

**General Education Assessment Committee January 30, 2023  
2pm, Online via Zoom**

**Present:**

Michele Baranczyk (Office of Assessment, chair), Laurie McMillan (Academic Dean), Lauren Levine (CLAS), Liaoliao Li (COB), Amy Lynch-Binieck (at-large teaching faculty), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), Megan O’Byrne (GEC), Karen Rauch (Academic Affairs), and Dan Stafford (at-large non-teaching faculty).

**Absent:**

Dannell MacIlwraith (VPA), Robert Ryan (at-large teaching faculty), and Undergraduate Student Representative.

**Guests:**

Megan Bower, Bethany French, and Jordan Pettit.

M. Baranczyk called the meeting to order at 9:02am.

**Approval of Minutes**

The minutes from the November 30, 2022, meeting were presented for review.

Motion to approve the minutes by M. Norris, seconded by A. Lynch-Binieck. Motion passed.

**Announcements**

M. Baranczyk introduced the Assessment GAs, Megan Bower and Jordan Pettit. They will be joining GEAC’s Monday meetings this semester.

M. Baranczyk announced that there is an Assessment Grant Information Session being held tomorrow on Zoom. Please encourage anyone interested in applying for an Assessment Grant to attend.

**New Business**

**Spring 2023 Task List:**

M. Baranczyk shared the task list chart for the spring semester with the committee. Items highlighted in blue could use more help, and people highlighted in yellow were moved to those tasks by M. Baranczyk over the break. K. Rauch stated she will join the Retreat planning group. M. Baranczyk suggested that members start writing the Spring 2023 report early, focusing on the parts we already have information on, such as the methodology and context. Discussion ensued.

**Updates on Rubric Revisions:**

C2 Rubric: A. Lynch-Binieck reviewed the draft that she had submitted, and B. French shared it on screen. L. Levine asked if the Math Department had reviewed this version, and A. Lynch-Binieck replied that they reviewed the previous version. F. Murshed questioned using the word “data” in addition to “quantitative information,” and the committee discussed this. K. Rauch reminded the

committee that courses approved for C2 vary widely, and not all may use “data” while teaching quantitative information. M. Baranczyk recommended voting on this version of the rubric for use this semester.

It was moved by L. Levine, and seconded by D. Stafford, to approve the C2 Rubric revision for use. MOTION PASSED.

### Full Cycle Report Update

K. Rauch stated that there were no new updates at this time. She added that the GEC met last week and did add some more prompts to work on this semester, and plans to call the group together after this meeting to continue the writing process.

### Gen Ed Workshop & Rating Party.

M. Baranczyk reviewed plans for the Gen Ed Workshop scheduled for May 23, 2023. She plans to have the majority of the rating for Spring 2023 done during this event, and also have professional development sessions targeted for the C1 and C2 courses. She shared her screen and reviewed the draft agenda for the workshop day. The committee was asked for any questions to ask during the RSVP/Signups. L. Levine suggested having the workshop and review of the data as a follow-up session at the start of the fall semester, to report the full data after it has been analyzed. Discussion ensued.

### Spring 2023 Report Update

M. Baranczyk plans to email M. Norris and L. Li after this meeting to start working on this report. She plans to have the writing start now, with a focus on the information the committee already has available, such as the methodology.

### Reviewing Bylaws

M. Baranczyk noted this came up during the chair resolution process with the listing of University Senate approving GEAC bylaws when they do not oversee GEAC. She asked for members to work on reviewing the bylaws to determine any necessary changes. L. McMillan recommended touching base with the Shared Governance Committee about reporting structure. D. Stafford will take lead on this topic.

### ADJOURNMENT

It was moved by L. Levine, and seconded by A. Lynch-Binieck, to adjourn the meeting.

Meeting Adjourned at 9:55 am