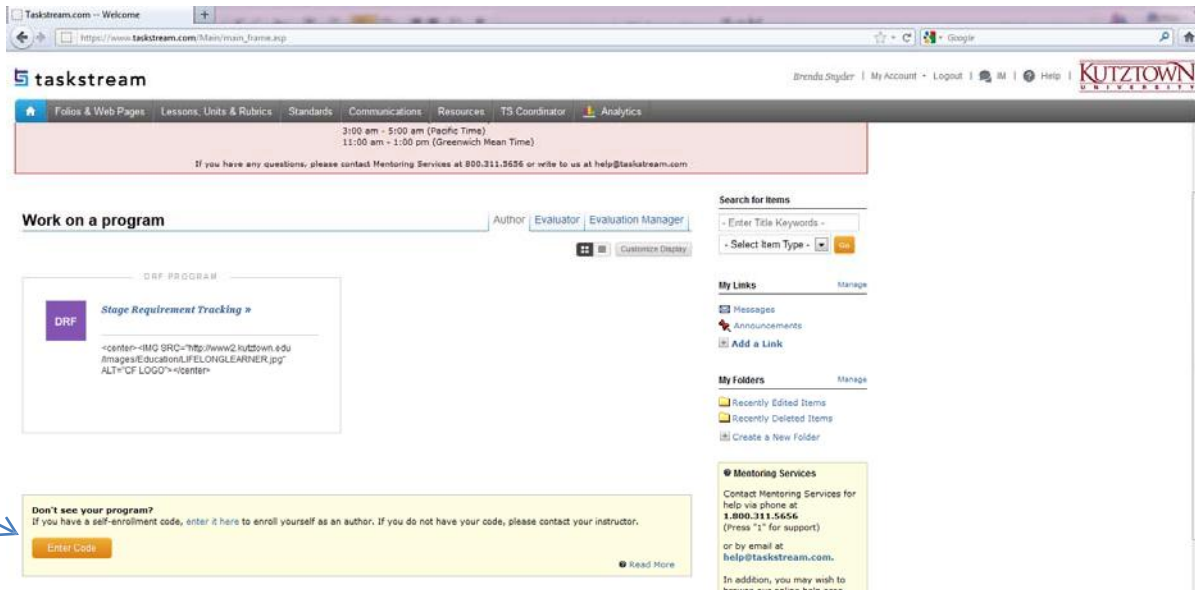


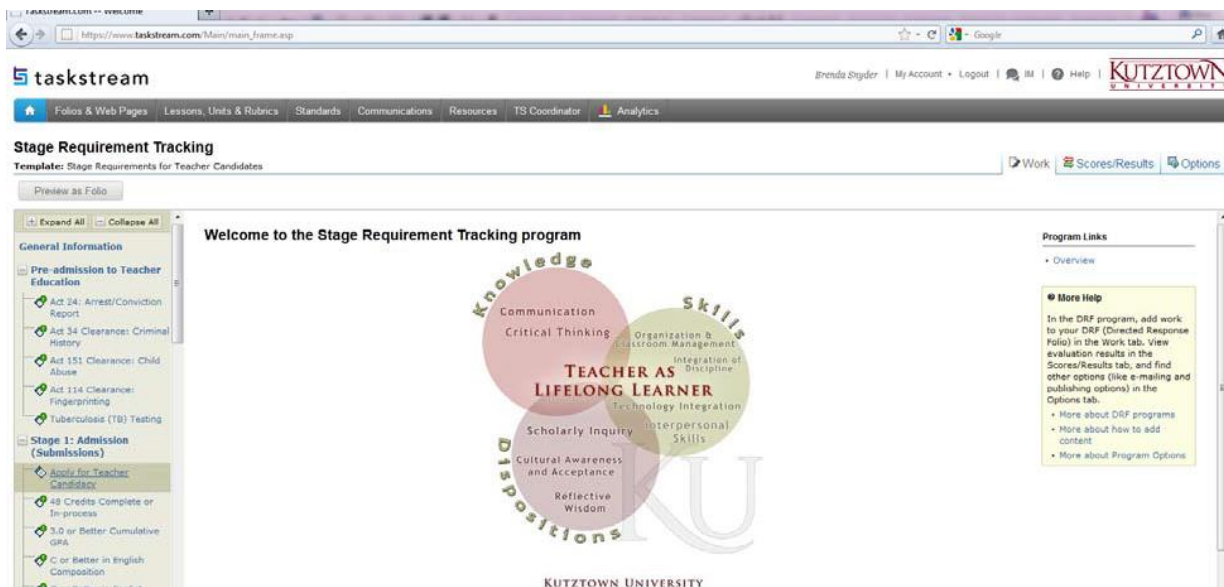
STAGE TRACKING ON TASKSTREAM INSTRUCTIONS TO APPLY FOR TEACHER CANDIDACY

1. Click on **"Stage Requirement Tracking"** from your home menu. If you do not see this option, you need to enroll in this program by clicking the **"Enter Code"** box as noted below and key in the code: **candidacy** (lower case).



Note: If you applied for candidacy in a previous semester and did not meet requirements, your Taskstream candidacy form was sent back to you to update. Update your form and resubmit.

2. Click on **"Apply for Teacher Candidacy"** under *Stage 1: Admission*.



3. Click on **"Complete Form"** in the right margin.

Units & Rubrics Standards Communications Resources TS Coordinator Instant Messenger

ing
her Candidates

Work Scores/Results Options

Status: Work Not Started

◆ Apply for Teacher Candidacy (Complete Form)

▼ Directions
No directions added

▼ Evaluation Method

▼ Form: ALL COE: Application to Candidacy (v1.0, 03/12)

Please complete this form as part of this requirement.

Complete Form

4. The last step is to click **"Submit Work"** in the right margin.

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taskstream

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Stage Requirement Tracking

Template: Stage Requirements for Teacher Candidates

Preview as Folio

Expand All Collapse All

General Information

Pre-admission to Teacher Education

Act 24: Arrest/Conviction Report

Act 34 Clearance: Criminal History

Act 151 Clearance: Child Abuse

Act 114 Clearance: Fingerprinting

Tuberculosis (TB) Testing

Stage 1: Admission

◆ Apply for Teacher Candidacy

Act Credits Complete or In-Progress

3.0 or Better Cumulative GPA

C or Better in English Composition

C or Better in English Literature

C or Better in Mathematics (6 Cr.)

Add: Form

Work Scores/Results Options

Don't forget to submit! Submit Work

◆ Apply for Teacher Candidacy (Complete Form)

▼ Directions
No directions added

▼ Evaluation Method

▼ Form: ALL COE: Application to Candidacy (v1.0, 03/12)

You have already started completing the form. View/Edit Your Responses

Complete Form

After the form is submitted, your candidacy status will be evaluated by the College of Education Dean's Office. If you have met all requirements for candidacy you will receive notification to that effect on Taskstream. Those who have not met requirements will be notified as well (on Taskstream) and will be changed to "Pre-Candidacy" status on MyKU until requirements have been met.

If you have any questions with this process, please contact cfaust@kutztown.edu.

Thank you.