

Summer 2017

www.kutztown.edu/summer

Table of Contents

Important Information (Numerical and Alphabetical).....	1 - 2
Marine Science Consortium.....	3
Art Education Study Institute for the Professional Development of Teachers.....	4
Summer Course Schedule Session 10W (spans Summer 1 and Summer II in part or in whole).....	5
Summer Course Schedule Session I.....	6-10
Summer Course Schedule Session II.....	11-13

Important Dates*	SUMMER SESSION I May 31-June 29 Classes held Friday, June 2 Classes held Friday, June 9	SUMMER SESSION 10W ** May 31-August 10 Classes held Friday, June 2 Classes held Friday, June 9	SUMMER SESSION II July 10-August 10
Registration begins	Monday, March 20	Monday, March 20	Monday, March 20
Classes begin	Wednesday, May 31	Wednesday, May 31	Monday, July 10
Last day to drop a course without a "W"	Thursday, June 1	Monday, June 5	Tuesday, July 11
Last Day to register/add courses (including Special Arrangements)	Thursday, June 1	Monday, June 5	Tuesday, July 11
"W" Period	Friday, June 2 Friday, June 16	Tuesday, June 6 Wednesday, July 12	Wednesday, July 12 Friday, July 28
Last day to apply for Summer Graduation	Friday, June 9	TBA	Friday, July 21
Last day of classes. Final exams to be completed by this date .	Thursday, June 29	Thursday, August 10	Thursday, August 10
<p>*Dates are subject to change. Please see online calendar the most up-to-date information regarding dates and deadlines. **General parameters- See course for specific start/end dates as 10W.</p>			

Registration Information

Kutztown students that are active can find directions on how to register through MyKU at <http://www.kutztown.edu/mykuinfo/students.asp>

Non-Kutztown students can complete the electronic registration form by clicking the Non-KU link on the Kutztown Summer website <http://www.kutztown.edu/summer>

Registration in Undergraduate courses for the Summer does NOT admit a student to a regular degree program at Kutztown University or establish any priority for admission. Non-KU students registering for Graduate-level courses (with the exception of Art Institute courses) must also complete the Graduate Admissions Application at <http://www.kutztown.edu/graduateapply>

Registration and course enrollment is not complete until payment is made in full.

Please refer to the Office of Student Accounts' website: www.kutztown.edu/studentaccounts to calculate your bill. Some courses may have additional fees.

Health & Wellness Services

Clinical Services

Clinical Services is located on the first floor of the Health & Wellness Center at Beck Hall. Currently enrolled students who have completed the required electronic medical forms and have paid the health center fee may utilize services. Summer session hours are 9:00 a.m. to 4:00 p.m. No physician appointments are available. Over-the-counter medication may be accessed through a self-care station. Although nursing appointments are available without additional charge, some specialized services require a nominal fee (prescription medications, laboratory testing, etc.) and will be charged to the student's account. For further information about Clinical Services, call (610) 683-4082, Option 1, or review the website <http://www.kutztown.edu/HealthandWellness>

Required Medical Forms

Undergraduate Students: Matriculated undergraduate students attending on-campus courses must complete the required electronic medical forms. Transient students may waive the health record requirement by completing a waiver document. If a transient student utilizes Clinical Services, the required medical forms must be completed.

Graduate, Post-Baccalaureate, and Professional Credit Students: Submission of required medical forms may be waived through a separate document unless a student is living on campus or uses campus Clinical Services.

