

**General Education Assessment Committee**  
**September 10, 2018**  
**MSU, Room 322**

Sirrakos called the meeting to order at 2 pm. Introductions were made by all in attendance.

**Minutes:** Motion to approve the April 24, 2018 Minutes by Angela Cirucci, seconded by John Stanley. All in favor.

**Announcements:** Sirrakos indicated the Committee will continue the work previously done by the GEAC, and with changes made in the new general education program. The Provost has indicated we are no longer assessing the old general education program. Last year the committee created a plan that will guide the work we are doing this year.

Mary Eicholtz presented the annual report to the Academic Assessment Council (AAC). The AAC is aware of some of the work we have been doing. Sirrakos is looking forward to helping and distributing some of the work via email. Our charge is to assess the general education program, and not faculty, courses or programs. Our work is unrelated to the promotion or tenure process.

**By-Laws:** Sirrakos asked the Committee to read them, and send any comments and feedback to him and Krista Prock. We will make the By-Laws official before moving them to the UCC, APSCUF, and Senate.

Two changes – reporting procedure and make-up of the Committee. The SPRC and Finance representatives will be replaced with a representative from Academic Affairs. An updated version will be presented at the next meeting for approval.

**General Education Assessment Plan:** The rubrics were created based on the VALUE rubrics. These are on the general education assessment website. Discussion followed. The SLOs can be changed after we see how set our benchmark, if necessary. Our compliance rate has increased substantially through the years. This can inform chairs and dean at the programmatic level.

**Website:** We can spend this semester creating a good plan and then pilot next semester. We could assess this semester and discuss our findings. It is felt we should not skip a year, and start this year. We also need to realize everyone across campus will need to perform assessment not just the academic programs; student support programs outside the academic programs are included. Perhaps #7 would be a good place to start for the support programs. We need to use the information we collect when performing assessment. It is recommended we shift the years ahead in the plan. Sirrakos will revise our plan.

**Data Collection:** Language to be re-written to include fall and spring. One SLO in fall and one SLO in the spring.

Questions to consider – we haven't been clear how we can evaluate FYS. We can work with Mary Eicholtz, who is coordinating FYS courses. We need to be sure our students are engaging at the University and having a good experience at Kutztown. Work products are submitted by the faculty via D2L. They are coded for confidentiality and raters will evaluate. We will take a look at the questions to

consider – new questions based on your role on this Committee and for you. Sirrakos will present a revised plan based on discussions today and will distribute prior to the next meeting.

Next meeting is Monday, September 24, 2018 2 pm in MSU 322.

Meeting adjourned at 2:55 pm.

/km

9/26/2018