The Council of Trustees met on Thursday, December 7, 2017 at 3:00 p.m. in the McFarland Student Union Building, Room 250.

PRESENT:

Dr. Charles Blockside, Chairperson ............................................. McKees Rocks
Mr. Thomas Heck, Vice Chairperson ........................................... Wyomissing
Ms. Dianne Lutz, Secretary ...................................................... Sinking Spring
Mr. Robert Grim, Esq ................................................................. Kutztown
Dr. Jolynn Haney ................................................................. Collegeville
Mr. James Ludlow ............................................................... Fogelsville
Mr. John Wabby ................................................................. Pottsville

ABSENT:

Ms. Shiyi Ding, Student Trustee .................................................. Kutztown
Mr. Dennis Giorno ............................................................... Harrisburg
Mr. Anthony Iannelli ............................................................. Macungie
Mr. Guido Pichini ............................................................... Wyomissing Hills

ALSO PRESENT:

Ms. Hannah Amos, Women’s Golf Team
Mr. Greg Bamberger, Director of Intercollegiate Athletic Services
Dr. David Beougher, Dean, College of Liberal Arts and Sciences
Ms. Allyssa Bernasconi, Women’s Golf Team
Dr. Tabetha Bernstein, Assistant Professor, Special Education
Mrs. Anne Blockside, KU Alum
Mr. Terry Brown, Assistant Vice President for Facilities
Mr. Erik Burstein, Women’s Soccer Coach
Mr. Matt Delaney, Assistant Vice President for Financial and Business Services
Mr. Andrew Ferguson, University Photographer
Mr. Rob Fisher, Women’s Golf Coach
Ms. Molly Gallagher, President, Student Government Board
Ms. Rebecca Graham, Women’s Golf Team
Mrs. Anne Marie Hayes-Hawkinson
Dr. Kenneth S. Hawkinson, University President
Dr. Warren Hilton, Vice President for Enrollment Management & Student Affairs
Mr. Braden Hudak, Student Government Board
Mr. David Johnson, Assistant Director of University Relations
Ms. Jill Jones, Women’s Golf Team
Ms. Annalia Kostow, Women’s Golf Team
Mr. Joshua Lomas, Graduate Assistant, Enrollment Management-PROFS Program
Dr. Donavan McCargo, Assistant Vice President and Dean of Students
Ms. Maddie Mohr, Women’s Soccer Team
Mr. Alex Ogeka, Executive Director, KU Foundation and Alumni Relations
Dr. Carissa Pokorny-Golden, Associate Dean, College of Education
Mr. Jesus Peña, Esq., Deputy to the President for Compliance, Equity and Legal Affairs
Ms. Emily Rudderow, KU Student Presenter
1. **Call to Order**
   At 3:01 p.m. Chairman Blocksidge called the meeting to order; attendance taken at the direction of Chairman Blocksidge established that a quorum of the Council was present.

2. **Remarks by the Council Chairperson**
   Chairman Blocksidge welcomed all of the attending guests to the meeting. He noted that this was the final meeting of the calendar year.

   He shared that the Kutztown University family has much to be thankful for, and proud of, in 2017. He took a moment to commend his fellow trustees, President Hawkinson and the administration for their leadership this past year, the faculty and staff for all of their hard work, and the students, alumni and friends of the university, for their unwavering dedication.

   He also shared that he is looking forward to 2018 as we continue to face our challenges head-on, celebrate the many successes we are certain to enjoy, and work hard to guide our great university toward an even brighter future.

   Dr. Blocksidge noted that today is one of those “special meetings” where we as trustees have the honor of approving the list of fall graduates. Fall commencement will be held on Saturday, December 16 at 9 a.m. with approximately 500 students set to graduate.

   Chairman Blocksidge, on behalf of the trustees, congratulated all of our fall graduates. He sent best wishes to all KU students for finals week and wished the entire KU community a very happy holiday season.

3. **Remarks by the Student Government Board President**
   Ms. Molly Gallagher reported that the Student Government Board just closed their mid-year election period. They had ten seats open for elections and they are happy to welcome ten new members on the SGB. Approximately 700 students participated in the voting process.