Important Information (Numerical and Alphabetical)																															
400-level courses	Courses at the 400-level are graduate courses open to undergraduate students in their junior or senior year who have a cumulative grade point average of 2.90 or better. Undergraduates who have less than the required average must obtain written permission from the instructor and submit it with their registration forms.																														
Campus Store	Please see http://www.kubstore.com/ for information.																														
Building Codes	<table border="1"> <tbody> <tr> <td>AF</td> <td>Academic Forum</td> <td>GC</td> <td>Graduate Center</td> <td>LY</td> <td>Lytle Hall</td> </tr> <tr> <td>BH</td> <td>Boehm Building</td> <td>GR</td> <td>Grim-Knedler Building</td> <td>OM</td> <td>Old Main</td> </tr> <tr> <td>BK</td> <td>Beekey Building</td> <td>HO</td> <td>Honors Building</td> <td>RL</td> <td>Rohrbach Library</td> </tr> <tr> <td>DF</td> <td>DeFrancesco Building</td> <td>KY</td> <td>Keystone Hall</td> <td>SA</td> <td>Schaeffer Auditorium</td> </tr> <tr> <td>FS</td> <td>Freyberger Schoolhouse</td> <td>LC</td> <td>Learning Center</td> <td>SH</td> <td>Sharadin Art Studio</td> </tr> </tbody> </table>	AF	Academic Forum	GC	Graduate Center	LY	Lytle Hall	BH	Boehm Building	GR	Grim-Knedler Building	OM	Old Main	BK	Beekey Building	HO	Honors Building	RL	Rohrbach Library	DF	DeFrancesco Building	KY	Keystone Hall	SA	Schaeffer Auditorium	FS	Freyberger Schoolhouse	LC	Learning Center	SH	Sharadin Art Studio
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Cancelled-low enrollment	Students will be notified of courses cancelled due to low enrollment no later than the Friday before the start of the course so that they may transfer to another class or receive a credit to their tuition charges.																														
Cancelled-by the student	Students must notify summeratku@kutztown.edu that they wish to cancel registration PRIOR to the beginning of the summer session (s) in which they are registered.																														
Course descriptions	Course descriptions are available on the website www.kutztown.edu . Click: Current Students> Academics & Research> Courses> Descriptions.																														
Disabilities	For disability accommodations information contact the Disability Services Office at 610-683-4108.																														
Distance Education	3 types of distance education courses are commonly used: Blended – courses meet 30-79% online, 80-99% online, 100% Online. 800-809 Graduate sections; 810-819= Undergraduate sections																														
Dropping a course	Courses can be dropped through MyKU until the dates listed on the previous page. After this time, you must go to the Registrar's Office to drop a course.																														
Financial Aid	Please see http://www.kutztown.edu/FinancialAid for information.																														
Grades	All students can view grades through MyKU. The following grading option will be available: A, A-, B+, B, B-, C+, C, D, F. *Please note that there are no A+, C-, D+ or D- grading options.																														
Graduation	The graduation application is available through MyKU once students are eligible to apply. The application deadlines are available on the previous page.																														
Housing	Please see http://www.kutztown.edu/Housing for information regarding Housing and Residence Life.																														
ID cards	Summer students who are not regular Kutztown University students do not need an ID; however, all students must have an ID card to access a purchased meal plan.																														
Library	All students attending Kutztown receive borrowing privileges at Rohrbach Library.																														
Meal Plans	Please see http://www.kutztown.edu/dining for information.																														
Overload Approval	Neither Undergraduate nor Graduate students should attempt more than nine (9) semester hours of credit in either Summer I or Summer II. A course load of more than 9 hours in either session requires the approval of the Department Chair for Undergraduates and approval from the Graduate Dean for Graduate students.																														
Parking	In summer, students do not need to register their cars on campus. See Public Safety website for restrictions.																														
Repeating a course	All Undergraduate students will be limited to a maximum total of six repeats at Kutztown University. A single course can be repeated a maximum of three times and the most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation. The course must be repeated at Kutztown University to receive the GPA adjustment. Graduate and Post-Baccalaureate students can repeat a single course for graduate improvement only once. They will be limited to a maximum of two repeats across the program. The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.																														
Transcripts	Most students can use MyKU to request a transcript; however, if you are unable to access MyKU, you must fill out the transcript request form available on the Registrar's Office website. Please allow 2-3 business days after receipt for processing.																														
Tuition and Fees	Please see Office of Student Accounts' website: http://www.kutztown.edu/studentaccounts for information.																														
Veterans	Veterans eligible for educational benefits under the G.I. Bill should contact Sylvia Conrad, 610-683-4718.																														
Withdrawal Process/Policy	Withdrawal from a course through midnight of the second day of the session will not be recorded on the student's transcript. The "W" periods are listed on the previous page. The official date of withdrawal is the date the Registrar receives <i>Notification in Writing</i> with the student's original signature. See the detailed Withdrawal Policy page for the Refund/Reduction charts. Please also see the Financial Aid website (http://www.kutztown.edu/FinancialAid) and Office of Student Accounts website (http://www.kutztown.edu/studentaccounts)																														

