

Summary for Category A4 Speaking Proposal

Do you agree to provide the General Education Program and Assessment Committee with the appropriate student work product for assessment? The criteria for each SLO assessment are available on the [General Education Assessment Rubrics](#) website.

_____ Yes _____ No

Rationale

Briefly describe the course and explain in a short paragraph why the course fits the category description and achieves the learning outcomes throughout the semester based on the description below. The category description contains two distinct ideas that the course must address.

a. **Category Description:**

Courses in this category help students develop skills in speaking and listening and include speaking instruction and specific achievement guidelines and criteria.

b. **SLOs:**

SLO 1: Communicate clearly and effectively in writing.

SLO 5: Demonstrate the ability to retrieve, interpret, and evaluate information

** Please indicate which objectives on the primary syllabus align with these objectives if the course does not have these specified SLOs above.*

Guidelines

Category A4 Speaking courses have specific guidelines associated with them. This section asks the proposal to address specific elements in those guidelines. Please address the following questions directly related to the [Category A4 Guidelines](#) on the General Education website.

1. How many major presentations will be given by each student? The guidelines require three or four – not counting revisions, practice, or drafts. Please list those here with a paragraph explaining the assignment.
2. How many total minutes of *graded final presentations* will be given by each student? A total of 15-20 minutes is required to be spread across the speeches in item A above. Please include the total presentation times for the major assignments here.

3. Presentations should include at least *one speaking workshop or practice session and a final presentation*, for two opportunities to speak and refine performance for at least two assignments. The practice sessions should be discussed in some combination of class workshops or peer reviews. Indicate here which presentation(s) include workshop or practice sessions and a description of how those sessions will be conducted.
4. Instructional time should be spent on considerations of audiences, purposes, and stylistic choices for the presentations the students prepare. Indicate on the daily/weekly schedule in the first-day handout when instructional time will be given to these considerations, which potentially include presentation aids, language use, stylistic devices, and organizational patterns.
5. In this category, professors may provide discipline-specific themes or issues about which students may develop presentations. Examples of these categories include informative, persuasive, or celebratory content. Explain briefly here how the assignments are intended to address discipline-specific content.
6. Students are expected to focus on ethical and credibility issues. Include a brief explanation here of how those issues are incorporated in the course and clearly indicate that information on the first day handout.
7. The guidelines indicate that students should listen to examples of good and bad presentations similar to the presentations they are being asked to produce. Indicate specifically how those examples are being incorporated in class.
8. As much as possible, grammar, organization, and nonverbal characteristics should be addressed in the context of students' practice sessions. The cultural, discipline-specific, and contextual nature of standards should be acknowledged, discussed, and applied as appropriate. Provide a description of how these parts of the guidelines will be incorporated into course instruction.

Assessment

What will be submitted for GEPAC's assessment of each SLO?

** Clearly explain the link between the assignment and the SLO. The same assignment can be used for both SLOs, but the link to each SLO must be explained. Remember that the material used for assessment may be graded or ungraded work. The required SLOs for this category are the following: **SLO 1 and SLO 5***

NOTE:

Submit a Proposed Course Calendar/Sample First Day Hand-out following this sheet. Highlight the points at which students will engage with the specified creative works noted

above. The General Education Program and Assessment Committee requires evidence of consistent and meaningful engagement with creative works throughout the semester, aligned with Category A4 Speaking and the SLOs included in the proposal.