

**General Education Assessment Committee April 24, 2023  
2pm, Online via Zoom**

**Present:**

Michele Baranczyk (Office of Assessment, chair), Lauren Levine (CLAS), Amy Lynch-Binieck (at-large teaching faculty), Dannell MacIlwraith (VPA), Laurie McMillan (Academic Dean), Meg Norris (COE), Megan O'Byrne (GEC), and Robert Ryan (at-large teaching faculty).

**Absent:**

Liaoliao Li (COB), Feisal Murshed (At-large Teaching Faculty Representative), Karen Rauch (Academic Affairs), Dan Stafford (at-large non-teaching faculty) and Undergraduate Student Representative.

**Guests:**

Bethany French

M. Baranczyk called the meeting to order at 2:00pm.

**New Business**

**Writing Rubric Revision Update:**

A. Lynch-Binieck provided an update. The committee discussed the three options from the previous meeting, and whether or not to vote on the rubric for approval or move it to August. It was noted that it may be helpful to faculty to have it available over the summer so they can make sure they have assignments aligned with the new rubric. L. McMillan suggested having Option 1, change the Standard Written English section to Control of Conventions, and A. Lynch-Binieck agreed noting that this should be noted in reports and that GEAC should follow-up with faculty on how well it works.

It was moved by L. Levine, and seconded by M. Norris, to approve the rubric with Option 1.  
**MOTION PASSED.**

A. Lynch-Binieck will submit the final version of the rubric to the GEAC email to be posted on the website.

**Oral Communication Rubric Revision:**

L. McMillan asked M. O'Byrne about any feedback from her department, and M. O'Byrne replied that there is at least one person reaching out with feedback this week. F. Murshed noted that a section on citations may need to be added. This rubric will also be used for Fall 2023 assessments.

**Spring Rating Day Event Planning:**

The event currently has 24 people signed up to attend, and the deadline for sign-ups was extended to this Friday. M. Baranczyk added that additional instructions were also sent out to faculty on what to add to the submissions regarding the assignment. She said if faculty have any other

questions to send them her way. A planning committee is meeting each week to work on the event.

## ADJOURNMENT

It was moved by L. Levine, and seconded by F. Murshed, to adjourn the meeting.

Meeting Adjourned at 2:20 pm