New MyKU
Registering for Classes (Student)
Registering for Classes
Clicking **Registration** in the **Student Self Service** card will bring you to the **Registration Portal** in the new MyKU.

In the **Registration Portal**, you will see six options. This presentation will focus on **Registering for Classes**.
Register for Classes

This area is used to commit plans or individual classes to your schedule. Like the Plan for Registration area, this screen is split into three panels.
Register for Classes

In addition to the class search utility, the top panel contains tabs to add courses by **Course Reference Number**, enroll from **Plans**, or view the student’s **Schedule**.
Register for Classes

The class search utility will show a warning on classes that conflict with your current schedule.

Adding a class to the **Summary** will show it in the bottom-right panel as **Pending** and add it to the schedule preview on the bottom-left panel.

Click **Submit** in the bottom-right to commit the selected courses to your schedule.
Registration Errors

Registration errors occur when a student does not meet the criteria for a selected course.

Errors will display in the top-right corner of the screen with a description. Clicking on an error will hide it, and clicking on the number in the corner will bring it back up.

Courses with errors will change from Pending to Errors Preventing Registration, with the recommended action being Remove.

To do so, click Submit again and the course will be removed.