

**General Education Assessment Committee Sept. 22, 2023**  
**9am, Online via Zoom**

**Present:**

Alexander Hernandez (at-large teaching faculty, Chair), Lauren Levine (CLAS), Amy Lynch-Binieck (at-large teaching faculty), Laurie McMillan (Academic Dean), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), and Megan O'Byrne (GEC).

**Absent:**

Michele Baranczyk (Office of Assessment), Dannell MacIlwraith (VPA), Karen Rauch (Academic Affairs), Dan Stafford (at-large non-teaching faculty), COB Faculty Representative, and Undergraduate Student Representative.

**Guests:**

Bethany French

A. Hernandez called the meeting to order at 9:03 am.

**Approval of Minutes**

The minutes from the Sept. 8, 2023, meeting was presented for review. It was moved by A. Lynch-Binieck, and seconded by L. Levine, to approve the minutes. MOTION PASSED.

**New Business**

**COB Representation**

A. Hernandez noted that the College of Business Representative position is not yet filled. He asked about whether that is an elected position, and B. French informed the committee that the position is appointed by the Dean of the College of Business. F. Murshed volunteered to share that the position is open with members of his college and try to recruit someone.

A. Hernandez also asked about the Undergraduate Student Representative, and plans to contact the Student Government Board to request a representative be appointed.

**Compliance with GEAC and Assessment submissions**

The committee was informed that the compliance rate for last Spring's assessment submissions for General Education courses was 100% for C1 courses, and 71% for C2 courses. A. Hernandez noted that the 71% was more typical over the years for several of the SLOs than the 100% compliance; he also asked about what consequences courses and instructors face for non-compliance. M. O'Byrne reviewed that when courses are submitted for approval to GEC, part of the request is that the department agrees to submit items to assessment as requested. GEC is currently discussing this and working on developing a recertification process for General Education courses that would help to address this and other issues. Discussion ensued.

The committee discussed concerns about courses not being recertified affecting students who were planning to take those courses for their GE requirements; A. Lynch-Binieck stated that departments

would have notice about courses coming up on recertification and can share at that time how failing or delaying certification could affect students.

#### Spring 2023 Assessment Report Update:

A. Hernandez shared an update on the data analysis. He, L. Levine and L. McMillan worked on analyzing the data on the C1 courses from the Rating Day held in May. He shared his screen to review the tables, and plans to send the document to the committee following the meeting. Discussion ensued.

The committee discussed the items that were scored a zero, and reviewed the reasons listed as to why no score was given. L. Levine believes this may be due to a lack of context provided to the raters on what the assignment was and what data was provided to the students. M. O'Byrne added that it could be a problem with alignment of the assignments with the SLOs. Discussion ensued.

It was suggested that concerns about context and how to better use and develop the rubrics be included in the Spring 2023 report. There was discussion on how to address the C2 submissions and why they were not rated at Rating Day. A. Hernandez added that he now has access to the GEAC D2L course and plans to review the C2 submissions with L. McMillan and L. Levine to be able to describe any challenges with the student work products when it comes to rating.

#### Fall 2023 Assessment – Category A1-A4

A. Hernandez shared an update on the randomization. The class and instructor lists were received from Institutional Research, and M. Baranczyk had the graduate assistants randomize samples of 5 for each course. The next step is to email the instructors with these samples and instructions for General Education Assessment this semester. He plans to send a draft of the instructions to the committee for review following this meeting. Please send edits and suggestions quickly as the email needs to be sent to faculty no later than Oct. 1.

**Speaking vs. written assignments subcommittee:** this subcommittee has not yet had time to meet, and will provide an update at the next GEAC meeting

#### Rubric Revisions Planning:

**SLO 6 Rubric Revisions:** this subcommittee has not yet had time to meet, and will provide an update at the next GEAC meeting

#### Rating Day, May 2024

A. Hernandez contacted the president of APSCUF to clarify the contract dates for temporary faculty to participate in professional development activities, and shared that he has only received a vague answer to date.

#### AS MAY ARISE

#### GEAC Proposal

M. O'Byrne shared that the GEPAC proposal will be on the agenda for the next Senate meeting on Oct. 5, and encourages everyone who is able to attend the meeting in support of the proposal.

## ADJOURNMENT

It was moved by L. Levine, and seconded by A. Lynch-Binieck, to adjourn the meeting.

Meeting Adjourned at 10:02 am