



Computer Science, Information Technology, Game Development and Data Science Majors Internships for Credit

It is possible to complete up to two internships for credits, which are courses CPSC280 and CPSC380. Each of these can be 1 to 6 credits, depending on the number of hours you will work (80 hours = 1 credit).

These courses, CPSC280 and CPSC380, can ONLY be used in the university (free) electives area of the checksheet. They do NOT count as CPSC electives in the major program.

Internship for Credit Requirements:

- Identify a faculty advisor for the internship from the CS&IT Department.
- Complete TWO internship forms
 - [Internship or Field Experience Site Approval Form](#)
 - [Internship or Field Experience Registration Approval Form](#)

After completing your portion of the form, send it to your faculty advisor for the internship to secure their signature. They will forward it to the department chair, who will sign and forward to the Dean's Office. After all approvals are completed, the internship will be added to your schedule by the Registrar's Office.

- Keep your faculty advisor informed about your work during the internship, possibly by sending a weekly email update.
- The company where you will be interning must have an internship agreement with Kutztown University. This can be verified by your faculty advisor via the faculty advisor web page (<https://www.kutztown.edu/academics/internships/faculty-advisors.htm>). If the company does not currently have an internship agreement with KU, then additional paperwork must be completed.

At the completion of the internship, you are required to:

- Write a 6-8 page paper explaining what you did (overview), what you learned, how you benefited and how you helped the company. This paper will be submitted and reviewed by your faculty advisor.
- Your supervisor must complete an evaluation form, which will be provided to you by your faculty advisor.

Information about an internship for credit can be found at
<https://www.kutztown.edu/academics/internships.htm>.

The Career Development Center has a lot of information about internships at
<https://www.kutztown.edu/about-ku/administrative-offices/career-development-center/cdc-services-for-students/about-internships.html>.

For additional information, contact the department office.

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