

**General Education Assessment Committee May 4, 2022
9am, Online via Zoom**

Present:

Michele Baranczyk (Office of Assessment), David Beougher (Academic Dean), Tony Bleach (At-large Teaching Faculty Representative), Lauren Levine (CLAS), Liaoliao Li (COB), Amy Lynch-Binieck (at-large teaching faculty), Dannell MacIlwraith (VPA), Amber Pabon (COE), Karen Rauch (Academic Affairs), Robert Ryan (at-large teaching faculty), Dan Stafford (at-large non-teaching faculty), and John Stanley (GEC).

Absent:

Undergraduate Student Representative.

Guests:

Bethany French

A. Pabon called the meeting to order at 9:00am.

Approval of Minutes

The minutes from the April 6, 2022 meeting were presented for review.

Motion to approve the minutes by D. MacIlwraith, seconded by R. Ryan. Motion passed.

Announcements

Leadership changes:

A. Pabon is taking on the role as the Director of the Frederick Douglass Institute next academic year, and will be stepping down from GEAC. This is her last meeting as chair of GEAC. The committee will need to elect a new chair for the 2022-2023 academic year. This will be conducted via email following this meeting, with nominations to be submitted to B. French no later than 12 noon on Fri., May 6.

Old Business

Fall 2021 Report Update:

The link to the draft report was included with the meeting Agenda. M. Baranczyk opened discussion on the draft report. The committee discussed potential skew in rating of major and non-major courses, noted that this semester's ratings were completed by the instructing faculty member for each course, and that this semester had the lowest attendance at norming sessions that were offered by GEAC. M. Baranczyk also recommended looking at frequencies in the data rather than means.

Full Cycle Report Update:

K. Rauch opened discussion on this report. She noted that she also reached out to the interim director of Institutional Research about information for assessing SLO 8. SLO 8 is on the GEAC assessment calendar for the spring semester of every even numbered year, and assesses the breadth of prefixes in courses taken by graduating students. The subcommittee is also still working on this reports since the Spring 2021 and Fall 2021 reports were not yet available for analysis.

There were questions about archiving data and storing student work products. D. Stafford recommended using library resources, and R. Ryan had another data storage suggestion. The committee plans to discuss this further in the fall, and have a meeting where both options can be presented and discussed.

The committee discussed recommendations on how rating is conducted, either by volunteers or self-rating by professors. D. MacIlwraith passed along a suggestion from the VPA faculty about how rating is conducted and recommended having raters selected from those teaching in the category being assessed. Discussion ensued.

New Business

Fall 2022, Assessing SLO 2A and SLO 2B:

A. Pabon opened discussion. This assessment would cover courses in categories C1 and C2. Past practice includes contacting Institutional Research to find which courses in these categories are running in Fall 2022, who is teaching these courses, email notification to those professors of the upcoming assessment. This is typically done prior to the end of the previous semester. The rubric that is being used should also be sent with this email notification, and faculty have asked for examples of assignments that aligned well to the SLO. A. Pabon summed this up: Email communication with rubric to all faculty with a link to sample assignments.

The committee discussed possibilities of volunteer raters, self-rating, and selecting raters from those teaching in that category. There was also discussion on inter-rater reliability.

The committee discussed building in an administrative cycle for a semester to analyze, determine and implement changes from the end of one cycle to the start of the next cycle. This would allow the committee to do administrative work following the cycle without rushing at the end of a semester.

Open Science Framework for Data Storage:

The committee decided to delay discussion on this, and R. Ryan will present on this option in the Fall 2022 semester.

As May Arise

The committee thanks A. Pabon for her service as chair for the last two years. This is also J. Stanley's and T. Bleach's last meeting with GEAC, and they are also thanked for their efforts.

It was moved to adjourn the meeting by R. Ryan, and seconded by D. MacIlwraith. Meeting adjourned at 9:53 am

