

**General Education Assessment Committee March 27, 2023
2pm, Online via Zoom**

Present:

Michele Baranczyk (Office of Assessment, chair), Lauren Levine (CLAS), Liaoliao Li (COB), Amy Lynch-Binieck (at-large teaching faculty), Laurie McMillan (Academic Dean), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), Megan O’Byrne (GEC), Karen Rauch (Academic Affairs), and Dan Stafford (at-large non-teaching faculty).

Absent:

Dannell MacIlwraith (VPA), Robert Ryan (at-large teaching faculty) and Undergraduate Student Representative.

Guests:

Bethany French

M. Baranczyk called the meeting to order at 2:00pm.

Approval of Minutes

The minutes from the March 10, 2023, meeting were presented for review. It was moved by A. Lynch-Binieck, and seconded by L. Levine, to approve the minutes. MOTION PASSED.

New Business

Full Cycle Report Update:

K. Rauch provided an update. At the GEC meeting tomorrow, a new subcommittee will be formed to work on writing the full report and create a coherent narrative.

Spring 2023 Report Update

L. Li has completed the introduction and submitted it to M. Baranczyk and B. French. M. Norris has completed the methods section to this point, and will add to it once submissions commence.

A4 Writing Rubric Revision Update:

A. Lynch-Binieck provided an update, and stated that the feedback from faculty focused on three primary areas: separating out purpose and audience and being specific on expectations by Gen Ed; under the development section is “demonstrating mastery of the subject” and it was pointed out that that focuses more on the subject content than the quality of the writing, and may consider removing it; and the most common feedback was on the language around correctness and grammar. Discussion ensued. A. Lynch-Binieck plans to present options on language at the next GEAC meeting.

Oral Communication Rubric Revision:

L. McMillan and F. Murshed signed up to begin working on this rubric revision, and plan to have a meeting to start working on this immediately after today's GEAC meeting. They will present more information at the next meeting.

Data Warehousing, OSF Account:

D. Stafford shared that he worked with B. French and set up the GEAC account on OSF. Next step is to determine what to store there and how to organize the items stored. D. Stafford suggested beginning with gathering past documents and data for storage and organizing that, then move forward from there. B. French shared that she also has the account password information and can share it with committee members, and offered to assist with document storage and organization.

GEPAC Proposal:

M. Baranczyk opened discussion on the proposed merging of GEC and GEAC into one committee renamed the General Education Program and Assessment Committee (GEPAC). A. Lynch-Binieck asked about the possibility of including positions like the FYE Director and Composition Coordinator on the new committee as non-voting members. Discussion ensued. Some members shared they support this idea and see value in it, and others noted that the it may make communication between all parties easier.

There was a question on membership terms in the new committee, and if existing members from GEAC and GEC would restart the clock on their term time with the new committee. M. O'Byrne stated that the time on existing members terms would not restart, but would continue from the previous positions term timing. An example would be someone whose term is set to end in May 2024 would still have that end date for their term in the new committee. M. O'Byrne also noted that all members will have a term of 2 years, and if a member is elected to a leadership position their term will be extended to cover the term time of that position. Discussion on membership terms continued.

M. Baranczyk ask if anyone thinks of other questions or concerns to please email either her or M. O'Byrne. M. O'Byrne noted that if this proposal can be adopted quickly, and the new officers be elected soon, that will help with chairs adjusting course coverages and offerings for the officers course releases in Fall 2023.

Spring Rating Day Event Planning:

M. Baranczyk shared that she intends to send an invitation to the event to faculty by the end of this week. She asked that all members plan to attend and volunteer to be raters, and to encourage colleagues in their departments to volunteer and attend, too. One of the goals of this event is to encourage and promote community and engagement around assessment among faculty from different parts of the university, making the assessment process meaningful and impactful. The deadline for RSVPs is April 21, 2023, and the event is May 23, 2023.

For rating the student work products, the initial plan was to have double rating occur to ensure interrater reliability, but since changing back to having all volunteer raters rather than professors

rating their own courses, this is less of a concern. M. Baranczyk suggested removing the double rating to simplify the process, and the committee agreed.

A. Lynch-Binieka noted that rubric norming will be even more important without double rating. She suggested expanding the norming session

ADJOURNMENT

It was moved by A. Lynch-Binieka, and seconded by D. Stafford, to adjourn the meeting.

Meeting Adjourned at 2:40 pm