: Current Students> Academics & Research> Courses> Descriptions.					
Disabilities	For disability accommodations information contact the Disability Services Office at 610-683-4108.					
Distance Education	3 types of distance education courses are commonly used: Blended – courses meet 30-79% online, 80-99% online, 100% Online. 800-809 Graduate sections; 810-819= Undergraduate sections					
Dropping a course	Courses can be dropped through MyKU until the dates listed on the previous page. After this time, you must go to the Registrar's Office to drop a course.					
Financial Aid	Please see http://www2.kutztown.edu/FinancialAid for information.					
Grades	All students can view grades through MyKU. The following grading option will be available: A, A-, B+, B, B-, C+, C, D, F. *Please note that there are no A+, C-, D+ or D- grading options.					
Graduation	The graduation application is available through MyKU once students are eligible to apply. The application deadlines are available on the previous page.					
Housing	Please see http://www2.kutztown.edu/Housing for information.					
ID cards	Summer students who are not regular Kutztown University students do not need an ID; however, all students must have an ID card to access a purchased meal plan.					
Library	All students attending Kutztown receive borrowing privileges at Rohrbach Library.					
Meal Plans	Please see http://www2.kutztown.edu/Dining for information.					
Overload Approval	Neither Undergraduate nor Graduate students should attempt more than nine (9) semester hours of credit in either Summer I or Summer II. A course load of more than 9 hours in either session requires the approval of the Department Chair for Undergraduates and approval from the Graduate Dean for Graduate students.					
Parking	In summer, students do not need to register their cars on campus. See Public Safety website for restrictions.					
Repeating a course	All Undergraduate students will be limited to a maximum total of six repeats at Kutztown University. A single course can be repeated a maximum of three times and the most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation. The course must be repeated at Kutztown University to receive the GPA adjustment. Graduate and Post-Baccalaureate students can repeat a single course for graduate improvement only once. They will be limited to a maximum of two repeats across the program. The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.					
Transcripts	Most students can use MyKU to request a transcript; however, if you are unable to access MyKU, you must fill out the transcript request form available on the Registrar's Office website. Please allow <u>at least 2-3 business days</u> after receipt for processing.					
Tuition and Fees	Please see Office of Student Accounts' website: www2.kutztown.edu/studentaccounts for information.					
Veterans	Veterans eligible for educational benefits under the G.I. Bill should contact Sylvia Conrad, 610-683-4718.					
Withdrawal Process/Policy	Withdrawal from a course through midnight of the second day of the session will not be recorded on the student's transcript. The "W" periods are listed on the previous page. The official date of withdrawal is the date the Registrar receives <i>Notification in Writing</i> with the student's original signature. See the detailed Withdrawal Policy page for the Refund/Reduction charts. Please also see the Financial Aid website (http://www2.kutztown.edu/FinancialAid) and Office of Student Accounts website (http://www2.kutztown.edu/studentaccounts).					

2016 Chincoteague Bay Field Station of the Marine Science Consortium

Kutztown University is a member of the Chincoteague Bay Field Station of the Marine Science Consortium (CBFS) located in Wallops Island, VA. Through this affiliation we are able to offer three-week long, field-based summer courses for students at the field station in Wallops Island, VA. The CBSF facilities include state-of-the-art classrooms and laboratories, dormitories, and a cafeteria. The CBSF also operates a number of research vessels for use in teaching and research.

Registration Procedures and Information

Kutztown University students can register for the courses listed below through standard web registration or as indicated in the notes of the particular course for which you are trying to register.

There are also other college courses being offered at the CBFS for summer 2016. Students should check the CBFS website at <http://www.cbfieldstation.org/summer-courses.html> to find out more about these other courses and the registration procedures for the sponsoring universities.

Students planning on counting non-KU CBFS courses toward their major should consult with their faculty advisor regarding course selection and appropriate course registration procedures. Students will also need to file a **PASSHE Visiting Student** form for these courses prior to the start of the course.

Students **must register both** through the CBFS Website AND through the sponsoring university.

Fees

All of the courses at the CBFS involve two fees, one is a basic fee of \$793 per course which covers housing, meals, and service operations for one three-week session in the traditional dorms or you can stay in the new college dorm facility for a fee of \$896. There is a \$100 course deposit required upon registration with the CBFS. For more information, please visit: <http://www.cbfieldstation.org/fees.html>

The other fee is for tuition, paid to the sponsoring university. Please see the Bursar's website for information regarding per credit fee, instructional technology fee, instructional service fee, and any other applicable fees for both PA and non-PA students.

Session I- May 16-June 3, 2016

<u>COURSE NUMBER</u>	<u>COURSE</u>	<u>INSTRUCTOR</u>
MAR/BIO 226	Marine Biology	W. Ryan

Session II- June 27-July 15, 2016

<u>COURSE NUMBER</u>	<u>COURSE</u>	<u>INSTRUCTOR</u>
MAR/BIO 226	Marine Biology	N. Butler

Art Education Study Institute for the Professional Development of Teachers

Please see the following website for course list and registration information.

<http://www3.kutztown.edu/arteducation/art-ed-institutes.html>

Summer International Opportunities

Program Title: KU Summer Study in Austria and Germany:

Location: Austria/Germany

Dates: May 13th - June 8th 2016

Program Information:

Students participating in the 2016 Austria & German Faculty Led Program may take a course offered by Kutztown University namely, History of the Holocaust. Students will earn three hours of KU credit by passing the course, and it will be taught by a KU faculty member. The program fee includes tuition, fees, lodging, most meals, ground transportation and excursion costs to e.g. Salzburg, Nuremberg and other historical sites (e.g. Dachau Memorial.) The program fee is based on 8-10 students with one Director/Instructor.

For detailed information: www.kutztown.edu/acad/intlstudies/AustriaGermany.asp

Application deadline: March 2, 2016

KU Course Prefix, Number/Professor

HIS 227: History of the Holocaust (Dr. John Delaney)

Contact Information:

Dr. John Delaney

LY 142

delaney@kutztown.edu

Program Title: Spain

Location: Spain

Dates: May 26th-June 29th 2016

Program Information:

Kutztown University's Faculty Led Program is offered through the University of Valladolid in Valladolid, Spain. Students can earn up to six hours of KU transfer credits relating to Intermediate and Advanced-level Spanish courses. The goal of the Spain program is to offer a quality academic study abroad experience that focuses on language fluency and cultural appreciation. In addition to classroom instruction, the program also includes a supervised stay with a Spanish family as a key component of the academic experience. The program fee includes University of Valladolid tuition, room and board; fieldtrips, including visits to some of Valladolid's cultural sites as well as trips to Salamanca, Segovia, and Madrid. Round trip transportation from the Madrid Airport to Valladolid is also included but only if 20 students or more participate in the program.

KU Course Prefix, Number/Professor or other Institutions: Universidad de Valladolid

SPA 888

Contact Information:

Dr. Angelo J. Rodriguez

Modern Language Studies

Kutztown University

Phone: 484-646-4114

arodrigu@kutztown.edu