   Ms. Gallagher shared that she had the opportunity to participate on a conference call with consultants for the PASSHE Chancellor search. She reported the SGB approved the 2018-19 preliminary SGB budget. They are allocating about $2.2 million dollars and propose a $14 increase to the student activity fee.

   Ms. Gallagher reported that the SGB held their first House of Representatives meeting. This was an opportunity to meet with leaders of different student organizations, clubs and advisors to express their concerns/issues that students were facing throughout the semester.
She reported that SGB is reviewing and revising their constitution. The revision would allow SGB to add a standing committee as they would like to include the Student Athletic Committee (SAC).

Finally, Ms. Gallagher reported that the SGB hosted the Paint the Town Gold event. This is an event included the business owners and residents along Main Street to promote KU pride and an overall better sense of community. They held a fall festival to close out the event.

4. **Remarks by Dr. Kenneth S. Hawkinson, University President**

President Hawkinson shared that the university issued a President’s Medal to Sandy Green, the mayor of the Borough of Kutztown. Sandy was the borough’s first-ever female mayor, having served since 2005. Sandy has been a great friend of the university and helped us make tremendous strides in Town-Gown relations. This was the sixth President’s medal presented since its inception in 2014 when the award was created by the president’s office to be awarded to individuals who bring honor and distinction to the university, and who serve as examples to KU students and alumni.

Dr. Hawkinson reported that the Kutztown University women’s golf team won its first ever Pennsylvania State Athletic Conference Championship. The Golden Bears came from behind on a school-record setting day two of the championship to win by two strokes over West Chester. The win clinches Kutztown a spot in the NCAA Regional Championship in the spring, also a first for the program. He congratulated Coach Fisher and our PSAC champion women’s golf team on the most successful season in team history!

Dr. Hawkinson reported Kutztown University sophomores Maddie Mohr (MORE) and Emily Zwiercan (ZWER-KIN) have been named 2017 Women’s Soccer All-Americans. It marks the second-straight year KU has had two All-Americans. Notably, KU women’s soccer had three All-America honorees in its first 32 years of existence, and four in the last two years. The Golden Bears finished the 2017 season 16-4-1, tied for the second-most wins in program history. They advanced to the PSAC Final Four and made their seventh NCAA Tournament appearance in the last nine years. Maddie was named to two All-America teams, one as a first team selection, and is also a two-time All-Atlantic Region and All-PSAC selection. Emily is the 2017 Atlantic Region Player of the Year, the 2017 PSAC Athlete of the Year, an all-region, all-conference and academic all-district selection.

President Hawkinson shared that the KU Foundation and Kutztown University accepted a $500,000 donation from the Ed Snider Youth Hockey Foundation and the Give Something Back Foundation on October 30. Working through their Goals and Assists partnership, Snider Hockey and Give Back assist students in overcoming obstacles and succeeding in school. Goals & Assists serves children from urban neighborhoods in the Philadelphia area who learn important life lessons while playing ice hockey. Goals and Assists will fund scholarships for 25 Goals and Assists Scholars to attend Kutztown University. Goals and Assists Scholars who are eligible for federal Pell and PHEAA state grants can attend KU debt free for four years. For Pell/PHEAA state grant-eligible students, Kutztown University will cover the gap between tuition, fees, room and board and federal and state grant aid and the Goals and Assist Scholarship. Goals and Assists Scholars will be required to complete the Goals and Assists Program and meet the admissions requirements for the university.
President Hawkinson reported that Dr. Amy Pfeiler-Wunder has been named the 2017 Pennsylvania Outstanding Higher Ed Art Educator by the Pa. Art Education Association (PAEA). Amy, a professor of art education at Kutztown University, received her award at the state conference held Oct. 19 - 22 in Pittsburgh, Pa.

Dr. Hawkinson informed the council that Alex Ogeka has been promoted to executive director of the Kutztown University Foundation and Ed Richmond has been promoted to associate executive director and chief financial officer of the foundation. Alex and Ed served as co-interim executive directors of the foundation the past two months. Prior to that, Alex held several leadership roles with the foundation and university, dating back to 2006. Ed has been the foundation's chief financial officer since 2009.

