

**General Education Assessment Committee Nov. 3, 2023**  
**9am, Online via Zoom**

**Present:**

Alexander Hernandez (at-large teaching faculty, Chair), Michele Baranczyk (Office of Assessment), Lauren Levine (CLAS), Dannell MacIlwraith (VPA), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), Megan O'Byrne (GEC), and Karen Rauch (Academic Affairs).

**Absent:**

Amy Lynch-Binieck (at-large teaching faculty), Laurie McMillan (Academic Dean), Dan Stafford (at-large non-teaching faculty), COB Faculty Representative, and Undergraduate Student Representative.

**Guest:**

Bethany French

A. Hernandez called the meeting to order at 9:03 am.

**Approval of Minutes**

The minutes from the Oct. 20, 2023, meeting were presented for review. It was moved by L. Levine, and seconded by M. Norris, to approve the minutes. MOTION PASSED.

**New Business**

**GEPAC Updates**

M. O'Byrne shared the current status of the GEPAC development. The membership list, created from the existing members of GEC and GEAC, has been determined and the planning committee is now working on creating a list of those members who would be eligible to serve in a leadership role. M. O'Byrne and A. Hernandez have agreed to run for the leadership positions on the new committee, and there is still one role left to fill. The new committee will have a chair and two vice-chair positions, each of which will have a one-course release. If a third faculty member to serve as leader cannot be found in time for the Spring 2024 semester, the start of the committee will be delayed until the following academic year.

**Spring 2023 Assessment Report Update**

A. Hernandez reviewed the report with the committee, and B. French shared it on the screen. A. Hernandez asked the committee for assistance on completing the recommendations and conclusions. M. O'Byrne provided input, stating that the move to analytic rubrics is positive but still needs improvement, and M. Baranczyk added that the rubric will need fine tuning as we go with assignment alignment. L. Levine noted that the committee needs to develop a better way to assess multiple choice assignments that are submitted. Discussion continued.

F. Murshed asked about any implication of courses taught by adjuncts or temps, and A. Hernandez stated that is a conversation about communication of expectations, which is supposed to come from the departments. Discussion ensued.

The committee had a question about ways to keep the SLOs alive and fresh, and M. O'Byrne shared that the GEC is working on creating a recertification process for Gen Ed courses. Discussion ensued.

## AS MAY ARISE

Discussion on oral communication assessment for Fall 2023; the committee discussed how to help and rate items in speech or foreign language. M. Baranczyk brought up potentially allowing faculty to submit student work products for this from the Spring 2024 semester, as well, since GEAC is not conducting the rating until May 2024. It was noted that there have been concerns raised about recording students during speeches who have DSO accommodations, and M. O'Byrne shared that K. Rauch is discussing this with DSO.

M. Baranczyk shared that the Assessment GAs have started identifying artifact numbers per class for the Fall 2023 assessment so that we will be able to match up students after the rating is completed. Once they complete that, they will also begin redacting the written assignments that have been received in preparation for May's Assessment Day.

## ADJOURNMENT

It was moved by L. Levine, and seconded by D. MacIlwraith, to adjourn the meeting.

Meeting Adjourned at 9:52 am