

**Kutztown University of Pennsylvania**  
**General Education Program & Assessment Committee**

11 a.m. Thursday, October 16, online via Zoom

**Meeting Minutes**

**Present:** Megan O’Byrne (Chair), Alexander Hernandez (Vice-Chair), Meg Norris (Vice-Chair), Michele Baranczyk, Tony Bleach, Bradley Congelio, Diana Ebersole, Deborah Hokien, Erin Kraal, Sandra Leonard, Lauren Levine, Derek Mace, Dannell MacIlwraith, Krista Prock, John Stanley, and Tammy Wert

**Absent:** Feisal Murshed and Karen Rauch

**Guests:** Kayline German and Andrew Vogel

*M. O’Byrne called the meeting to order at 11:00 a.m.*

**Approval of the Minutes**

The minutes from the meeting held on **Thursday, September 18, 2025**, were presented for review. J. Stanley moved to approve the minutes, seconded by M. Norris. **MOTION PASSED.**

**Proposals**

There are no proposals to consider at this time.

**Old Business**

There are no items at this time.

**New Business**

Upcoming E-Board Elections, November

- a. Individuals interested in serving as co-chair on GEPAC should email K. German to express their interest before the next working meeting.

Program Guides

- a. T. Bleach present to discuss program guide layout concerns.
- b. Concerns were raised regarding the separation of General Education (GE) courses from major and minor program check sheets that may result in missed opportunities for students to fulfill GE requirements with courses that align with their major or cause confusion for transfer students navigating degree requirements.
- c. Additional concerns were noted regarding ADA accessibility.

Honors Curriculum Memo

- a. A.Vogel present to propose the cross-listing of HON FYSM 100 and Honors Seminar I.

- b. Support was requested for the development of a formal process to propose Honors topics, including potential collaboration with GEPAC to evaluate and assess submitted course proposals.

### **Reminders**

Important Dates:

- \* January Rating Day – January 21, 2026
- \* Spring Rating Day – May 20, 2026

### **Next Meetings**

Working Meeting

- a. The next Working meeting is scheduled for 11 a.m. Tuesday, October 28, 2025, to discuss proposals and other subjects as necessary.

Business Meeting

- a. The next Business meeting is scheduled for 11 a.m. Thursday, November 20, 2025, to discuss proposals and other subjects as necessary.

### **Adjournment**

Meeting adjourned at 12:01 p.m.