

Kutztown University of Pennsylvania

General Education Program & Assessment Committee

11 a.m. Tuesday, March 24, 2026, online via Zoom
Meeting Minutes

Present: Megan O’Byrne (Chair), Alexander Hernandez (Vice-Chair), Meg Norris (Vice-Chair), Tony Bleach, Diana Ebersole, Deborah Hokien, Erin Kraal, Lauren Levine, Dannell MacIlwraith, Krista Prock, Karen Rauch, and John Stanley

Absent: Bradley Congelio, Sandra Leonard, Derek Mace, and Tammy Wert

Guests: Kayline German

M. O’Byrne called the meeting to order at 11:00 a.m.

Approval of the Minutes

The minutes from the meeting held on **Tuesday, March 24, 2026**, were presented for review. M. O’Byrne suggested focusing on official suggestions and decisions. D. MacIlwraith motioned to approve the minutes as amended, seconded by K. Prock. **MOTION PASSED.**

SLO 5

Preliminary Assessment Results

- a. A. Hernandez was present to discuss the SLO 5 results, collected during the January 2026 Rating Day. The results indicated signs of overall improvement.
- b. The group discussed challenges related to missing submissions, reviewed compliance data, and explored strategies to improve tracking and support overall progress.

Rubric Rodeo

- a. Committee to schedule an in-person working meeting in early or mid-June to revise current analytical rubrics based on feedback and lessons learned from recent Rating Days.
- b. Members interested in participation and/or any specifics are encouraged to contact [M. O’Byrne](#) directly.

Self-Study Speed Drafting

- a. The committee will focus on narrative context rather than numerical data on the following self-study report topics:
 - i. Perceptions of recruiting, registration, and the paired rater process used Rating Days.
 - ii. Characteristics that make artifacts relatable and unrelatable during Rating Days.

- iii. Perceptions of how voices are included, specifically feedback from instructors who teach the course(s), and the incorporation of SLOs into initial rubric revisions.
 - iv. The use of GEPAC tools to support advising, including updated term-specific course lists on the Compass website and a thorough course list on D2L.
- b. Item to be discussed during next working meeting.

Reminders

Important Dates

- * [Spring Rating Day – Wednesday, May 20, 2026](#)
- * January Rating Day – Wednesday, January 13, 2027

Next Meetings

Working Meeting

- a. The next Working meeting is scheduled for 11 a.m. Tuesday, April 28, 2026, to discuss other subjects as necessary.

Business Meeting

- a. The next Business meeting is scheduled for 11 a.m. Thursday, August 20, 2026, to discuss proposals and other subjects as necessary.

Adjournment

A. Hernandez moved to adjourn the meeting, seconded by D. Ebersole.

Meeting adjourned at 11:46 a.m.