

**General Education Assessment Committee November 16, 2022
9am, Online via Zoom**

Present:

Michele Baranczyk (Office of Assessment), David Beougher (Academic Dean), Lauren Levine (CLAS), Liaoliao Li (COB), Amy Lynch-Binieck (at-large teaching faculty), Dannell MacIlwraith (VPA, interim chair), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), and Dan Stafford (at-large non-teaching faculty).

Absent:

Megan O'Byrne (GEC), Karen Rauch (Academic Affairs), Robert Ryan (at-large teaching faculty), and Undergraduate Student Representative.

Guests:

Bethany French, Laurie McMillan

D. MacIlwraith called the meeting to order at 9:01am.

Announcements

It was announced that the Temporary Chair Resolution was passed at KU Senate. The committee will now hold a vote for chair.

It was moved by A. Lynch-Binieck, and seconded by L. Li, to elect M. Baranczyk to the position of chair for the 2022-2023 Academic Year, with a term expiring in May 2023. MOTION PASSED.

M. Baranczyk took over running of the meeting as the newly elected chairperson.

Approval of Minutes

The minutes from the November 2, 2022, meeting were presented for review.

Motion to approve the minutes by D. MacIlwraith, seconded by L. Levine. Motion passed.

New Business

Chair Position for 2023-2024:

As noted during the election, M. Baranczyk will serve as chair until May 2023. A new chair will need to be elected who will follow her term. The committee reviewed the expectations and terms of a chairperson, including a course release each semester and the extension of their term on the committee to cover the term of chairperson for three years. M. Baranczyk suggested that we have nominations by email to conduct a vote at the next meeting on Nov. 30. Nominations are due by Nov. 22.

A. Lynch-Binieck suggested that if there are no nominated candidates to vote on, the topic of leadership and what the barriers to members agreeing to serve as chair may be.

Updates on Rubric Revisions:

C1 Rubric: L. Levine has sent the rubric out for feedback with a deadline of Nov. 28 and will have more to present on this at the Nov. 30 meeting.

C2 Rubric: A. Lynch-Binieck sent out personalized emails requesting feedback and has received more responses, but needs to review feedback with R. Ryan. A. Lynch-Binieck will email the feedback document to the GEAC email to share with the committee and discuss further at the Nov. 30 meeting.

Spring 2023 Assessment Timeline:

D. MacIlwraith provided a review of what was done last year, such as sending personalized email reminders to faculty, providing samples of assignments and information to bring professors up to date on the expectations of GEAC. M. Baranczyk suggested using email reminders to highlight changes in the rubrics from holistic to analytic, announce the Spring Gen Ed Day with opportunities for norming sessions and rating time, and even for hosting a voluntary Zoom session at the start of the semester to provide review and for faculty to ask questions. She would like to see the GE Day be the preferred day for faculty to bring their student work products to do norming and rating. Discussion ensued.

Artifact Samples: M. Baranczyk is planning to use 10 samples from each class and opened discussion on how to select those. D. Beougher suggested providing 10 student names plus 2 alternates to faculty, in case of students who drop the course or do not complete the assignment. L. Levine reminded the committee that for the science courses this applies only to the lectures, not the labs. The committee discussed how to select which students to sample from.

Spring Rating Day

M. Baranczyk shared that the date for the Gen Ed retreat/rating day is May 23, 2023, and that MSU 223 (the Formal Dining Room) has been reserved for the event. She is forming a planning committee for the event, and asked for anyone who wishes to serve on it to email her. The planning committee will also include representatives from GEC and CET.

ADJOURNMENT

It was moved by D. Beougher, and seconded by L. Levine, to adjourn the meeting.

Meeting Adjourned at 9:34 am