

**INSERVC INSURANCE SERVICES, INC.****Workers' Compensation Program: Designated Health Care Providers****NOTICE TO EMPLOYEES IN CASE OF WORK-RELATED INJURIES**

If you suffer a work-related injury, immediately report the injury to your supervisor. Failure to do so may delay your benefits or may cause you to lose your rights to benefits. For necessary medical treatment and supplies to be paid by your employer:

- All treatment must be obtained from one of the healthcare providers listed below.
- You must continue to visit one of the healthcare providers listed below if you need treatment for 90 days from the date of your first visit. If one of the providers listed below refers you to another licensed specialist, those services will be paid.
- After this 90-day period, if you still need treatment, you may go to another healthcare provider for treatment as long as you notify your claims adjuster within five (5) days of your visit to a new provider.
- If a listed physician prescribes invasive surgery, you have the right to obtain a second opinion from a physician of your choice. If a second opinion differs from that of the listed physician's opinion, you may determine which course of treatment to follow; however, the second opinion must contain a detailed treatment plan. If you choose the treatment prescribed in the second opinion, you must receive the treatment from a listed provider for a period of 90 days after the date of your visit to the provider of the second opinion.

If you are faced with a medical emergency, you may secure initial emergency treatment from any emergency facility. However, when the emergency is resolved, follow-up treatment must be obtained from one of the following healthcare providers. If you choose to treat with an out-of-state provider, you may be subject to balance billing.

<b>NAME OF PROVIDER</b>	<b>STREET</b>	<b>CITY, STATE, ZIP</b>	<b>PHONE</b>	<b>SPECIALTY</b>
Boyertown Medical Assoc.	23 North Walnut Street	Boyertown, PA 19512	610.367.2259	Family Practice
Penn State Health -Schuylkill Valley	5 South Centre Avenue, #A3	Leesport, PA 19533	610.926.5707	Family Practice
Tower Health Medical Group	4885 DeMoss Road, Ste. 201	Reading, PA 19606	610.779.9489	Family Practice
St. Luke's Neurological Assoc.	240 Cetronia Rd., Ste. 210A N.	Allentown, PA 18104	484.426.2626	Neurology
Tower Health Medical Neurology	301 S. 7th Avenue, Ste. 210	West Reading, PA 19611	484.628.4656	Neurology
HealthWorks- Allentown	1243 South Cedar Crest Blvd.	Allentown, PA 18103	610.402.9285	Occ. Medicine
Coordinated Health	1503 N. Cedar Crest Blvd	Allentown, PA 18104	610.861.8080	Occ. Medicine
St. Luke's Occupational Medicine	153 Brodhead Road	Bethlehem, PA 18018	484.526.3223	Occ. Medicine
HealthWorks- Trexlertown	6900 Hamilton Blvd.	Trexelertown, PA 18087	610.402.0047	Occ. Medicine
Center for Sight	1739 Fairmont Street	Allentown, PA 18104	610.437.4988	Ophthalmology
Eye Consultants of PA	1 Granite Point Drive, Ste. 100	Wyomissing, PA 19606	610.378.1344	Ophthalmology
Orthopaedic Assoc. of Allentown	250 Cetronia Road	Allentown, PA 18104	610.973.6200	Orthopedic Surgery
LVPG Orthopedics & Sports Medicine	1250 S. Cedar Crest Blvd., Ste. 110	Allentown, PA 18103	610.402.8900	Orthopedics
Coordinated Health	1621 N. Cedar Crest Blvd.	Allentown, PA 18104	610.861.8080	Orthopedics
LVPG Orthopedics & Sports Medicine	798 Hausman Road, Ste. 100	Allentown, PA 18104	610.402.8900	Orthopedics
Ortho. Foot Ankle and Knee Institute	1605 N. Cedar Crest Blvd.	Allentown, PA 18104	610.821.4950	Orthopedics
LVPG Orthopedics & Sports Medicine	2597 Schoenersville Rd., Ste. 100	Bethlehem, PA 18017	610.402.8900	Orthopedics
Commonwealth Orthopaedic Associates	11 Fairlane Road	Reading, PA 19606	610.779.2663	Orthopedics
James A. Keefe PT	6616 Ruppssville Rd.	Allentown, PA 18106	866.446.2848	Physical Therapy
Good Shepherd Physical Therapy	15260 Kutztown Rd., Ste. 170	Kutztown, PA 19530	866.446.2848	Physical Therapy
LVHN ExpressCARE	4825 W. Tilghman Street, Ste. 101	Allentown, PA 18104	610.402.3900	Urgent Care
Patient First	3178 Tilghman St.	Allentown, PA 18104	610.844.9150	Urgent Care
St. Luke's Care Now	501 Cetronia Road	Allentown, PA 18104	484.426.2513	Urgent Care
LVHN ExpressCARE	1791 Airport Road	Allentown, PA 18109	484.658.3010	Urgent Care
LVHN ExpressCARE	1101 S. Cedar Crest Blvd.	Allentown, PA 18103	484.240.4073	Urgent Care
LVHN ExpressCARE	2649 Schoenersville Road, Ste. 100	Bethlehem, PA 18017	484.884.8146	Urgent Care
LVHN ExpressCARE	14351 Kutztown Road	Fleetwood, PA 19522	610.944.8800	Urgent Care
LVHN ExpressCARE	1431 Nursery St., Ste. 101	Fogelsville, PA 18051	484.273.4343	Urgent Care
LVHN ExpressCARE	6451 Village Lane	Macungie, PA 18062	610.967.2772	Urgent Care
LVHN ExpressCARE	2741 MacArthur Road	Whitehall, PA 18052	610.403.6000	Urgent Care
Patient First	2600 Paper Mill Rd.	Wyomissing, PA 19610	484.220.0051	Urgent Care
Mueller Chiropractic	8235 Schantz Rd., Ste. 2	Breinigsville, PA 18031	866.446.2848	Chiropractic

**FOR PRESCRIPTION MEDICATIONS AND DURABLE MEDICAL EQUIPMENT OR TO SCHEDULE PHYSICAL THERAPY, CHIROPRACTIC AND DIAGNOSTIC IMAGING APPOINTMENTS, AND LOCATIONS CLOSE TO YOU, PLEASE CALL KEYSERVICES AT 1.866.446.2848.**

All of your healthcare provider bills and reports need to be sent to the following address for review and payment in accordance with the Pennsylvania Workers' Compensation Act:

Inservco Insurance Services, Inc. P.O. Box 3899, Harrisburg, PA 17105-3899

Phone: 1.800.356.0438 - Fax: 1.866.356.0438

# **WORKERS' COMPENSATION EMPLOYEE NOTIFICATION**

## **Rights and Duties**

The Workers' Compensation Act is designed to provide reimbursement for reasonable medical care for someone who suffers an injury arising in the course of his employment and causally related thereto. Pursuant to the Act, your employer will provide payment for reasonable surgical and medical services, services rendered by physicians or other health care providers, medicines and supplies, as and when needed.

If you require emergency medical treatment, you may seek it from any provider, however, any subsequent non-emergency treatment shall be obtained from one of the designated health care providers whose names appear on the list posted on your employer's premises. You must obtain treatment from one of these providers for ninety (90) days from the date of your first visit to that provider; otherwise, your employer shall not be responsible for payment of your non-emergency medical bills for that first ninety (90) days.

During the initial ninety (90) days from the date of your first visit, you have the right to switch from one health care provider on the list to another and that treatment will be paid for by your employer.

If a designated health care provider refers you for treatment to another health care provider whose name is not on the list, your employer will pay for treatment rendered by the provider whom you were referred.

Naturally, you have the right to seek treatment or medical consultation from a non-designated health care provider during the initial ninety (90) day period following the first visit, but you are personally responsible for payment for those services.

You have the right to seek treatment from any health care provider at the expiration of the ninety (90) day period from the date of first visit. This treatment will be paid for by your employer unless the treatment is found to be unreasonable or unnecessary by a utilization review organization pursuant to the utilization review process contained in the Pennsylvania Workers' Compensation Act.

Your employer will be responsible for the cost of that treatment after the initial ninety (90) day period has ended but only if you notify the employer that you are receiving treatment from a non-designated health care provider and only if that notice is provided to your employer within five (5) days after the first visit to that provider. If you provide notice to your employer of treatment by a non-designated provider more than five (5) days after the first visit to that provider, the employer will not be responsible to pay for treatment rendered by that non-designated provider until it receives notification from you that you are receiving such treatment.

Should invasive surgery be prescribed by a designated health care provider, your employer will pay for an additional opinion from a health care provider of your choice. If the additional opinion differs from the opinion of the designated health care provider and if the additional opinion provides a specific and detailed course of treatment, you will then determine which course of treatment to follow. If you choose to follow the procedures recommended in the additional opinion, your employer will pay to have such procedures performed by one of its designated health care providers and will not be responsible for payment for treatment provided by a non-designated provider for a period of ninety (90) days from the date of your visit to the health care provider from whom you obtained the additional opinion.

I HEREBY ACKNOWLEDGE THAT I HAVE BEEN INFORMED OF AND UNDERSTAND MY RIGHTS AND DUTIES UNDER THE WORKER'S COMPENSATION ACT AS SET FORTH HEREIN.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **EMPLOYEE RE-NOTIFICATION**

I hereby acknowledge that I have been informed again and that I understand my rights and duties under the Worker's Compensation Act. I have received a copy of this Worker's Compensation employee notification form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date