President Hawkinson informed the council Dr. Michelle Kiec has been named dean of the College of Visual and Performing Arts. Michelle has been at KU as associate dean of the college since 2012, and has served as interim dean of the College of Education and, most recently, the College of Visual and Performing Arts.

President Hawkinson reported that Kutztown University professor Dr. Kunal Das has been awarded a National Science Foundation Grant. Kunal is receiving his National Science (NSF) grant for his recurring work regarding Ultracold Atoms. This recent award of $135,000 will last for a period of three years brings his career total of research grant funding to over half a million dollars. Kunal’s work is significant in that they are all single-investigator awards, where all proposals and research were developed by himself. His previous research aimed to examine the exotic behavior which takes places in quantum systems occurring at the level of the individual atom or electron. With this award, he plans to explore one of the most enigmatic features of quantum physics, still not fully understood or utilized, its non-local nature, whereby entities seemingly well separated in space still have dramatic mutual influence due to hidden correlations.

Dr. Hawkinson shared that the Kutztown University men's and women's rugby clubs have been promoted to Elite Status, effective January 2018. The Elite Status level was developed by the university administration to enhance the support, both financially and operationally, for clubs that meet specific criteria. In order to receive consideration for Elite Status, clubs must meet criteria in 10 specific areas, including facing competition at the highest level.

Finally, President Hawkinson reported that our fall 2018 enrollment numbers continue to look very encouraging. We are up in applications from 5,359 to 6,424 – nearly 1,100 more potential students. Our freshman admits are up 60% which speaks to the very strong academic profile of students applying with an average high school GPA of 3.3. More impressive is our net deposits for freshman which have gone from 99 last year to 255 as of Monday; an overall from 117 last year to 279 as of Monday. My thanks to the incredible work of our admissions team and all those on-campus who have assisted with recruitment thus far this year.

5. **Public Comments**
   None.

6. **Approval of Minutes, October 5, 2017**
   Upon motion duly made by Mr. Thomas Heck and seconded by Mr. Jim Ludlow the minutes of the October 5, 2017 meeting were approved.

7. **Summary of Discussions-Council Committee on Academic and Student Affairs**
   Dr. Jolynn Haney presented the discussions of the committee.
8. **Student Presenter: Emily Rudderow**  
Dr. Jolynn Haney briefly introduced the student presenter and Dr. John Ward, Dean, College of Education. Dr. Ward introduced Ms. Emily Rudderow. She shared her personal story, her experiences at Kutztown University as a student. She also shared her plans for the future. The members of the council recognized and congratulated Ms. Rudderow on her success and accomplishments.

9. **Approval of December 2017 Graduates**  
Mr. Jack Wabby presented the list of 2017 December graduates.

*Mr. Wabby moved to approve the 2017 December graduates as presented. Ms. Dianne Lutz seconded the motion and it carried.*

10. **Internship Agreements with various Institutions and Kutztown University**  
Mr. Jack Wabby presented the list of internship agreements which establish a relationship whereby students may participate in practical experience outside the traditional classroom setting.

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*Mr. Wabby moved to approve the Internship Agreements as presented. Dr. Jolynn Haney seconded the motion and it carried. (Exhibit)*
11. **Affiliation Agreement with a School/Non-School District and the College of Education**

Mr. Jack Wabby presented the list of affiliation agreements which establish a relationship whereby its students may participate in a practicum or student teaching experience.

- Allentown School District, Lehigh County, Allentown, PA
- Berks Career and Technology Center, Berks County, Leesport, PA
- Bethlehem Area School District, Northampton County, Bethlehem, PA
- Bethlehem Area Vocational Technical School, Northampton County, Bethlehem, PA
- Blue Mountain School District, Schuylkill County, Orwigsburg, PA
- Coatesville Area School District, Chester County, Coatesville, PA
- Cocalico School District, Lancaster County, Denver, PA
- Collegium Charter School, Chester County, Exton, PA
- Downingtown Area School District, Chester County, Downingtown, PA
- Lebanon School District, Lebanon County, Lebanon, PA
- Methacton School District, Montgomery County, Egleville, PA
- Phoenixville Area School District, Chester County, Phoenixville, PA
- Pottsville Area School District, Schuylkill County, Pottsville, PA
- Reading Muhlenberg Career and Technology Center, Berks County, Reading, PA
- Saucon Valley School District, Northampton County, Hellertown, PA
- Spring-Ford Area School District, Montgomery County, Royersford, PA

