

**General Education Assessment Committee September 7, 2022  
9am, Online via Zoom**

**Present:**

Michele Baranczyk (Office of Assessment), David Beougher (Academic Dean), Lauren Levine (CLAS), Liaoliao Li (COB), Amy Lynch-Binieck (at-large teaching faculty), Dannell MacIlwraith (VPA, interim chair), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), Megan O'Byrne (GEC), Karen Rauch (Academic Affairs), Robert Ryan (at-large teaching faculty), and Dan Stafford (at-large non-teaching faculty).

**Absent:**

Undergraduate Student Representative.

**Guests:**

Bethany French

D. MacIlwraith called the meeting to order at 9:05am.

**Approval of Minutes**

The minutes from the May 4, 2022, meeting were presented for review. There was an edit to move A. Lynch-Binieck from absent to present for this meeting.

Motion to approve the minutes as amended by A. Lynch-Binieck, seconded by D. Stafford. Motion passed.

**New Business**

**Chair Discussion:**

D. MacIlwraith reviewed the topic, and introduced a proposed amendment to the bylaws to allow for a faculty member who represents the Office of Assessment to be able to serve as chair. M. Baranczyk reviewed the language of the amendment with the committee. A. Lynch-Binieck shared concerns about wording of the amendment when it comes to release time. Discussion ensued. A. Lynch-Binieck offered an alternate wording of the amendment.

The wording by A. Lynch-Binieck read: "If no voting member is willing to serve in the Chairperson position, the Office of Assessment representative may serve as Chairperson if nominated and subsequently elected by the voting membership. The Office of Assessment representative must be a faculty member and cannot be in an Acting Manager position. If the Office of Assessment representative currently has release time for assessment duties and at least one graduate assistant assigned, they are not eligible for the one-quarter course release time for serving as chair." It was moved by M. Baranczyk, and seconded by A. Lynch-Binieck to approve this amendment. By a vote of 2 for – 1 against – 2 abstain, the motion failed.

The wording of the amendment introduced by M. Baranczyk read: "If no voting member is willing to serve in the Chairperson position, the Office of Assessment representative may serve as

Chairperson if nominated and subsequently elected by the voting membership. The Office of

Assessment representative must be a faculty member and cannot be in an Acting Manager position. If the Office of Assessment representative currently has release time for assessment duties, they are not eligible for the one-quarter course release time for serving as chair.” It was moved by A. Lynch-Binieck, and seconded by L. Li, to approve this amendment. By a vote of 6 for – 0 against – 1 abstaining – 1 absent, the motion passed.

The amendment that was passed will now be submitted to UCC, KU Senate, and APSCUF Representative Council for approval.

#### Welcome new members:

The following new members were welcomed to the committee: Meg Norris (COE), Feisal Murshed (At-Large Faculty), and Megan O’Byrne (GEC).

#### Fall 2021 Report:

The final version of the Fall 2021 GEAC Report was provided to members prior to the meeting. The committee discussed any issues and suggested edits. D. Stafford had style point suggestions on the charts, and noted that the mode of assessment should be highlighted more. L. Levine suggested editing “Pre-requisite” to be consistently capitalized throughout the document.

It was moved to approve the report with edits by L. Levine, and seconded by D. Stafford. Motion passed.

#### Full-Cycle Report (2018-2022):

D. MacIlwraith opened discussion on this topic. M. Baranczyk asked if there was already a subcommittee working on this report. K. Rauch said that there was a subcommittee that started some items in the spring semester, but not all the yearly reports had been received yet to begin building the report. She also noted that GEC is doing a 5-year program review this year, and it is important to work together for the big picture view of what has been done. K. Rauch added that the previous group made a chart with past findings and recommendations that a new subcommittee can use as a starting point.

D. MacIlwraith asked for volunteers to work on this report. D. MacIlwraith, M. Norris, and D. Stafford volunteered to be on the subcommittee for the Full-Cycle Report.

#### Fall 2022 Assessment Plan:

The committee discussed what is planned for assessment for Fall 2022. The primary focus is to complete the Full-Cycle Report. Discussion ensued. There was discussion about working on revising rubrics and investigating digital storage options for student work products. L. Levine volunteered to work on revising rubrics, and recommended asking professors who teach courses in those categories or are at least familiar with the courses to assist in this project. It was recommended that the committee hold a separate meeting to discuss possible data storage options, and B. French was asked to contact Sue Czerny in the Library and Bob Ryan to present options and set up a time for this meeting.

## ADJOURNMENT

It was moved by F. Murshed, and seconded by L. Li, to adjourn the meeting.

Meeting Adjourned at 9:55 am