

**General Education Assessment Committee February 10, 2023
2pm, Online via Zoom**

Present:

Lauren Levine (CLAS), Liaoliao Li (COB), Dannell MacIlwraith (VPA), Megan O’Byrne (GEC), Karen Rauch (Academic Affairs), and Robert Ryan (at-large teaching faculty).

Absent:

Michele Baranczyk (Office of Assessment, chair), Amy Lynch-Binieck (at-large teaching faculty), Laurie McMillan (Academic Dean), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), Dan Stafford (at-large non-teaching faculty), and Undergraduate Student Representative.

Guests:

Bethany French.

D. MacIlwraith called the meeting to order at 2:10pm. There was no quorum, so there was no voting, only discussion

Approval of Minutes

The minutes from the January 30, 2023, meeting were not reviewed due to lack of quorum.

New Business

Updates on Rubric Revisions:

C1 Rubric: There was no vote during the Zoom meeting, and a vote will be held by email. R. Ryan asked for clarification on what student work products would be submitted for this rubric, and L. Levine noted that she received feedback from across various departments that teach C1 courses on this, and reviewed examples. K. Rauch noted a typo (missing word) to be corrected.

An email vote was held following the meeting, and the rubric passed by a vote of 7 in favor, 0 against.

Writing Rubric Analytic Draft: A. Lynch-Binieck submitted the draft, and L. Li reviewed it with the members. It was noted that this is for A1, A2 and A4 writing courses. This will be sent to professors who teach courses in these categories for feedback on the draft, and the deadline for responses is prior to spring break (March 3). The subcommittee will work on edits and drafting a new rubric following the break. R. Ryan asked if organization in the writing is covered in this rubric, and K. Rauch thought it may be in the Development section, but is not obvious. L. Li stated she will discuss this with A. Lynch-Binieck. R. Ryan suggested adding “organization” to Rhetorical Awareness because it may be part of “audience awareness.” M. O’Byrne asked if these are sent only to professors or also to the department chairs for feedback, and discussion ensued. K. Rauch suggested making sure department chairs whose departments have courses in this category are sent the draft, even if they do not teach these courses.

Full Cycle Report Update

K. Rauch provided an update. At the last GEC meeting, more prompts were added according to the plan that was adopted at the start of the academic year. The Assessment subcommittee is meeting on Monday, and has sent the draft and new prompts to the subcommittee members to start working on. The goal is to have the draft to GEC by the last meeting of the academic year. She noted that the subcommittee is a joint group of GEC and GEAC members. M. O'Byrne added that the other GEC subcommittee working on the report will also meet next week.

Bylaw Revision Update

No one was present to provide an update.

Spring 2023 Report Update

L. Li provided an update and reviewed the work they have done so far, working on context and methodology. The group has set a deadline of March 1 for these items.

Review Spring Task List

The members reviewed the task list and noted that three items still need to have people volunteer to work on them. It was noted that the norming sessions should be led by teaching faculty. Revising the oral communication rubric may take the most time. L. Levine asked if digital artifact ratings will be done by email or use D2L again for collection, and D. MacIlwraith stated that D2L will be used again. Most artifact ratings should be collected in person at the Rating Party on May 23.

Discussion ended at 2:50 pm