Mr. Wabby moved to approve the Affiliation Agreements as presented. Mr. Robert Grim seconded the motion and it carried. (Exhibit)

12. **Memorandum of Agreement between Oley Valley Heritage Association and Pennsylvania German Cultural Heritage Center, Kutztown University**

Dr. Jolynn Haney presented the Memorandum of Agreement between Oley Valley Heritage Association and Pennsylvania German Cultural Heritage Center, Kutztown University for professional transcription and translation services.

Dr. Haney moved to approve the Memorandum of Agreement as presented. Ms. Dianne Lutz seconded the motion and it carried. (Exhibit)

13. **Highlighted Program – Providing Resources and Opportunities to Future Standouts (PROFS)**

Dr. Jolynn Haney shared that Kutztown University and ChildPromise, Inc. have entered into a four-year agreement to create a PROFS program to assist young adults who have aged out of the foster care system. This is a grant-funded program and provides resources and opportunities to future standouts. PROFS provides financial assistance, housing opportunities over summer & winter breaks, weekly check-in meetings with graduate assistant, participation in special events on campus, and financial assistance for summer abroad opportunities. In order to qualify for the program a student must apply to Kutztown University and have spent at least one day in the foster care system. The PROFS video was viewed by the Council and meeting attendees.

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14. **Summary of Discussions-Council Committee on Finance, Property and Audit**
Mr. Thomas Heck presented the discussions of the committee.

15. **Consent Agenda Items**
Mr. Thomas Heck reported that the committee thoroughly reviewed the consent agenda items.

   **Purchases and Contracts under $100,000**
   Mr. Heck moved that the council approve the purchases and contracts under $100,000 as presented. Mr. James Ludlow seconded the motion and it carried. (Exhibit)

   **Purchases and Contracts $100,000 and over**
   Mr. Heck moved that the council approve the purchases and contracts $100,000 and over as presented. Ms. Dianne Lutz seconded the motion and it carried. (Exhibit)

16. **Audit Report on Financial Statements**
Mr. Heck reported that the audit report on the university’s financial statements as of and for the year ended June 30, 2017 were reviewed.

   Mr. Heck moved that the council approve the Audit Report on Financial Statements as presented. Mr. Jim Ludlow seconded the motion and it carried.

17. **Summer Study Abroad**
Mr. Heck reported that six study abroad programs were proposed for summer 2018: Austria/Germany, Spain, Cuba, South Africa, Ireland, and Mexico.

   Mr. Heck moved that the council approve the Summer Study Abroad Program Fees as presented. Dr. Jolynn Haney seconded the motion and it carried. (Exhibit)

18. **Certification of External University Financial Support**
Mr. Heck moved that the council approve the Certification of External University Financial Support as presented. Mr. Jim Ludlow seconded the motion and it carried. (Exhibit)

19. **Summary of Discussions-Council Committee on Human Diversity**
Ms. Dianne Lutz presented the discussions of the committee.

Ms. Dianne Lutz moved that the council approve the revised Council of Trustees Policy as presented. Mr. Heck seconded the motion and it carried. (Exhibit)

21. **Summary of Discussions-Council Committee on Communications, Marketing & External Affairs and Advancement**
Mr. Robert Grim presented the discussions of the committee.

22. **Proposal for Council of Trustees Bylaws Amendments**
Mr. Robert Grim moved that the council approve the Council of Trustees Bylaw amendments as presented. Mr. Jim Ludlow seconded the motion and it carried. (Exhibit)

23. **PACT Update**
Mr. Jack Wabby shared that the 2018 Spring PACT Conference planning is underway.
24. **As May Arise**
   
   There were no items presented.

   The meeting was adjourned at 3:52p.m.

March 8, 2018
Date

[Signature]
Secretary

March 8, 2018
Date

[Signature]
Chair