2017 Chincoteague Bay Field Station of the Marine Science Consortium

Kutztown University is a member of the Chincoteague Bay Field Station of the Marine Science Consortium (CBFS) located in Wallops Island, VA. Through this affiliation we are able to offer three-week long, field-based summer courses for students at the field station in Wallops Island, VA. The CBSF facilities include state-of-the-art classrooms and laboratories, dormitories, and a cafeteria. The CBSF also operates a number of research vessels for use in teaching and research.

Registration Procedures and Information

Kutztown University students can register for the courses listed below through standard web registration or as indicated in the notes of the particular course for which you are trying to register.

There are also other college courses being offered at the CBFS for summer 2017. Students should check the CBFS website at <http://www.cbfieldstation.org/summer-courses.html> to find out more about these other courses and the registration procedures for the sponsoring universities.

Students planning on counting non-KU CBFS courses toward their major should consult with their faculty advisor regarding course selection and appropriate course registration procedures. Students will also need to file a **PASSHE Visiting Student** form for these courses prior to the start of the course.

Students **must register both** through the CBFS Website AND through the sponsoring university.

Fees

All of the courses at the CBFS involve two fees, one is a basic fee of \$816 per course which covers housing, meals, and service operations for one three-week session in the traditional dorms or you can stay in the new college dorm facility for a fee of \$922. There is a \$100 course deposit required upon registration with the CBFS. For more information, please visit: <http://www.cbfieldstation.org/fees.html>

The other fee is for tuition, paid to the sponsoring university. Please see the Bursar's website for information regarding per credit fee, instructional technology fee, instructional service fee, and any other applicable fees for both PA and non-PA students.

Session II

June 11 - June 30, 2017

COURSE NUMBER

MAR/BIO 338

COURSE

Ecology of Marine Plankton

INSTRUCTOR

N. Butler

Session IV

JULY 23 - AUG 11, 2017

COURSE NUMBER

MAR/BIO 340

COURSE

Marine Mammals

INSTRUCTOR

TBA

Session IV

JULY 23 - AUG 9, 2017

COURSE NUMBER

MAR/GEL 366

COURSE

Marine Geology

INSTRUCTOR

A. Oakley

Art Education Study Institute for the Professional Development of Teachers

The Summer Institutes for Art Educators are held in the summer months that correspond to Public School summer vacation schedules. The Institutes provide intensive one to two week instruction in art education and its related fields of study. Art Education and Visual Studies classes meet for one week, all studio courses run for two weeks. The Institutes connect students with community resources and visiting artist/scholars. The Institutes are designed to provide in-depth experiences that are unavailable through regular coursework.

Registration will begin March 20, 2017 and will end one week prior to the start of the Institute. No refunds will be given after the start of class.

Non-credit registrations are limited.
Workshops are for ACT 48 hours only.
Online courses are for 3 credits.

The following is a list of classes from the website. For more information and how to registrar, please see:
<http://www3.kutztown.edu/arteducation/art-ed-institutes.html>

June 25-29

ARU 888/556 Summer Studio--Craft In America Workshop

June 25-August 10

ARU 556/888 Summer Studio--Craft In America Online Course

June 30-July 3

ARU/CFT 888/542 Book Arts as Activism Workshop

June 30-August 10

ARU/CFT 542/888 Book Arts as Activism Online Course

July 11-14

ARU 888/535 Words & Pictures: Creative Literacies in the Art Room
Workshop

July 11-August 10

ARU 535/888 Words & Pictures: Creative Literacies in the Art Room Online Course

July 18-21

ARU 888/525 Philadelphia: The Arts and Civic Engagement Workshop

July 14-August 4

ARU 525/888 Philadelphia: The Arts and Civic Engagement Online Course

Course Schedule:

All Sessions

Please see MyKU for the list of course offerings