

Instructions: *The Form DS-2019 is required for the purpose of obtaining a J-1 student visa. Please complete all sections of this application as they relate to you. Submit the completed Form DS-2019 Application with passport copies and financial documents to the Exchange Programs Office at Kutztown University by mail, fax, or email to receive your Form DS-2019 by mail.*

Section I. Student Details

Please enter your name in English exactly as it appears in your passport. You must provide a copy of the biographical information page of your passport with this application to confirm all details.

Last (Surname/Primary/Family) Name: _____

First (Given) Name: _____

Preferred Name: _____

Sex: Male Female Date of Birth: _____ (MM/DD/YYYY) – ex. January 10, 2001 is 01/10/2001

Section II. Student Citizenship

City of Birth: _____ Country of Birth: _____

Country of Citizenship: _____ Country of Legal Permanent Residence: _____

Section III. Student Permanent Foreign Address for DS-2019

Address 1 (number and street): _____

Address 2: _____

City: _____ Province: _____

Country: _____ Postal Code: _____

IV. Mailing Address for DS-2019

Address 1 (number and street): _____

Address 2: _____

City: _____ State/Province: _____

Country: _____ Postal Code: _____

Phone number for delivery: _____ Email for delivery: _____

Please tell us the date(s) you will be at this address: _____

V. SHIPPING PREFERENCE for DS-2019

Do you plan to pay for express mailing of your DS-2019? No Yes IF YES

– Fill out the form for *Express Document Shipping* information at www.kutztown.edu/studentvisa

Section VIII. Transfer Information

Are you transferring a SEVIS record from another U.S. institution? Yes – Complete Section VIII. No – Go to Section IX.

Student Section

You will have to request that your SEVIS record be transferred to Kutztown University. We require additional information from your current institution before accepting your transferred SEVIS record. Please print and sign your name before giving this form to the Responsible Officer at your current institution. The form must be sent to KU by an RO.

Student Name (Printed): _____

Student Email: _____

Semester you plan to enroll at Kutztown University: _____

I grant permission for the information requested below to be forwarded to Kutztown University.

Signature: _____ Date: _____

Please give the Section VII. Transfer Information page to the RO at your current institution to complete and submit to KU.

RO Section

Attention Responsible Officer: Thank you for completing this section of the form and sending it by mail, email, or fax to the Office of International Admissions & Services at Kutztown University; please see contact information below.

Is the student's data in SEVIS? Yes No SEVIS ID: _____

Current SEVIS end date: _____ SEVIS transfer release date: _____

To the best of your knowledge, has this student maintained full-time enrollment? Yes No

If no, please explain. _____

Please list any Academic Training or off-campus work authorizations. _____

Please list any Reduced Course Load (RCL) authorizations. _____

Is this student eligible to continue at your institution? Yes No

If no, please explain. _____

RO Name (Printed): _____ RO Title: _____

RO email: _____ RO phone number: _____

RO Signature: _____ Date: _____

Kutztown University of Pennsylvania Program Number: P-1-05456

Exchange Programs
Kutztown University
P.O. Box 730
Kutztown, PA 19530

Phone: 484-646-4256
Fax: 610-683-1356
Email: studyaway@kutztown.edu

Section IX. Financial Information

The United States government requires all international applicants to provide proof of their ability to pay tuition, fees, and living expenses for the full length of their program of study. Kutztown University of Pennsylvania requires evidence of financial support to issue the Form DS-2019. Please be aware that you will not be able to pay for the full amount of your educational expenses by working while you are in the United States. U.S. government regulations strictly limit employment authorization and require that holders of student visas must be full-time students. Therefore, your job opportunities are extremely limited.

You will need to submit evidence of financial resources available to you for the “Total Amount to be Verified for One Semester of Study” amount listed below from your own assets or a sponsor. You must also show that you have continued financial support for the duration of your academic program if you will attend KU for longer than one semester. All sponsors must complete the Affidavit of Financial Support, which is page five (5) of this document. You may submit multiple copies of page five (5) if you will have multiple sponsors.

Submit only copies of official financial documents; you will need to take the official financial documents to your visa interview.

Here is a list of acceptable documents:

- Six consecutive months of bank statements
- Bank loans for educational purposes
- Scholarship letters
- Investment statements indicating liquid assets
- Government funding guarantor letter

All documents must be less than two months old and translated to English. Provide a description of currency type if not explicitly stated on the document.

Estimated Expenses for One Semester

Item	Bachelor's Degree	Master's Degree
	Fall Semester	Fall Semester
Advanced Registration Fee:	\$275	
Housing & Meals:	\$5,900	\$5,900
Books & Personal Expenses:	\$1,500	\$1,500
Health Insurance & Medical Expenses:	\$1,000	\$1,000
Total Amount to be Verified for One Semester of Study:	\$8,675	\$8,400

- Students should also budget for transportation to/from Kutztown University and summer break housing, if applicable.
- Dependent support: Student must show an additional \$6,500 of support for a spouse and each child.
- This a moderate budget; housing, meals, books and personal expenses may vary.

For more information about local cost of living in the area of Kutztown University, please see the [Living Wage Calculator](#).

Questions to be referred to Maria Hernandez, ARO hernande@kutztown.edu

Form DS-2019 Application

Please complete all sections of this form and **PRINT CLEARLY** to ensure accuracy on the form DS-2019. Write **NA** if a section is not applicable to you. ****NOTE: YEARLY AMOUNT OF SUPPORT PROMISED TO STUDENT IS A REQUIRED FIELD.** The total from all Sponsors **MUST** equal \$8675 from Undergraduate applicants and \$8400 from Graduate Applicants.

Student's Information	
Student's KU ID Number:	
Student's Last (Family) Name:	Student's First (Given) Name:
Student's Annual Income:	Student's Personal Savings:
Student's Signature:	Date:
Family Financial Support Information	
Parent/Guardian 1	
Last (Family) Name:	First (Given) Name:
Occupation AND Employer Name:	Annual Salary:
Other Income:	Please describe other income:
Relationship to student (mother, father, guardian, etc.):	**Yearly Amount of Support Promised to Student in US Dollars:
Signature:	Date:
Number of people in family parents/guardians must financially support:	
Parent/Guardian 2	
Last (Family) Name:	First (Given) Name:
Occupation AND Employer Name:	Annual Salary:
Other Income:	Please describe other income:
Relationship to student (mother, father, guardian, etc.):	**Yearly Amount of Support Promised to Student in US Dollars:
Signature:	Date:
Sponsor Information (anyone other than the student, parent or guardian who will financially sponsor student's education)	
Last (Family) Name:	First (Given) Name:
Occupation AND Employer Name:	Annual Salary:
Other Income:	Please describe other income:
Relationship to student:	**Yearly Amount of Support Promised to Student in US Dollars:
Signature:	Date: